

# RANGIORA BOROUGH SCHOOL

## Annual Report For the year ended 31 December 2022

Ministry Number: 3481  
Principal: Shane Buckner  
School Address: King Street, Rangiora  
School Postal Address: PO Box 68, Rangiora  
School Phone: 03 3137434  
School Email: office@rangiora.school.nz

### Members of the Board of Trustees

Name	Ceased	Term Finishes
Louise Courtney		
Emma Symons		Jun-25
Catherine George		Dec-23
Gert Hendriks		Dec-23
Sam Jones		Dec-23
Rebecca Lamont		Jun-25
Angela Newland		Jun-25
Shane Buckner - Principal		

### Accountant / Service Provider:

Geoff Gillam Consultants

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# Rangiora Borough School Statement of Responsibility

For the year ended 31 December 2022

The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2022 fairly reflects the financial position and operations of the school.

The School's 2022 financial statements are authorised for issue by the Board.

Emma Symons

Shane Buckner

Full Name of Presiding Member

Full Name of Principal

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*Emma Symons*  
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DocuSigned by:  
*Shane Buckner*  
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Signature of Presiding Member

Signature of Principal

5/18/2023

5/18/2023

Date:

Date:

**Rangiora Borough School**  
**Statement of Comprehensive Revenue and Expense**  
For the year ended 31 December 2022

	Notes	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
<b>Revenue</b>				
Government Grants	2	4,131,830	3,857,950	4,411,034
Locally Raised Funds	3	185,169	224,750	165,827
Interest Earned		10,740	3,500	5,836
		<u>4,327,739</u>	<u>4,086,200</u>	<u>4,582,697</u>
<b>Expenses</b>				
Locally Raised Funds	3	165,498	124,400	165,644
Learning Resources	4	3,005,896	2,794,089	3,529,315
Administration	5	223,919	231,640	238,518
Finance Costs		3,856	-	7,103
Property	6	1,009,369	999,600	891,875
Loss on Disposal of Property, Plant and Equipment		-	-	-
		<u>4,408,538</u>	<u>4,149,729</u>	<u>4,832,455</u>
<b>Net Surplus / (Deficit)</b>		(80,799)	(63,529)	(249,758)
Other Comprehensive Revenue and Expenses		-	-	-
<b>Total Comprehensive Revenue and Expense for the Year</b>		<u>(80,799)</u>	<u>(63,529)</u>	<u>(249,758)</u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

## Rangiora Borough School Statement of Changes in Net Assets/Equity

For the year ended 31 December 2022

	Actual 2022 \$	Budget (Unaudited) 2022 \$	Actual 2021 \$
<b>Balance at 1 January</b>	<u>1,147,849</u>	<u>1,147,849</u>	<u>1,389,074</u>
Total comprehensive revenue and expense for the year	(80,799)	(63,529)	(249,758)
Owner transactions			
Contribution - Furniture and Equipment Grant	-	-	8,533
<b>Equity at 31 December</b>	<u>1,067,050</u>	<u>1,084,320</u>	<u>1,147,849</u>
Accumulated comprehensive revenue and expense	1,067,050	1,084,320	1,147,849
Reserves	-	-	-
<b>Equity at 31 December 2022</b>	<u>1,067,050</u>	<u>1,084,320</u>	<u>1,147,849</u>

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

# Rangiora Borough School

## Statement of Financial Position

As at 31 December 2022

		2022	2022	2021
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
<b>Current Assets</b>				
Cash and Cash Equivalents	7	61,406	46,250	184,992
Accounts Receivable	8	252,611	201,000	198,511
GST Receivable		1,466	10,000	51,834
Prepayments		12,567	5,000	5,733
Investments	9	460,957	425,000	436,923
		<u>789,007</u>	<u>687,250</u>	<u>877,993</u>
<b>Current Liabilities</b>				
Accounts Payable	11	254,714	260,000	362,910
Revenue Received in Advance		-	-	1,863
Provision for Cyclical Maintenance	12	30,600	30,000	-
Funds held for Capital Works Projects	14	14,765	-	19,323
Finance Lease Liability - Current Portion	13	54,344	55,000	60,973
		<u>354,423</u>	<u>345,000</u>	<u>445,069</u>
<b>Working Capital Surplus or (Deficit)</b>		434,584	342,250	432,924
<b>Non-current Assets</b>				
Investments (more than 12 months)	9	-	30,000	30,000
Property, Plant and Equipment	10	713,110	789,420	829,420
		<u>713,110</u>	<u>819,420</u>	<u>859,420</u>
<b>Non-current Liabilities</b>				
Provision for Cyclical Maintenance	12	42,209	42,350	59,850
Finance Lease Liability	13	38,435	35,000	84,645
		<u>80,644</u>	<u>77,350</u>	<u>144,495</u>
<b>Net Assets</b>		<u>1,067,050</u>	<u>1,084,320</u>	<u>1,147,849</u>
<b>Equity</b>		<u>1,067,050</u>	<u>1,084,320</u>	<u>1,147,849</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

