



# **KAVANAGH SPORT INFORMATION BOOKLET**

*‘Sport at Kavanagh College, Making Better People.’*

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## **Introduction:**

This booklet contains key information about Kavanagh Sport. This includes the philosophy behind sport at Kavanagh College, our broad goals, and codes of conduct.

The booklet also contains important policies and procedures information around significant areas including registration, equipment, uniforms, tournaments and trips, risk management etc.

This booklet is intended to give an overview, and provide information about Kavanagh Sport to students, parents, managers, coaches and supporters; and to ensure that everyone is on the same page.

For further information, or to discuss anything in this booklet, please make contact with the Head of Sport.

## Key contacts:

Kavanagh College  
340 Rattray St  
P.O.Box 737  
Dunedin  
(03) 4773408  
[www.kavanagh.school.nz](http://www.kavanagh.school.nz)

Head of Sport- Michael MacKenzie  
Sports Coordinator - Morgan Walker  
TIC Year 7&8 Sport - Shaun Haig

[mackenziem@kavanagh.school.nz](mailto:mackenziem@kavanagh.school.nz)  
[mwalker@kavanagh.school.nz](mailto:mwalker@kavanagh.school.nz)  
[shaig@kavanagh.school.nz](mailto:shaig@kavanagh.school.nz)

### **Summer Sports (Term 1 and 4)**

Cheerleading- Morgan Walker  
Cricket - Michael Mackenzie  
Futsal - Emily Stevens  
Handball-Jean Allibone  
Tennis - Michael Mackenzie  
Rowing - Tricia James  
Touch - Tim Lucas  
Volleyball - Ant Harris  
Waterpolo - Jean Allibone

[mwalker@kavanagh.school.nz](mailto:mwalker@kavanagh.school.nz)  
[mackenziem@kavanagh.school.nz](mailto:mackenziem@kavanagh.school.nz)  
[estevens@kavanagh.school.nz](mailto:estevens@kavanagh.school.nz)  
[jallibone@kavanagh.school.nz](mailto:jallibone@kavanagh.school.nz)  
[mackenziem@kavanagh.school.nz](mailto:mackenziem@kavanagh.school.nz)  
[tjames@kavanagh.school.nz](mailto:tjames@kavanagh.school.nz)  
[tlucas@kavanagh.school.nz](mailto:tlucas@kavanagh.school.nz)  
[harrisa@kavanagh.school.nz](mailto:harrisa@kavanagh.school.nz)  
[jallibone@kavanagh.school.nz](mailto:jallibone@kavanagh.school.nz)

### **Winter Sports (Term 2 and 3)**

Badminton Boys - Dave Dougherty  
Badminton Girls - Chris Pickles  
Basketball - Michael MacKenzie  
Curling - Lawrence Bishop  
Curling-Jill Armstrong  
Football Boys - Ian Adamson  
Football Girls - Iris Bugarski  
Hockey - Brent Ford  
Netball - Morgan Walker  
Rugby Boys/Girls - Morgan Walker

[doughertyd@kavanagh.school.nz](mailto:doughertyd@kavanagh.school.nz)  
[cpickles@kavanagh.school.nz](mailto:cpickles@kavanagh.school.nz)  
[mackenziem@kavanagh.school.nz](mailto:mackenziem@kavanagh.school.nz)  
[lbishop@kavanagh.school.nz](mailto:lbishop@kavanagh.school.nz)  
[jarmstrong@kavanagh.school.nz](mailto:jarmstrong@kavanagh.school.nz)  
[iadamson@kavanagh.school.nz](mailto:iadamson@kavanagh.school.nz)  
[ibugarski@kavanagh.school.nz](mailto:ibugarski@kavanagh.school.nz)  
[bford@kavanagh.school.nz](mailto:bford@kavanagh.school.nz)  
[mwalker@kavanagh.school.nz](mailto:mwalker@kavanagh.school.nz)  
[mwalker@kavanagh.school.nz](mailto:mwalker@kavanagh.school.nz)

For all other sports contact the HOD Sport (Michael Mackenzie), or the TIC Year 7&8 Sport (Shaun Haig).

# Kavanagh College

## Philosophy on Sport

At Kavanagh College we believe that sport is an excellent vehicle to deliver and reinforce the College's core values – Respect, Service, Justice and Truth. The sporting culture of Kavanagh College should be based on, and reflect, these core values.

Kavanagh College believes that sport is an important part of our student's holistic education and development. Sport is one component of the Kavanagh College experience alongside special character, academic, cultural, pastoral and social activities.

We aim to promote active participation in sport, and provide opportunities for students to excel in sport.

