



# Student BYOD Agreement

I \_\_\_\_\_ from Room \_\_\_\_ at Tahuna Normal Intermediate School own a chromebook/ netbook / laptop / iPad /Tablet (please circle the one that applies) that will be used as an educational tool.

I understand:

- ☐ All devices brought to school are my responsibility and the insurance for the device is my parent's responsibility.
- ☐ While the school takes all reasonable steps to minimize risk it takes no responsibility for any loss or damage which might occur.
- ☐ My device is for use only during class and will be held by the teacher at all other times.
- ☐ That teachers will provide a locked cupboard in which I may place my device when not in use.
- ☐ I should bring my device to school each day fully charged. No provision is made for charging devices at school.
- ☐ Apps and software on devices must be kept up to date, particularly anti virus software as applicable.
- ☐ Devices brought to school are for my use only. The school adheres to a 'sharing screen' concept, whereby I may share my screen with others. In collaborative group work there may be 2-3 children working together, however I am in charge of my device.
- ☐ Teachers will encourage the use of personal digital devices whenever appropriate to support learning.
- ☐ I will use cloud based applications such as Google Drive for file management and am allowed to access this at home with parent permission.
- ☐ Rules governing the use of any school-owned digital device will apply to student-owned devices while they are at school. This includes adherence to the Copyright act and School Digital Citizenship policies. This is in accordance with our Responsible ICT User Agreements.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Serial Number: \_\_\_\_\_



# Parent BYOD Agreement

As parents/caregivers of \_\_\_\_\_ from Room \_\_\_\_

We agree that:

- If the equipment is damaged outside of school, our personal insurance will cover the cost of repairs or replacement.
- We will monitor our child's use of the equipment.
- We will support our child in organising themselves by ensuring their device is charged and brought to school each day.
- We will put in place safe procedures for our child to transport their device to and from school.
- We will monitor and take responsibility for our child's use of the device at home, particularly in regard to accessing and using internet sites.
- We understand that it is the schools right to withdraw our child's right to have a device at school if they seriously breach the school's internet use rules.
- We will provide a device that meets the schools minimum specifications
- My child's device will be periodically inspected and monitored for appropriate usage.
- School personnel may access the browser history and/or caches as well as any and all files belonging to my student on the device.
- The school can publish my child's learning online.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

# Tahuna Normal Intermediate BYOD and eLearning options

eLearning is a key component in all Tahuna Normal Intermediate (TNI) classrooms and our vision is that technologies will be integrated appropriately to support authentic, higher order and collaborative learning.

BYOD (Bring Your Own Device) - students will be able to bring a mobile device (must adhere to minimum specs—see below) to support their learning in the classroom. These will have access to the internet and the school online environment via the TNI WiFi.

## Minimum Specifications for Device

A device must fall into the following categories: (1) Laptop (2) Tablet/iPad (3) Chromebook

Must have at least a 7" screen

Must have a min 1GHz Dual Core or Intel Core i5 processor

Must have min 2GB ram for Laptops, 1GB for tablets

Be WiFi N capable

A camera capable of taking both photo & video. (both front and rear camera recommended, 2MP min, 5MP or greater recommended)

Keyboard—onscreen or portable (must be able to type)

Antivirus installed and up to date (for major operating systems)

## Required Apps for iPads/Tablets

Google Drive	iMovie (or equivalent)	
Google Docs	Garageband (or equivalent)	
Google Sheets	Explain Everthing	
Google Slides		
Chrome Browser		

## Notes on Tahuna BYOD

1) All students will have secure access to WiFi. Access is monitored and delivered via the school's enterprise firewall and content filter.

2) All students will adhere to the school's Digital Citizenship criteria, and both students and parents sign a BYOD agreement.

3) Students bringing their device are ultimately responsible for that device on the way to and from school and while at school. We do recommend having any device covered by the family's contents insurance policy. TNI is not liable for any damage or loss to a student device.

4) TNI reserves the right to restrict access to BYOD or to confiscate a device if a student is deemed to have broken digital protocol or Cyber Use guidelines.

## Frequently Asked Questions

**What are the benefits of a student having their own device?**

You know your child the best and what suits their learning but generally benefits include the following:

- \* Greater access to research a wide range of information.
- \* Increased access to Web tools that support learning e.g. Mathletics, Google Apps etc
- \* Development in digital knowledge and understanding.

