

## COVID Response Lyttelton Primary School - Phase 1, 2, 3

Lyttelton Primary School has detailed planning in place to implement the Covid Protection Framework and the Red settings. In addition, we have planned for how the school will operate as and when cases and contacts are notified within the school community.

### Our Guiding Principles (from the toolkit)

- The public health measures in schools and kura mean that the risk of transmission of COVID-19 is reduced. However primary and intermediate settings may be more challenging than with older groups of students because of lower vaccination rates and lower use of face coverings. Additionally, there will be some children/tamariki with complex needs that may be at higher risk of becoming more unwell with COVID-19
- There are significant benefits for children/tamariki and young people/rangatahi to be in school - from educational, social and developmental perspectives
- If someone from school becomes infected with COVID-19, pragmatic approach to identifying the level of contact with others will be taken
- The approach aims to support the continuation of learning within primary and intermediate schools and kura as we transition to a minimisation and protection approach across the country
- We recognise that different communities will need different levels of assistance to ensure equitable health and educational outcomes at any time, and particularly while managing COVID-19 within education settings.

### Our goal using these tools is to maintain the health and wellbeing of our pupils, staff, and the community.

Thank you for:

- Supporting your children in year 4 to 8 to wear a mask at school
- Undertaking to drop off and pick up children from outside the school site
- Wearing a mask and maintaining distance

School continues to:

- Support children to wear masks, including providing plenty of breaks
- Have staff wear masks
- Maintain very good ventilation
- Maintain hygiene practices
- Follow guidance from the MOE and MOH

### Lyttelton Primary School's Plan is informed by:

- Regular MOE Bulletins from the MOE (Secretary for Education)
- COVID-19 Protection Framework (CPF) Guidance for Schools and Kura
- COVID-19 Safety Plan (Worksafe)
- Risk Assessment and scenario planning for the COVID-19 outbreak
- Managing COVID-19: A public health toolkit for primary and intermediate schools.

The 3 phase plan below is designed to take into account the possible impact of an Omicron outbreak on the ability for Lyttelton Primary School to function as normally as possible based on its size, number of staff, ability to access relieving staff, ability to separate groups, and ability to work and learn remotely if required.

## What will happen at Lyttelton Primary School as cases and / or contacts of COVID are notified?

<b>School Phase 1 (Current Situation)</b> School Open - No cases at school	<b>School Phase 2</b> School Open - Case(s)/Contacts identified	<b>School Phase 3</b> School Open but may close at short notice. Multiple cases/contacts may be present or developing	<b>School Closure</b> To be decided as/if required Moe / School Board
<p><b>School is open to all students</b> and fully staffed.</p> <p>It is possible that there are some unknown cases or contacts in the community.</p>	<p><b>School is open</b> however information is received of a case or contact</p> <p>Contact with MOE spoc (single point of contact) for support.</p> <p>School Contact tracing process implemented to identify close contacts.</p> <p>Information provided to MOH through spoc.</p> <p>Parents contacted to collect children if they are a contact. Information letter provided.</p> <p>School community informed.</p>	<p><b>School is open</b> however many children are absent. Staff capacity is reduced. Several cases with many contacts. Significant impact on normal school operation.</p> <p>Contact with MOE spoc (single point of contact) for support.</p> <p>School Contact tracing process implemented to identify close contacts.</p> <p>Parents contacted to collect children if they are a contact including information letter</p> <p>School community informed</p> <p>Leadership team in consultation with staff may decide to implement remote learning programmes for all students including those at home and those at school.</p> <p>Flexible use of remaining staff reviewed daily</p>	<p><b>School site closes.</b></p> <p>Due to health and safety concerns the school site closes and learning from home for all students available.</p> <p>Decision to close school is made by the school Board in consultation with the principal and MOE.</p> <p>Decision is made because learning programmes and/or supervision cannot be sustained.</p> <p>Majority of staff and/or students may be absent.</p>
<p><b>Main focus at school:</b></p> <ul style="list-style-type: none"> <li>● Onsite Teaching and Learning for children and staff</li> <li>● School learning programmes are not significantly impacted by covid</li> <li>● Some school events are changed or</li> </ul>	<p><b>Main focus at school:</b></p> <ul style="list-style-type: none"> <li>● School programmes become impacted by COVID                             <ul style="list-style-type: none"> <li>○ Home learning packs for some students as required (home learning)</li> <li>○ Students and staff who are not identified contacts can be onsite</li> </ul> </li> </ul>	<p><b>Main focus at school:</b></p> <ul style="list-style-type: none"> <li>● School programmes highly impacted by COVID</li> <li>● Larger number of students learning from home</li> <li>● Priority for onsite learning and supervision given to children of essential workers</li> </ul>	<p><b>Main focus:</b></p> <ul style="list-style-type: none"> <li>● Home based learning                             <ul style="list-style-type: none"> <li>○ Hard copy packs</li> <li>○ Online learning</li> </ul> </li> <li>● School devices</li> </ul>