## Rangiora Borough School

### Cash Flow Statement

For the year ended 31 December 2022

	2022	2022	2021
Note	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
<b>Cash flows from Operating Activities</b>			
Government Grants	1,040,887	819,867	1,015,424
Locally Raised Funds	185,830	225,411	165,166
Goods and Services Tax (net)	50,368	41,834	(31,167)
Payments to Employees	(727,413)	(523,821)	(647,350)
Payments to Suppliers	(583,783)	(625,281)	(495,227)
Interest Received	6,569	3,129	8,019
Net cash from / (to) the Operating Activities	<u>(27,542)</u>	<u>(58,861)</u>	<u>14,865</u>
<b>Cash flows from Investing Activities</b>			
Proceeds from Sale of PPE (and Intangibles)	-	-	-
Purchase of PPE (and Intangibles)	(41,874)	(15,000)	(23,584)
Purchase of Investments	(24,034)	11,923	23,295
Proceeds from Sale of Investments	30,000	-	(30,000)
Net cash from / (to) the Investing Activities	<u>(35,908)</u>	<u>(3,077)</u>	<u>(30,289)</u>
<b>Cash flows from Financing Activities</b>			
Contribution by the Ministry of Education - Furniture and Equipment Grants	-	-	8,533
Finance Lease Payments	(53,715)	(55,618)	(65,335)
Funds Administered on Behalf of Third Parties	(6,421)	(21,186)	109,516
Net cash from Financing Activities	<u>(60,136)</u>	<u>(76,804)</u>	<u>52,714</u>
<b>Net increase/(decrease) in cash and cash equivalents</b>	<u>(123,586)</u>	<u>(138,742)</u>	<u>37,290</u>
Cash and cash equivalents at the beginning of the year	7 184,992	184,992	147,702
<b>Cash and cash equivalents at the end of the year</b>	7 <u>61,406</u>	<u>46,250</u>	<u>184,992</u>

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Cash Flow Statement should be read in conjunction with the accompanying notes which form part of these financial statements.

# Rangiora Borough School

## Notes to the Financial Statements

### 1. Statement of Accounting Policies

For the year ended 31 December 2022

#### a) Reporting Entity

Rangiora Borough School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

#### b) Basis of Preparation

##### *Reporting Period*

The financial reports have been prepared for the period 1 January 2022 to 31 December 2022 and in accordance with the requirements of the Education and Training Act 2020.

##### *Basis of Preparation*

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

##### *Financial Reporting Standards Applied*

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

##### *PBE Accounting Standards Reduced Disclosure Regime*

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

##### *Measurement Base*

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

##### *Presentation Currency*

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

##### *Specific Accounting Policies*

The accounting policies used in the preparation of these financial statements are set out below.

##### *Critical Accounting Estimates And Assumptions*

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

##### *Useful lives of property, plant and equipment*

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 10.

##### *Critical Judgements in applying accounting policies*

Management has exercised the following critical judgements in applying accounting policies:

##### *Classification of leases*

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. A lease is classified as a finance lease if it transfers substantially all risks and rewards incidental to ownership of an underlying asset to the lessee. In contrast, an operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset to the lessee. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised. Finance lease liability disclosures are contained in note 14. Future operating lease commitments are disclosed in note 19b.

**Cyclical maintenance**

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's long term maintenance plan which is prepared as part of its 10 Year Property Planning process. During the year, the Board assesses the reasonableness of its 10 Year Property Plan on which the provision is based. Cyclical maintenance is disclosed at note 12.

