



RD PETROLEUM FUELCARD – USER APPLICATION

This Fuelcard User Application form is to be completed as part of your credit application for a BP Fuelcard (refer to separate form) for the purchase of all products and services by that Fuelcard and invoiced by RD Petroleum.

Step 1: CHOOSE the card type which best fits your needs, as follows:

- (a) If you want a **PERSONAL CARD** to cover all vehicles, then complete **Section 1A – Personal Card** below.
- (b) If you want a **VEHICLE CARD** to cover a specific vehicle, then complete **Section 1B – Vehicle Card** below.
If you require more than one vehicle card, complete separate forms or distinguish each vehicle by placing a “ / “ between the registration numbers and vehicle descriptions.

Step 2: PIN numbers are compulsory on both types of BP Fuelcards. Please identify and record a 4 digit PIN number in whichever of Section 1A or Section 1B that you complete in Step 1 above.

Step 3: Complete Section 2, Section 3, and Section 4, and sign at Section 5.

Step 4: Attach your completed form to your **RD Petroleum Fuelcard – Credit Application Form.**

If you have any questions, please contact RD Petroleum on 0800 44 00 14.

SECTION 1A – PERSONAL CARD									
Name on Card – (1)		PIN	<i>(choose your own, or leave blank for computer-generated)</i>						
Name on Card – (2)		PIN	<i>(choose your own, or leave blank for computer-generated)</i>						
SECTION 1B – VEHICLE CARD		PIN	PIN	<i>(choose your own, or leave blank for computer-generated)</i>					
Vehicle(s) Registration Number(s)									
Vehicle(s) Description(s) <i>(e.g. Red / Falcon / Wagon etc)</i>									
SECTION 2 – ACCOUNT INFORMATION REQUIREMENTS			<i>(mainly for large fleet administration purposes)</i>						
Which of the following options do you want identified on your Fuelcard Account? <i>(please tick YES or NO)</i>									
(a) Odometer Reading	YES	NO							
(b) Truckstops / Unmanned Facilities	YES	NO							
(c) Road User Charges	YES <i>* If YES, also state LTSA Customer Number</i>	NO							
SECTION 3 – PURCHASE DETAILS									
Which option will apply for purchases made with your Fuelcard?								<i>(please tick your selection)</i>	
1	FUEL ONLY								
2	FUEL and OIL ONLY								
3	FUEL, OIL, and WASH								
4	DIESEL ONLY								
5	DIESEL and OIL ONLY								
SECTION 4 – SALES LIMIT <u>PER DAY</u> (Not Monthly)							<i>(please tick box below chosen limit)</i>		
\$25	\$50	\$100	\$150	\$200	\$250	\$400	\$500	\$1,000	\$10,000
SECTION 5 – AUTHORITY FOR FUEL CARD									
Details	First Name(s)					Last Name			
	Authorised Signature					Date			