

Broomfield School



Guidelines for Distance Learning at Broomfield School

The following protocols for on-line learning are to ensure the safety of all participants and will help to make learning meaningful and an enjoyable experience! Our focus is on ensuring that distance learning is as stress free as possible for students, staff, parents & whanau. As a school, we have been very fortunate to quickly assist with distance learning through the access to devices that we have already provided. Here at Broomfield School, under one of our strategic goals: **Our Place: 'Broomfield School a Caring Community'**, we as a community strive to care for every individual child in a connected belonging culture and develop a model of wellbeing that positively impacts on both staff and students.

We will continue to build upon our very strong value of '**Belonging**' which is deeply embedded within our school culture through our distance/ on-line learning programme.

Staff Protocols

- Teachers will be available between 9:00am – 3:00pm
- Only teachers and students should be taking part (3 or more participants as a minimum)
- The shared on-line meeting will follow normal classroom expectations and rules including Broomfield School values

Student Protocols

- Students must be appropriately dressed for on-screen meetings
- Ensure the background of where you are sitting is appropriate
- Choose a quiet space where possible
- The camera should always stay on and mic silenced when not speaking
- Behaviour and language expectations should mirror Broomfield School's values and expectations
- Inappropriate behaviour will result in exclusion from the meeting and or future meetings and parents/ caregivers will be contacted

Parent/ Whanau Protocols

- Be aware when your child has a live meeting planned
- Limit the screen to your child only
- Be available to help with any technical issues that may arise

Expectations For Online Face to Face Learning at Home



Well Being

Staff at Broomfield School attended professional development with regard to well-being and were introduced to the following model '5 Ways to Well-being' which may be of use to you. <https://www.mentalhealth.org.nz/home/ways-to-wellbeing/>



Please take care and remember to keep learning manageable for both yourselves and your tamariki, it should be fun!

Andrew Kemp
Principal