**Recognition of grants**

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carryforward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

**c) Revenue Recognition****Government Grants**

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives; *Operational grants* are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

*Teachers salaries grants* are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Other Ministry Grants for directly funded programs are recorded as revenue when the School has the rights to the funding in the period they relate to. The grants are not received in cash by the School and are paid directly by the Ministry of Education.

**Grants**

*Other grants* are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

*Use of land and buildings grants* are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown.

**Donations, Gifts and Bequests**

Donations, gifts and bequests are recognised as an asset and revenue when the right to receive funding or the asset has been established unless there is an obligation to return funds if conditions are not met. If conditions are not met funding is recognised as revenue in advance and recognised as revenue when conditions are satisfied.

**Interest Revenue**

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

**d) Use of Land and Buildings Expense**

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

**e) Operating Lease Payments**

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

**f) Finance Lease Payments**

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

**g) Cash and Cash Equivalents**

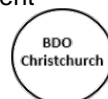
Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of three months or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

**h) Accounts Receivable**

Short-term receivables are recorded at the amount due, less an allowance for expected credit losses (uncollectable debts). The schools receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

**i) Investments**

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.



**j) Property, Plant and Equipment**

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements funded by the Board to buildings owned by the Crown or directly by the board are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$500 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

**Finance Leases**

Leases where the School assumes substantially all the risks and rewards of ownership are classified as finance leases. The assets acquired by way of finance lease are measured at an amount equal to the lower of their fair value and the present value of the minimum lease payments at inception of the lease, less accumulated depreciation and impairment losses. Leased assets and corresponding liability are recognised in the Statement of Financial Position and leased assets are depreciated over the period the School is expected to benefit from their use or over the term of the lease.

**Depreciation**

Building improvements and Plant are depreciated over their estimated useful lives on a straight line basis. Furniture and equipment, Information and communication technology and Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:	Rate
Building improvements – Crown	50
Furniture and equipment	5
Information and communication technology	3
Plant	5
Term of Lease	3-5
Library resources	12.5% Diminishing value

**k) Accounts Payable**

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

**l) Employee Entitlements***Short-term employee entitlements*

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, and also annual leave earned, by non teaching staff, to but not yet taken at balance date.

*Long-term employee entitlements*

Employee benefits that are not expected to be settled wholly before 12 months after the end of the reporting period in which the employee provides the related service, such as retirement and long service leave, have been calculated on an actuarial basis.

**m) Revenue Received in Advance**

Revenue received in advance relates to fees received from grants received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees, should the School be unable to provide the services to which they relate.

**n) Provision for Cyclical Maintenance**

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision is a reasonable estimate, based on the school's best estimate of the cost of painting the school and when the school is required to be painted, based on an assessment of the school's condition.

The schools carries out painting maintenance of the whole school over a 7 to 10 year period, the economic outflow of this is dependent on the plan established by the school to meet this obligation and is detailed in the notes and disclosures of these accounts.

**o) Funds Held in Trust**

Funds are held in trust where they have been received by the School for a specified purpose. The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

**p) Funds held for Capital works**

The school directly receives funding from the Ministry of Education for capital works projects that are included in the School five year capital works agreement. These funds are held on behalf and for a specified purpose as such these transactions are not recorded in the Statement of Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

**q) Financial Instruments**

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are initially recognised at fair value and subsequently measured at amortised cost, using the effective interest method.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards. On initial recognition of an equity investment that is not held for trading, the School may irrevocably elect to present subsequent changes in the investment's fair value in other comprehensive revenue and expense. This election has been made for investments that are shares. Subsequent to initial recognition, these assets are measured at fair value. Dividends are recognised as income in surplus or deficit unless the dividend clearly represents a recovery of part of the cost of the investment. Other net gains and losses are recognised in other comprehensive revenue and expense and are never reclassified to surplus or deficit.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. Financial liabilities are subsequently measured at amortised cost using the effective interest method. Interest expense and any gain or loss on derecognition are recognised in surplus or deficit.

**r) Goods and Services Tax (GST)**

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

**s) Budget Figures**

The budget figures are extracted from the School budget that was approved by the Board at the start of the year.

