



**SOUTH NEW BRIGHTON SCHOOL
MINUTES OF THE MEETING OF THE
BOARD OF TRUSTEES
HELD AT 6.30 PM ON TUESDAY 11th May 2021
AT THE SCHOOL**

PRESENT: Sue Walls (Principal), Mark Smith (Chairperson), Kay Eddy, Sean Ward, Laura de Haro , Duncan Hunter, Alex Quinlan

IN ATTENDANCE: Jenni Munro, Janene Gill (with speaking rights) , Christina Johns (Minute Secretary)

Michelle Irving – MoE sitting in.

APOLOGIES:

DECLARATION OF INTERESTS

Sean Ward's wife teaches at the school.

SPEAKING RIGHTS

Janene Gill, Jenni Munro

Michelle Irving from MoE addressed the board re ERO's new approach to evaluation/review. She will work with the school for the next 3-4 years, and provide support around what we want to evaluate/review. She wants to agree on a focus with senior leadership within the next month . Discussed finding one focus from strategic plan, and different areas that could be. SLT to discuss and report back to Board.

Michelle Left the meeting at 7.10pm

2. ACTION POINTS

37. Looking at survey at the moment and to be completed by end of the term

3. PRINCIPALS REPORT - Operational

Distributed prior to the meeting and report taken as read.

Finance

Monthly accounts to end April were not reviewed.

Moved: Sue Walls

That we apply to Pub Charity for funds towards the accommodation, activity and transport costs associated with year 5 and 6 camp 1st to 3rd November 2021. Amount of \$15,500 incl gst.

Sean Ward

Carried

Moved: Sue Walls

That we apply to Lion Foundation for funds towards the accommodation, activity and transport costs associated with year 5 and 6 camp 1st to 3rd November 2021. Amount of \$15,500 incl gst.

Sean Ward

Carried

Personnel

Sue requested additional staff funding for release time so we can attend extend time to help further students. Rachael ideal for this support. This was initially funded by MoE. Additional funding required until end of Term 3.

Moved: Sue Walls

That we appoint Rachael for a period of two terms support teachers with support for 3 days a week for 2 terms. Money to be tagged for this purpose.

Carried

Sue Walls to provide a report on the effectiveness of this initiative at the end of Term 3

Curriculum

Health Review – Information to be sent out to parents prior to health/sex education. Board approved.

Property

There is currently a problem with the turf. Sue is working on an outcome.

Sue meeting with MoE on Thursday re/ the hall and classroom build.

Quote for lockers have been received \$27,500. Plastic solid lockers. Ideally these would be installed where the bike stands were and some outside the offices. PTA happy to pay for some of these. The lockers are moveable if required.

Moved: Sean Ward

That the Board of Trustees provide \$17,500 towards the school lockers

Carried

Edpro proposal distributed prior to the meeting and taken as read. Proposal discussed. Working party to work through the proposal being Sean, Sue and Mark.

Moved : Sue Walls

That the Principals report be accepted

Carried

5. PRINCIPALS REPORT – Annual Plan

Only 3 teaching weeks since last meeting and nothing to report.

Maori representation/Hui – community need an alternative - maybe end of Term 2 beginning Term 3

6. STUDENT BEHAVIOUR

School Counselor Term 1 Report – read prior to the meeting and discussed.

Nothing heard back from the ombudsman.

7. IMPLEMENTATION AUDITS AND REPORTS

Reminder of implementation reporting due by end of term.

8. POLICY REVIEWS

Term 2 Reviews: Protected Disclosure; Visitors (Board and Staff)

Reporting to Parents on Student Progress and Achievement (Board, Staff and Parents)

Laura, Duncan and Sue to review and report

9. CONFIRMATION OF PREVIOUS MINUTES

Moved: Mark Smith

That the minutes of the previous BoT meeting 13th April 2021 having been circulated and any modifications be approved as a true and correct record of that meeting.

Carried

10. NEXT MEETING'S

Start with a shared meal at 6pm and begin each meeting at 6.30pm

Tuesday 29th June

Tuesday 10th August

Tuesday 21st September

Tuesday 26th October

Tuesday 30th November

Strategic Review 1st Week November TBC

10. FORMAL COMPLAINT

A formal complaint has been received and will be considered in a public excluded meeting.

There being no further business, the meeting closed at 8.50 pm

Approved as true and correct _____
Chairperson

Date _____

Board attendance to date:

Attendance	Mark S (Chair)	Sue	Sean	Laura	Kay	Duncan	Alex	Christin a
16 February	1	1	1	1	x	1	1	1
13 April	1	1	1	1	1	1	x	1
11 May	1	1	1	1	1	1	1	1
29 June								
10 August								
21 September								
26 October								
30 November								
TOTAL	3	3	3	3	2	3	2	3