

2025 Primary Principals' Sabbaticals.

Primary Principals' Sabbaticals Instructions (for both 10 week & 20 week)

1. Complete the eligibility criteria checks and applicant declaration. PPCA, PPCB and IEA members all eligible.
2. Complete the form completely up until the sabbatical proposal.
3. When completing the written questions follow the below instructions

a. **Required**

b. **Not required**

Purpose of your Sabbatical (250-word)	Complete this question
Programme Outline	Not required, enter N/A
Benefits of Sabbaticals	Complete this question
Professional Isolation	Complete this question
Costing Schedule	Complete this question
Reporting Intentions	Not required, enter N/A - You are required to share the findings of your sabbatical with your employing Board. You are not required to provide a report to TeachNZ.

Primary Principals' Long Serving Sabbaticals

1. Follow the same instructions as above, it is the same form.
 - a. To be eligible for the 20-week sabbatical, you must have 15 years or more service as a Principal in an NZ state or state integrated school, and have not held a study award or sabbatical in the past.
2. TeachNZ will assess your eligibility for the 20-week sabbaticals and notify you if you are eligible via email.
3. We will confirm with you if you want to be put forward for a 20-week sabbatical following your submitted application.

If you have any questions or concerns, please email teacher.studyawards@education.govt.nz, or by calling 0800 165 225.