We believe that young people who participate in structured sport at a level appropriate to them will develop skills and become better students, employees and citizens.

***'Sport at Kavanagh, Making Better People'***

# **In Practice we aim for our philosophy to look like**

- A balance between participation and competition
- Opportunities in a wide range of codes
- Support and encouragement for students participating in sports for the College, and outside of the College
- The opportunity to play more than one sport, and to play summer and winter sports
- Competitive teams where appropriate and possible
- Fair participation for players of all abilities
- Well organised and managed codes and teams
- Support for high achieving individuals to reach their goals
- A sporting community that works with, and supports, each other
- Sport being one component of a balanced and healthy lifestyle for students

***‘Sport at Kavanagh, Making Better People’***

# **The Broad Aims / Goals of Kavanagh Sport are:**

1. To promote a high level of participation in sporting opportunities.
2. To provide well organised and managed opportunities in sport.
3. To develop competitive and high achieving teams where appropriate.
4. To support high achieving individuals reach their goals in sport.
5. For Kavanagh College to be seen as having a positive sporting culture, by those within and outside the school environment.

## **Registration and Fees Process:**

### Registration:

**The general policy is that students need to be registered, and their registration fee paid, before they are able to play in a team.**

This is not straight forward, but it is what we work towards.

The registration process occurs:

At the start of Term 1 for Term 1 Summer Sports.

During the second half of Term 1 for Winter Sports.

At the end of Term 3 / start of Term 4 for Term 4 Summer Sports.

We now do all Year 7-13 Sports registrations online. The sports department email all students a google form which has all the sports information on it about days played, cost, venue, uniform and you are asked to submit personal health information on this form too. It is important that any medication/health issues are filled in correctly. This information is only seen by the Sports department and the TIC's.

These forms are to be completed with the permission of parents and caregivers. These forms are sent out with plenty of time for students to get registered. Once students are registered they are required to pay the fees either online or to the Bursar's office then the TIC of each sport will place each student into the appropriate team before the competition starts.

The registration forms are also on the Kavanagh College website under Sport.

Registration is advertised in the school newsletter, in the daily notices, and on the Kavanagh Sport website and Facebook page.



## Fees:

**In general sport at Kavanagh is user pays.**

A registration fee is calculated for each sport. It generally covers:

The cost of the team entry fee into the team's competition

A \$5 per player equipment subsidy

**As above the general policy is that registration fees need to be paid before a student is able to play in a team.** However, we also work to the philosophy that finance shouldn't be a barrier to a student's participation in sport.

Financial help is available for registration fees, and in some cases equipment, via the Sporting Chance programme which is administered by Sport Otago. Parents are encouraged to make contact with the College's Guidance Counsellor to access this.

Liz Cameron

[lcameron@kavanagh.school.nz](mailto:lcameron@kavanagh.school.nz)

03 477-3408 ext 245

Non-payment, and decisions around non-payment of registration fees, is followed up by TIC's, the Sports Coordinator, and the TIC Sport.



# Player Code of Conduct

Kavanagh College's core values of respect, service, justice and truth lie at the core of the Player Code of Conduct.

Enjoyment is at the heart of Kavanagh College Sport.

The exhibited behaviour(s) expected from a player are:

- Behaviour that reflects positively on the school, the team and the individuals. Player behaviour is expected to reflect school rules and expectations.
- Complying with instructions or directions from the coach, manager, officials etc.
- Playing games within the rules and spirit of the sport.
- Abiding by the principles of Fair Play.
- Attending practices, meetings and games as expected by the coach, manager etc. If for a legitimate reason attendance isn't possible communicate with the coach or manager in an appropriate manner and timeframe.
- Being on time. Communicate if you have a legitimate reason for lateness.
- Wearing uniform(s) as expected and directed by the school and team management.
- Showing respect at all times to opponents, officials, team members, coaches, managers, supporters etc.
- Supporting your own team members in a positive manner.
- Bringing a positive sporting attitude to practices and games.
- Giving back to Kavanagh Sport by leading, mentoring, coaching



## Parent / Supporter Code of Conduct

Kavanagh College's core values of respect, service, justice and truth lie at the core of the Parent / Supporter Code of Conduct.

Enjoyment is at the heart of Kavanagh College Sport.

