

2023

# Dual Enrolment Information for Careers Advisors

Here's all the important information you need for students considering Dual Enrolment next year.

## Key dates

<b>1 September 2022</b>	Dual Enrolment Whānau Information Evening
<b>1 September 2022</b>	Applications open for 2023 programmes
<b>7-10 February 2023</b>	Dual Enrolment programmes commence

## Application process

To ensure a smooth application process for the student, your school and Ara, each application must include:

- Completed Dual Enrolment application form
- Completed High School endorsement form
- Verified identity documents

### Please note:

- Applications must be submitted in PDF form (one PDF per student)
- We can only process applications that include all of the documentation listed above (if an application is incomplete, we'll be in touch to advise what's missing)

Other documents (such as NZQA records) aren't required as part of the application.

Please send your application(s) to: [enrolmentsupport@ara.ac.nz](mailto:enrolmentsupport@ara.ac.nz)

## Verified identity documents

A verified passport or birth certificate is our preferred form of identification. Verified documents must include a school stamp, date, signature, name and role of the signer.

For New Zealand citizens: you can use a screenshot of the student's SMS but it must include legal name, date of birth and citizenship (including eligibility/verification).

For international students and permanent residents: we require verified copies of the student's current passport and visa.

## Get Ready Conversations

As part of the application and enrolment process, students are invited to attend a Get Ready Conversation with a student advisor. The conversation covers rights and responsibilities, being an Ara student, and course expectations. Whānau are encouraged to attend.

## Need more information?

If you have any questions, get in touch with your Ara Youth & Community Development representative or email: [engagement@ara.ac.nz](mailto:engagement@ara.ac.nz)