**t) Services received in-kind**

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

## 2. Government Grants

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Government Grants - Ministry of Education	1,133,522	857,950	977,906
Teachers' Salaries Grants	2,199,399	2,200,000	2,763,071
Use of Land and Buildings Grants	798,909	800,000	670,057
Other Government Grants	-	-	-
	4,131,830	3,857,950	4,411,034

The school has opted in to the donations scheme for this year. Total amount received was \$72,750.

## 3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
<i>Revenue</i>			
Donations & Bequests	9,899	38,250	6,474
Fees for Extra Curricular Activities	39,603	30,500	19,222
Trading	9,571	28,000	14,903
OSCAR grants	30,869	23,000	23,074
OSCAR fees	95,227	105,000	102,154
	185,169	224,750	165,827
<i>Expenses</i>			
Extra Curricular Activities Costs	33,541	29,400	28,368
Trading	2,591	-	-
OSCAR	129,366	95,000	137,276
	165,498	124,400	165,644
<i>Surplus for the year Locally raised funds</i>	19,671	100,350	183

## 4 Learning Resources

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Curricular	107,723	136,089	157,248
Employee Benefits - Salaries	2,703,844	2,553,000	3,170,200
Staff Development	33,632	50,000	9,553
Depreciation	160,697	55,000	192,314
	3,005,896	2,794,089	3,529,315

## 5. Administration

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Audit Fee	6,038	5,750	5,750
Board of Trustees Fees	4,898	4,500	6,608
Board of Trustees Expenses	17,687	31,700	7,401
Communication	12,547	11,750	4,703
Consumables	9,166	28,000	11,498
Staff Expenses	20,574	29,500	4,761
Other	19,409	32,440	15,162
Employee Benefits - Salaries	133,600	88,000	182,635
	223,919	231,640	238,518

## 6. Property

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Caretaking and Cleaning Consumables	5,068	7,500	4,112
Consultancy and Contract Services	60,369	54,000	57,572
Cyclical Maintenance Provision	12,959	12,500	13,350
Grounds	5,523	8,900	3,627
Heat, Light and Water	26,456	28,750	24,675
Rates	7,774	8,000	7,548
Repairs and Maintenance	27,392	21,950	45,424
Use of Land and Buildings - Non-Integrated	798,909	800,000	670,057
Employee Benefits - Salaries	64,919	58,000	65,510
	<u>1,009,369</u>	<u>999,600</u>	<u>891,875</u>

The use of land and buildings figure represents 5% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

## 7. Cash and Cash Equivalents

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Bank Accounts	61,406	46,250	184,992
Net cash and cash equivalents and bank overdraft for Cash Flow Statement	<u>61,406</u>	<u>46,250</u>	<u>184,992</u>

The carrying value of short-term deposits with original maturity dates of 90 days or less approximates their fair value.

## 8. Accounts Receivable

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Debtors	-	-	661
Debtor Ministry of Education	49,059	-	-
Interest Accrued	4,800	1,000	629
Teacher Salaries Grant Receivable	198,752	200,000	197,221
	<u>252,611</u>	<u>201,000</u>	<u>198,511</u>
Receivables from Exchange Transactions	4,800	1,000	1,290
Receivables from Non-Exchange Transactions	247,811	200,000	197,221
	<u>252,611</u>	<u>201,000</u>	<u>198,511</u>

## 9 Investments

The School's investment activities are classified as follows:

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Current Asset			
Short-term Bank Deposits	460,957	425,000	436,923
Non-current Asset			
Long-term Bank Deposits	-	30,000	30,000

The carrying value of long term deposits longer than 12 months approximates their fair value at 31 December 2022.