The exhibited behaviour(s) expected from a parent / supporter are:

- Encouraging and supporting young people to play sport for the right reasons – enjoyment, social interaction, health and fitness, skills, personal development.
- Encouraging positive behaviour in sport, good discipline and behaviour on the field of play, and adherence to school rules.
- Focusing on effort and performance rather than results.
- Encouraging young people to play within the rules and spirit of the sport.
- Encouraging young people to abide by the principles of Fair Play.
- Demonstrating positive spectator / sideline behaviour. This includes:

Respecting official's decisions

Providing positive, supportive and motivating comments

Not using derogatory, bad, rude or abusive language

Not showing anger or aggression

Not drinking alcohol at a sports venue

Keeping sports venues smoke-free

- Communicating concerns or issues to the school in a constructive manner by contacting the TIC of the code or the TIC Sport.
- Assisting players to ensure uniform requirements are met.
- Assisting players to ensure a sports registration form is filled out and the registration fee is paid.



# Coach / Manager Code of Conduct

Kavanagh College's core values of respect, service, justice and truth lie at the core of the Coach Code of Conduct.

Enjoyment is at the heart of Kavanagh College Sport.

The exhibited behaviour(s) expected from a coach / manager are:

- Displaying a high standard of conduct and language.
- Promoting the Player's Code of Conduct at every opportunity.
- Ensuring the conduct of the team, team members and people associated with the team, is consistent with the special character and behaviour expectations of the school.
- Insisting on Fair Play and discipline.
- Promoting a culture of respect and enjoyment.
- Establishing, and communicating to players, clear team policies and procedures.
- Ensuring that all team members are given a reasonable and fair opportunity to participate in games. Carry out substitution and rotation requirements to reflect this.
- Respecting the talent, development and goals of all players.
- Communicating with players in an open and honest manner. Only use texting or social media for logistical communications.
- Being reasonable with the demand on players' time, energy and enthusiasm; especially when they are involved in other codes and / or representative teams.
- Ensuring that injured or sick player's welfare is the priority in decisions made.
- Not consuming or promoting alcohol use, with students.

## **Equipment:**

The school will provide and pay for the basic equipment needed for all sports teams. This typically includes practice balls / equipment, a match ball, training bibs, cones, gear bag etc.

**The TIC of Sport must approve the buying of this equipment.** Requests for new equipment need to be made to the TIC of the code, or directly to the Head of Sport.

The College will attempt to meet all reasonable equipment needs. However requests that are considered over and above basic equipment, or are not manageable from within the Sports Budget, may not be able to be approved. In this case codes and teams have the option of funding extra equipment themselves – from fundraising, sponsorship etc.

**Kavanagh College has an agreement with the Otago Sports Depot where we will purchase all equipment (that they are able to provide) from them. All equipment requests will go to the Otago Sports Depot, and should be made by the TIC Sport.**

## Uniforms:

**TIC's, coaches, managers, parents and players all need to take responsibility for ensuring that teams and individuals are wearing the correct uniform items.**

### Playing Uniforms:

The correct playing uniform items for each sport and team are clearly identified on the respective registration form.

Senior A teams are provided with a playing uniform. These are funded by the College and replaced on a three year cycle, or as required.

For teams below Senior A level, in most cases players provide their own playing uniform, which is purchased from the bursar's office. Where possible codes or teams use Physical Education uniform top and shorts to reduce the cost involved.

In some cases codes are providing uniforms to teams below Senior A level. In this case the code is self-funding these uniforms from their own sources of funding.

### Warm-up tops and senior social team tops:

We now have new warm up tops available for purchase for all teams wanting team warm up tops for tournament and for any coaches, managers, staff, parents and students to purchase. Also available for Purchase are Kavanagh College wet weather Jackets which students in Winter teams travelling are encouraged to purchase.

These can be seen at the school office and orders made at the Bursar's office(Please be aware they are ordered in so is about a 2 week turnaround).

1. Merino ½ Zip top with Kavanagh Logo.

Kids Sizes (Size 4-14)	\$80.00
Adults Sizes (Size Small-5XL)	\$95.00
2. Long Sleeve Poly Tee with Kavanagh Logo

Kids Sizes	\$25.00
Adults Sizes	\$30.00
3. Short Sleeve Poly Tee with Kavanagh Logo

Kids Sizes	\$25.00
Adults Sizes	\$25.00

### Tracksuits:

We no longer supply tracksuits to teams, these will be designed and introduced for personal purchase in 2020.

### Kavanagh Sport Hoodie:

All students are able to purchase their own Kavanagh College Sports Hoodie for their own use. This is a specially designed Hoodie in Kavanagh colours with the Kavanagh logo on it. Students can choose to have their sport printed on the front and their surname printed on the back. Order forms with full instructions are available from the Sports Office.

**This is the only Hoodie option permitted for all teams and individuals.**

Codes and teams are encouraged to adopt the Kavanagh Sport Hoodie and encourage team members to purchase one.

### Coach Jackets:

The College has a supply of coach jackets for the use of coaches, managers etc. We would like as many coaches, managers etc as possible to wear one of these.