<p>postponed.</p> <ul style="list-style-type: none"> <li>● Majority of staff are students onsite</li> <li>● Staff who are absent are catered for with existing staff arrangements including our regular relievers</li> <li>● Learning programmes focussed on school based learning</li> <li>● Support for children who may be returning from absence</li> <li>● Hard copy learning packs available as/if required.</li> <li>● Four learning spaces are operating as normally as possible with largely normal school timetables aside from no large/confined inside gatherings</li> <li>● Ongoing implementation requirements of the red setting as outlined in the school's CPF plan. <ul style="list-style-type: none"> <li>○ Masks y 4-8</li> <li>○ Ventilation</li> <li>○ Hygiene</li> <li>○ Contact tracing</li> <li>○ No large gatherings</li> <li>○ Essential access only</li> </ul> </li> <li>● Masks inside for years 4-8 and health requirements of the CPF are being monitored.</li> </ul>	<ul style="list-style-type: none"> <li>○ Relieving staff may be employed</li> <li>○ Existing learning spaces maintained</li> <li>○ Possibility of shift from 4 to 3 or 2 learning spaces dependent of student numbers and staffing</li> <li>● Mixture of home based and school based programmes as required (hard copy pack)</li> <li>● Staff responsibilities and teaching teams will become flexible as required</li> <li>● Minimise contact between learning spaces and staff <ul style="list-style-type: none"> <li>○ Separate breaks</li> <li>○ No combined activity</li> <li>○ No face to face whole staff meetings</li> <li>○ Re-organise support staff timetabling for areas of critical need for learning support</li> </ul> </li> <li>● Ongoing implementation requirements of the red setting as outlined in the school's CPF plan. <ul style="list-style-type: none"> <li>○ Masks y 4-8</li> <li>○ Ventilation</li> <li>○ Hygiene</li> <li>○ Contact tracing</li> <li>○ No large gatherings</li> <li>○ Essential access only</li> </ul> </li> <li>● Masks inside for years 4-8 and health requirements of the CPF are being monitored.</li> </ul>	<ul style="list-style-type: none"> <li>● Daily triaging of students/staff into learning spaces as may be required</li> <li>● Separate timetables for breaks</li> <li>● Minimise crossover of learning groups <ul style="list-style-type: none"> <li>○ Breaks</li> <li>○ No combined activity</li> </ul> </li> <li>● Students supervised at school mostly following follow home learning based programme</li> <li>● Staff working from home maintaining online learning programmes</li> <li>● Priority of school based learning for children of essential workers</li> <li>● Ongoing implementation requirements of the red setting as outlined in the school's CPF plan. <ul style="list-style-type: none"> <li>○ Masks y 4-8</li> <li>○ Ventilation</li> <li>○ Hygiene</li> <li>○ Contact tracing</li> <li>○ No large gatherings</li> <li>○ Strict access for essential</li> </ul> </li> <li>● Masks inside for years 4-8 and health requirements of the CPF are being monitored.</li> </ul>	<p>distributed as may be required</p> <ul style="list-style-type: none"> <li>● Planning for re-opening in liaison with the school Board and Ministry of Education</li> </ul>
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