## 10. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2022	\$	\$	\$	\$	\$	\$
Buildings	368,823	-	-	-	(9,055)	359,768
Furniture and Equipment	104,179	-	-	-	(22,802)	81,377
Information and Communication Plant	42,270	-	-	-	(25,477)	16,793
Plant	150,020	29,954	-	-	(34,530)	145,444
Leased Assets	144,204	9,563	-	-	(63,332)	90,435
Library Resources	19,924	4,870	-	-	(5,501)	19,293
<b>Balance at 31 December 2022</b>	<b>829,420</b>	<b>44,387</b>	<b>-</b>	<b>-</b>	<b>(160,697)</b>	<b>713,110</b>
	2022 Cost or Valuation \$	2022 Accumulated Depreciation \$	2022 Net Book Value \$	2021 Cost or Valuation \$	2021 Accumulated Depreciation \$	2021 Net Book Value \$
Buildings	452,754	(92,986)	359,768	452,754	(83,931)	368,823
Furniture and Equipment	479,846	(398,469)	81,377	479,846	(375,667)	104,179
Information and Communication Plant	835,725	(818,932)	16,793	835,728	(793,458)	42,270
Plant	594,842	(449,398)	145,444	564,888	(414,868)	150,020
Leased Assets	249,972	(159,537)	90,435	240,407	(96,203)	144,204
Library Resources	78,362	(59,069)	19,293	73,492	(53,568)	19,924
<b>Balance at 31 December 2022</b>	<b>2,691,501</b>	<b>(1,978,391)</b>	<b>713,110</b>	<b>2,647,115</b>	<b>(1,817,695)</b>	<b>829,420</b>

### Restrictions

There are no restrictions over the title of the school's property, plant and equipment, nor are any property, plant and equipment pledged as security for liabilities.

## 11. Accounts Payable

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Creditors	30,590	35,000	77,785
Banking Staffing Overuse	-	-	38,083
Employee Benefits Payable - Salaries	198,752	200,000	197,221
Employee Benefits Payable - Leave Accrual	25,372	25,000	49,821
	<b>254,714</b>	<b>260,000</b>	<b>362,910</b>
Payables for Exchange Transactions	254,714	260,000	362,910
	<b>254,714</b>	<b>260,000</b>	<b>362,910</b>

The carrying value of payables approximates their fair value.

## 12. Provision for Cyclical Maintenance

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Provision at the Start of the Year	59,850	59,850	46,500
Provision for the Year	12,959	12,500	13,350
Adjustment to the Provision	-	-	-
Use of the Provision During the Year	-	-	-
Provision at the End of the Year	<b>72,809</b>	<b>72,350</b>	<b>59,850</b>
Cyclical Maintenance - Current	30,600	30,000	-
Cyclical Maintenance - Non current	42,209	42,350	59,850
	<b>72,809</b>	<b>72,350</b>	<b>59,850</b>

## 13. Finance Lease Liability



The School has entered into a number of finance lease agreements for computers. Minimum lease payments payable:

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
No Later than One Year	54,962	55,000	63,439
Later than One Year and no Later than Five Years	38,435	35,000	85,263
Later than Five Years	-	-	-
Future Finance Charges	(618)	-	-
	<u>92,779</u>	<u>90,000</u>	<u>148,702</u>
<b>Represented by</b>			
Finance lease liability - Current	54,344	55,000	60,973
Finance lease liability - Non current	38,435	35,000	84,645
	<u>92,779</u>	<u>90,000</u>	<u>145,618</u>

#### 14. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects. The amount of cash held on behalf of the Ministry for capital works project is included under cash and cash equivalents in note 7.

	2022	Opening Balances \$	Receipts from MoE \$	Payments \$	Closing Balances \$
Fencing	<i>in progress</i>	19,323	92,857	(97,415)	14,765
Totals		<u>19,323</u>	<u>92,857</u>	<u>(97,415)</u>	<u>14,765</u>

#### Represented by:

Funds Held on Behalf of the Ministry of Education	14,765
	<u>14,765</u>

	2021	Opening Balances \$	Receipts from MoE \$	Payments \$	Closing Balances \$
Library	<i>completed</i>	(84,429)	119,422	(34,993)	-
Windows	<i>completed</i>	-	35,593	(35,593)	-
Fencing	<i>in progress</i>	-	218,590	(199,267)	19,323
Junior Playground	<i>completed</i>	(3,901)	5,901	(2,000)	-
Totals		<u>(88,330)</u>	<u>379,506</u>	<u>(271,853)</u>	<u>19,323</u>

#### 15. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

Joanne Hillson-Barratt a Board member is employed as a reliever in the after school program, under standard terms and conditions of employment.