**Contact the Sports Coordinator to arrange to get one.**

## **Tournaments / trips / games during school time:**

The annual sports tournaments / interchanges are:

- The Southern Catholic Schools Senior Sports Tournament
- The Dunedin Co-ed Schools Sports Tournament
- The Southern Catholic Schools Junior Sports Tournament
- The Year 7&8 Taieri Interchange
- The Year 7&8 Mt Aspiring Interchange

There are many further opportunities for sports teams to attend tournaments or go on trips, particularly during the New Zealand Secondary Schools Tournament Weeks.

**Teams that are considering going to a tournament or on a trip must communicate with the Sports Coordinator as early in the year / season as possible.** Significant forward planning and organisation is required to take a team to a tournament or on a trip. This includes initial approval from school management, budgeting, communication with students and parents, planning and organisation, potentially fundraising, completion of risk management documentation and final approval.

**The policy of the school is that teams travelling to a tournament or on a trip should be accompanied by a school staff member.**

**All tournaments and trips must be self-funding. The organisation process requires a budget to be approved by the Bursar's office.**

**All trips require filling in of the College risk management forms and a RAM's / SAP. Communicate with the Sports Co-ordinator for help with this.**

On occasions teams are sometimes asked to play a one off game during school time, or to leave school early in order to play a game. **In this case, communicate with the Sports Coordinator as soon as possible. School management must approve this before anything is agreed or organised.**



## **The Sports Budget:**

The College provides a budget for the management of sport.

This is used for:

Equipment

Interchange costs

Affiliation fees (OSSSA / NZSSSA etc)

School Athletic Sports / Swimming Sports / Cross Country costs

Sports awards and recognition

Coach thank-you and recognition

First aid supplies

Senior A team uniforms (3 year cycle)

Coaches jackets

Staff relief costs

The sports budget is managed by the Head of Sport.

**Contact the Head of Sport if you have any questions about the sports budget.**

## **Funding grant applications:**

Codes and teams are welcome and encouraged to apply for funding grants.

**If you are planning to do this communicate with the TIC Sport.** This is important so that we can monitor who is applying to where. The application will require several documents and information from the school.

## **Gym bookings:**

Gym bookings are managed by the Head of Sports Coordinator.

**Contact the Head of Sports Coordinator to request a gym booking.**  
[mackenziem@kavanagh.school.nz](mailto:mackenziem@kavanagh.school.nz)

For the winter season gym booking requests will be asked for in the second half of Term 1. There is always more requests for after-school time than can be met. The Sports Coordinator and TIC Sport will work through the requests, and inform codes and teams what gym time they can have by the end of Term 1.

**Note that 'one off' gym bookings outside of normal school hours are difficult to accommodate.**

## **Policy on summer and winter code clashes:**

There are often clashes between summer and winter codes, especially in Term 1 when summer codes are still playing, and winter codes are preparing for their season.

**During Term 1 the summer codes take priority in the case of a clash.**

## **Sports awards:**

The College holds Sports Awards ceremonies in Term 4 for each level – Senior, Junior, and Year 7&8.

The following awards are presented at the Senior Sports Awards :

Outstanding Contribution Award

Excellence Award

Kavanagh College Blue Award

Principal's Trophy for Student Coach of the Year.

Gallaher Family Trophy for Team of the Year.

The McLaughlan Trophy

Bishop Len Boyle Trophy for Senior Sportsperson of the Year.

Various MVP awards

The following awards are presented at the Junior Sports Awards:

Outstanding Contribution Award

Sporting Excellence Award

Principal's Trophy for Intermediate Sportsperson of the Year.

The following awards are presented at the Year 7&8 Sports Awards:

Sporting Excellence Award

Principal's Trophy for Junior Sportsperson of the Year.

There are criteria for each award.

**TIC's, coaches, managers and parents will be asked to make nominations. It is important that nominations are completed, are accurate, and are forwarded on time.**

Several codes also run their own code prize givings, and teams are encouraged to organise end of season break-ups.