### **How much time is spent on a computer/device?**

This can vary from day to day and largely depends on the classroom tasks. Breaks are regular as the class programme is broken into learning periods. The use of pen and paper, having discussions, reading books, hands on building and creating along with a range of digital technologies are all part of the blended classroom programme.

### **Will my child be expected to share their device?**

No— a student's device is exclusively for their learning. If they share their device it is ultimately still their responsibility.

### **How can my child's computing device connect to the Internet?**

Tahuna Normal Intermediate provides a wireless network which students may connect to while using their devices at school.

### **Are there suggested accessories?**

Providing a padded bag or protective case is highly recommend. This will provide more protection for the day to day use of these computing devices. A headset with a microphone will be useful when accessing a website with audio and/or video. We would also require devices to have a keyboard (either attached or on screen).

### **Will there be "charging stations" so my child's electronic device can be recharged?**

Considering today's battery technology, the device's battery charge should be sufficient for lessons which require its use throughout the day. A device should be fully charged at home overnight. Students are able to use their power adapter if they have the teacher's permission.

### **Are there any specifications for the type of laptop, notebook, or tablet my child may bring to school?**

See Specifications on page 1

### **What software will be needed on my child's computer?**

Students will use Google Apps for Education which provides many productivity tools including a word processor, spreadsheet programme, and a presentation programme. Students will be able to use these applications along with having storage on a Google Drive. Students will need to have an app for creating movies and another for creating music. Please check our minimum app requirements on page 1 above.

Because purchasing a computing device is a personal choice, anyone may purchase and use other productivity tools that best suits one's personal needs.

### **Who pays for the technology brought to school?**

These devices will be purchased by and remain the property of the family.

**Who is responsible for any repairs or updating to personal computing devices?**

Students and/or their families are responsible for their personal computing devices at all times.

**Who is responsible for damage, loss, or theft of devices your child brings to school?**

Families must stress the responsibilities their children have when bringing their own computing devices to school. Any devices students bring to school are their sole responsibility.

TNI Intermediate takes no responsibility to search for lost or stolen devices nor is there any assumption of financial responsibility by TNI Intermediate for damaged, lost or stolen personal computing devices.

**Will the family need to have Internet access at home?**

It is recommended that families have some form of Internet access (wired or wireless) in order for a child to make full use of school resources from home, as well the multitude of resources available on the World Wide Web, but it is not required in order for a child to use a personal computing device at school.

**Does TNI suggest any other considerations?**

It would be wise to include a device on a family's contents insurance. If purchasing a new computing device for a child to use at school, we recommend purchasing the extended warranty.

**Miscellaneous Information****How will a child's education differ if the family does not have an Internet-connected device to bring to school?**

Many lessons are collaborative allowing students to work together, sharing information accessed through personal devices. When the work is individual, students may use computers and other devices located in classrooms, the library, or using a school laptop/iPad from a POD.

No child's learning experience or academic performance will be affected because he or she does not have an Internet-connected device to bring to school.

**Will my child need to have a signed Acceptable Use Policy on file?**

Yes. In order for TNI Intermediate to supervise student use of the computer network and the Internet, both the Student & Parent BYOD forms must be signed by all students who want to have access to educational resources. Parents/guardians are required to read and sign the agreement. Signing the document indicates that the student and parent/guardian have read and understand the expectations of the school.

**When can my child use the electronic device at school?**

Students may use their electronic devices in class as instructed by the teacher. In some classes it is expected that students will need to bring electronic devices every day. Students and Parents can indicate if they would be willing to do this when enrolling.

**Will my child be expected to use his or her computing device both at school and at home?**

Just as with traditional assignments, some assignments may need to be completed at home. If there is a computing device malfunction or an interruption of Internet connectivity at home, a student may use computers at school before the school day.

**Will students be able to print documents from their personal computing devices?**

Students will not be able to access printers at school from their personal computing devices. We will provide alternatives as follows: (1) printing capabilities from school computers, and/or (2) electronic delivery of documents through email or other online methods.

**Where will my child's work be stored?**

Students will be encouraged to store their work on their school provided Google Drive. In so doing, the student will have access to their work wherever they have internet access.