## 16. Remuneration

### Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	<b>2022 Actual \$</b>	<b>2021 Actual \$</b>
<i>Board Members</i>		
Remuneration	4,898	6,608
<i>Leadership Team</i>		
Remuneration	385,790	302,327
Full-time equivalent members	3	3
Total key management personnel remuneration	<u>390,688</u>	<u>308,935</u>
Total full-time equivalent personnel	<u>3.00</u>	<u>3.00</u>

There are 5 members of the Board excluding the Principal. The Board had held 7 full meetings of the Board in the year. As well as these regular meetings, including preparation time, the Chair and other Board members have also been involved in ad hoc meetings to consider student welfare matters including stand downs, suspensions, and other disciplinary matters.

### Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	<b>2022 Actual \$000</b>	<b>2021 Actual \$000</b>
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	-	40-50
Salary and Other Payments	150-160	90-100
Benefits and Other Emoluments	1-5	25-30
Termination Benefits	-	-

### Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	<b>2022 FTE Number</b>	<b>2021 FTE Number</b>
100 - 110	2	1
110 - 120	1	1
140 - 150	0	1
	<u>3</u>	<u>3</u>

The disclosure for 'Other Employees' does not include remuneration of the Principal.

## 17. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	<b>2022 Actual \$0</b>	<b>2021 Actual 20-30</b>
Total		
Number of People	0	3

## 18. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2022 (Contingent liabilities and assets at 31 December 2021: nil).

### Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of school boards of trustees, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2022, a contingent liability for the school may exist.

### Teacher Aide & Support Staff Settlement Wash Up

In 2022 the Ministry of Education provided additional funding for both the Support Staff in Schools' Collective Agreement (CA) Settlement and the Teacher Aide Pay Equity Settlement. The Ministry is in the process of determining wash up payments for the year ended 31 December 2022 however as at the reporting date this amount had not been calculated and therefore is not recorded in these financial statements

## 19. Commitments

### (a) Capital Commitments

As at 31 December 2022 the Board has commitments to Capital Works Project per note 14. These projects are fully funded by the Ministry of Education.

(Capital commitments at 31 December 2021: nil)

### (b) Operating Commitments

As at 31 December 2022 the Board had no operating commitments.

(Operating commitments at 31 December 2021: nil)

## 20. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Financial assets measured at amortised cost	2022	2022	2021
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Cash and Cash Equivalents	61,406	46,250	184,992
Receivables	252,611	201,000	198,511
Investments - Term Deposits	460,957	455,000	466,923
Total Cash and Receivables	774,974	702,250	850,426
<b>Financial liabilities measured at amortised cost</b>			
Payables	254,714	260,000	362,910
Finance leases	92,779	90,000	145,618
Total Financial Liabilities Measured at Amortised Cost	347,493	350,000	508,528

## 21. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.

## 22. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

## Rangiora Borough School: Analysis of Variance - 2022 Literacy Targets

**Target - To raise the Levels of Achievement in Literacy**

**Target Group:** To raise literacy levels in reading and writing in Year 8 students

### Year 7 2021 / Year 8 2022 Cohort

*Made a small improvement (positive movement) with our Well Below Students in Reading and Writing.*

*The students in this cohort have a mix of learning needs, ethnicities and societal backgrounds that challenge their abilities to accelerate in reading and writing.*

Baseline Data 2021 - Year 7 Cohort	Mid Year Data 2022: Now Year 8 Cohort	End of Year Data 2022: Year 8 Cohort	Comments
<b>Reading - Year 7 - All Students</b> Towards: 12 students (19.05%) Well Below: 0 Students	<b>Reading - Year 8 - All Students</b> Towards: 10 students (15.38%) Well Below: 1 student (1.54%)	<b>Reading - Year 8 - All Students</b> Towards: 12 students (19.05%) Well Below: 0 Students	Towards: 8 male and 4 female
<b>Writing - Year 7 - All Students</b> Towards: 24 students (38.71%) Well Below: 1 student (1.61%)	<b>Writing - Year 8 - All Students</b> Towards: 20 students (31.25%) Well Below: 3 student (4.69%)	<b>Writing - Year 8 - All Students</b> Towards: 24 students (38.71%) Well Below: 1 student (1.61%)	Towards: 13 male and 11 female Well Below child on the LSR and new to RBS in 2021

The Puketeraki Kahui Ako "Number, Name, Need" sharing of literacy data of Year 8 students in preparation for Secondary School transition, enables all 16 schools in the Kahui Ako, to share their data, analyse trends and develop bespoke interventions collaboratively to enhance teaching practice and support ongoing progress in achievement of literacy understandings.