## Kavanagh Sport Dates 2020

### **Term 1:**

Summer Sports Registrations (done online)  
 OSSSA Wanaka Triathlon  
 Kavanagh College Athletic Sports  
 Reserve Day Athletics  
 Year 12 Retreat  
 PE Bike Trip  
 SISS Mainland Volleyball Championships  
 Winter Sports Registrations (done online)  
 Otago Secondary School Athletics  
 SISS Rowing Championships  
 SISS Touch Championships  
 SISS Waterpolo  
 Summer Tournament Week  
 SISS Satellite Volleyball Championships  
 NZSS Basketball 3x3 Tournament  
 SISS Athletics Championships  
 South Island Secondary School Athletics  
 Catholic Schools Senior Sports Tournament in Gore  
 Summer Sports Badges presentation

Thursday 6<sup>th</sup> February  
 Thursday 13<sup>th</sup> February  
 Monday 17<sup>th</sup> February  
 Monday 24<sup>th</sup> February  
 Monday 2<sup>nd</sup> - Tuesday 3<sup>rd</sup> March  
 Wednesday 4<sup>th</sup> - Friday 6<sup>th</sup> March  
 Friday 6<sup>th</sup> - Sunday 8<sup>th</sup> March  
 Wednesday 12<sup>th</sup> March  
 Friday 13<sup>th</sup> - Saturday 14<sup>th</sup> March  
 Friday 13<sup>th</sup> - Sunday 15<sup>th</sup> March  
 Saturday 28<sup>th</sup> - Monday 30<sup>th</sup> March  
 Sunday 29<sup>th</sup> March - Wednesday 1<sup>st</sup> April  
 Monday 30<sup>th</sup> March - Friday 3<sup>rd</sup> April  
 Tuesday 31<sup>st</sup> March - Friday 3<sup>rd</sup> April  
 Wednesday 1<sup>st</sup> - Saturday 4<sup>th</sup> April  
 Wednesday 1<sup>st</sup> - Saturday 4<sup>th</sup> April  
 Saturday 4<sup>th</sup> April  
 Sunday 5<sup>th</sup> - Monday 6<sup>th</sup> April  
 March – April

### **Term 2:**

Logan Park Road Race  
 Kavanagh College Cross Country Sports  
 Caversham Relay  
 Milton Relay  
 Southern Catholic Schools Junior Sports Tournament  
 Otago Cross Country Champs at KVC -Yr9-13  
 Otago Secondary Schools Netball Tournament  
 New Zealand Secondary Schools Cross Country  
 \*Year 7&8 Taieri Sports Interchange  
 Dunedin Coeducational Schools Sports Tournament  
 Junior SISS Netball Tournament in CHCH

Tuesday 5<sup>th</sup> of May  
 Friday 8<sup>th</sup> May  
 Thursday 21<sup>st</sup> May  
 Wednesday 27<sup>th</sup> May  
 Wednesday 3<sup>rd</sup> June  
 Thursday 4<sup>th</sup> June  
 Sunday 7<sup>th</sup> - Monday 8<sup>th</sup> June  
 Saturday 20<sup>th</sup> June  
 Thursday 25<sup>th</sup> June  
 Monday 6<sup>th</sup> - Thursday 9<sup>th</sup> July

### **Term 3:**

Kavanagh Day  
 Winter Tournament Week  
 NZSS Football Boys Tournament in CHCH  
 NZSS Football Boys & Girls Tournament  
 SISS Hockey Mixed Tournament  
 NZSS Basketball Schick AA/A Tournament  
 Get to Go-Dunedin  
 Kavanagh College Swimming Sports  
 \*NZ Secondary Schools Tournament Week  
 \*Year 7&8 Mt Aspiring Sports Interchange  
 \*Term 4 Sport Registrations

Friday 14<sup>th</sup> August  
 Sunday 30<sup>th</sup> August - Saturday 5<sup>th</sup> September  
 Monday 31<sup>st</sup> August - Thursday 3<sup>rd</sup> September  
 Monday 31<sup>st</sup> August - Thursday 3<sup>rd</sup> September  
 Monday 31<sup>st</sup> August - Thursday 4<sup>th</sup> September  
 Wednesday 2<sup>nd</sup> - 5<sup>th</sup> September  
 Friday 11<sup>th</sup> September  
 Friday 25<sup>th</sup> September  
 30th August - Sept 4  
 TBC  
 TBC

### **Term 4:**

Coach recognition and thank-you  
 Kavanagh College Year 11 - 13 Sports Awards  
 Kavanagh College Year 9&10 Sports Awards  
 SISS Junior Volleyball Championships  
 SISS Junior Waterpolo Tournament  
 \*OSSSA Junior Sports Week  
 \*Kavanagh College Year 7&8 Sports Awards  
 National Athletics in Tauranga

October/November  
 Wednesday 21<sup>st</sup> October  
 Wednesday 11<sup>th</sup> November  
 Tuesday 24<sup>th</sup> - Thursday 26<sup>th</sup> November  
 Thursday 26<sup>th</sup> - Sunday 29<sup>th</sup> November  
 16-20 November  
 TBC  
 Friday 4<sup>th</sup> - Sunday 6<sup>th</sup> December