**Target Group 2:** To raise reading levels with the group 'end of Year 1' through innovative practice. (Targeted Interventions, developing understanding of structured literacy).

**Baseline Data 2021:**

**Reading - End of Year 1 - All Students**

Towards: 11 students (17.46%)  
Well Below: 4 student (6.35%)

**Mid Year Data 2022:**

**Reading - Year 2 - All Students**

Towards: 8 students (14.04%)  
Well Below: 4 student (7.02%)

**End of Year Data 2022**

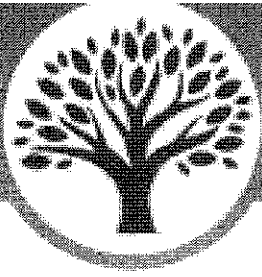
**Reading - Year 2 - All Students**

Towards: 3 students (5.45%) (all male)  
Well Below: 3 student (5.45%) (all male)

**POSITIVE MOVEMENT**

**Comments:**

There has been significant positive movement of our Year 2 children. The end of year results reflect the innovative practice and dedication of our staff to raise student achievement in reading. The 6 male children that are working towards or well below all started at RBS, they have a mix of learning needs, ethnicities and societal backgrounds that challenge their abilities to accelerate in reading.



# RANGIORA BOROUGH SCHOOL

PO Box 66, King Street, Rangiora

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## **Kiwisport Funding 2022**

Kiwisport is a Government funding initiative to support student's participation in organised sport.

In 2022 the school received total KiwiSport funding of \$6196 (GST Excl.). The funding contributed towards North Canterbury Sport and Recreation Trust coaching, for the whole school, in game sense, ball skills, tennis and winter sports.. All students received professional swimming instruction at Dudley Park Aquatic Centre for at least 10 sessions each. In addition, junior students were provided with tuition to encourage water confidence, breathing and basic swimming instruction.

Rangiora Borough School students are encouraged to participate in a range of sports, such as basketball, soccer, miniball, tennis & netball during interval and lunchtime breaks. KiwiSport funds were used this year to replenish & provide additional equipment (balls), as well as cricket and athletics apparatus. All students continue to enjoy the success of increased funding from this initiative, across all areas of sporting endeavour.

Furthermore, Rangiora Borough School's Sports Co-ordinators provide excellent work and have a commitment to the task of engaging all students in sporting activities.

Compliance with Education and Training Act 2020 requirements to be a good employer for the year ending 31 December 2022.

The following questions address key aspects of compliance with a Good Employer policy:

Reporting on the principles of being a Good Employer	
How have you met your obligations to provide good and safe working conditions?	<p><i>Address concerns promptly: We take any concerns raised by staff regarding safety seriously and address them promptly to ensure that their workplace remains safe.</i></p> <p><i>We monitor and review safety measures to ensure that they are effective in preventing injury or illness and that they comply with any legal requirements.</i></p> <p><i>We regularly review our procedures and report at every Board meeting.</i></p>
What is in your equal employment opportunities programme?	<p><i>EEO report to Board at the end of year in regards to Employment throughout the year.</i></p> <p><i>Following our Appointments process policy.</i></p> <p><i>EEO officer appointed.</i></p> <p><i>Regular survey to staff and Board notified of survey outcomes.</i></p>
How have you been fulfilling this programme?	<p>Yes</p>
How do you practise impartial selection of suitably qualified persons for appointment?	<p><i>Following our Appointments process policy.</i></p>
How are you recognising, -The aims and aspirations of Maori, -The employment requirements of Maori, and -Greater involvement of Maori in the Education service?	<p><i>Through the 'New Zealand Curriculum'</i></p> <p><i>Through addressing the NELPs.</i></p> <p><i>Through engagement with our local runanga: identified as a specific goal in our strategic and annual plan.</i></p>

How have you enhanced the abilities of individual employees?	<p>Actioning anything on the EEO staff survey and regular check ins.</p> <p>Wellbeing information gathered</p> <p>Staff able to meet the Principal throughout the year to discuss any needs.</p>
How are you recognising the employment requirements of women?	<p>Appointments policy</p> <p>Employer Responsibility policy</p>
How are you recognising the employment requirements of persons with disabilities?	<p>Appointments policy</p> <p>Employer Responsibility policy</p> <p>Providing additional supports, leave etc.</p>

Reporting on Equal Employment Opportunities (EEO) Programme/Policy	YES	NO
Do you operate an EEO programme/policy?	✓	
Has this policy or programme been made available to staff?	✓	
Does your EEO programme/policy include training to raise awareness of issues which may impact EEO?	✓	
Has your EEO programme/policy appointed someone to coordinate compliance with its requirements?	✓	
Does your EEO programme/policy provide for regular reporting on compliance with the policy and/or achievements under the policy?	✓	
Does your EEO programme/policy set priorities and objectives?	✓	

**INDEPENDENT AUDITOR'S REPORT**  
**TO THE READERS OF RANGIORA BOROUGH SCHOOL'S FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

The Auditor-General is the auditor of Rangiora Borough School (the School). The Auditor-General has appointed me, Warren Johnstone, using the staff and resources of BDO Christchurch, to carry out the audit of the financial statements of the School on his behalf.

**Qualified Opinion**

We have audited the financial statements of the School on pages 2 to 15, that comprise the statement of financial position as at 31 December 2022, the statement of comprehensive revenue and expense, statement of changes in net assets/equity and statement of cash flows for the year ended on that date, and the notes to the financial statements that include accounting policies and other explanatory information.

In our opinion, except for the matter described in the bases for our qualified opinion section of our report, the financial statements of the School:

- present fairly, in all material respects:
  - its financial position as at 31 December 2022; and
  - its financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with Public Sector Public Benefit Entity Standards Reduced Disclosure Regime.

Our audit was completed on 18 May 2023. This is the date at which our opinion is expressed.

The basis for our qualified opinion is explained below. In addition, we outline the responsibilities of the Board and our responsibilities relating to the financial statements, we comment on other information, and we explain our independence.

**Basis for our qualified opinion**

The School has an obligation to the Ministry of Education to keep the land and buildings in good order and repair. The Statement of Financial Position on page 4 includes a Provision for Cyclical Maintenance, which totals \$72,809 (2021: \$59,850.) We have not been able to obtain sufficient evidence to support the provision. There are no practical audit procedures to determine the effect of this absence of evidence.

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

## **Responsibilities of the Board for the financial statements**

The Board is responsible on behalf of the School for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand.

The Board is responsible for such internal control as it determines is necessary to enable it to prepare financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board is responsible on behalf of the School for assessing the School's ability to continue as a going concern. The Board is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to close or merge the School, or there is no realistic alternative but to do so.

The Board's responsibilities, in terms of the requirements of the Education and Training Act 2020, arise from section 87 of the Education Act 1989.

## **Responsibilities of the auditor for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements.

For the budget information reported in the financial statements, our procedures were limited to checking that the information agreed to the School's approved budget.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are

based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the School to cease to continue as a going concern.

- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- We assess the risk of material misstatement arising from the school payroll system, which may still contain errors. As a result, we carried out procedures to minimise the risk of material errors arising from the system that, in our judgement, would likely influence readers' overall understanding of the financial statements.

We communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arise from the Public Audit Act 2001.

### Other information

The Board is responsible for the other information. The other information comprises the Statement of Responsibility, Members of the Board Listing, Analysis of Variance, Good Employer Report and the Kiwisport Report, but does not include the financial statements, and our auditor's report thereon.

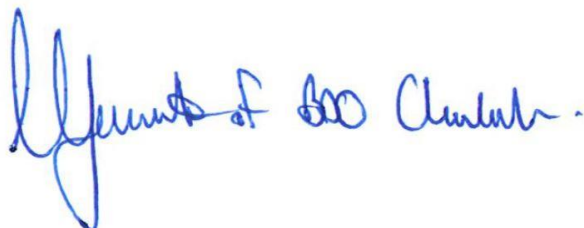
Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

### Independence

We are independent of the School in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1 *International Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with or interests in the School.



Warren Johnstone,  
BDO Christchurch  
On behalf of the Auditor-General  
Christchurch, New Zealand