

## Vocabulary regarding dates for Enrolment Schemes

Note; new vocabulary is used in the Education and Training Act 2020 which differs from the previous Act. This is being written to help schools and the community determine which are the important dates to note.

Approval date	The date the Ministry of Education approves an enrolment scheme or amendment.
Implementation date	This is now the date that the Board 'adopts' the enrolment scheme at a Board meeting. It is after the Ministry has sent the approved scheme to the school. It is before the commencement date, sometimes by several months.
Commencement date	The date an enrolment scheme starts (the "effective" or "start" date). The new/amended zone applies to enrolments from this date onwards.

1. Under the [Education and Training Act 2020, Schedule 20, Clause 4 \(3\)](#), after consultation on a proposed enrolment scheme has finished, the Secretary may finalise the enrolment scheme and provide it to the board.  
This is the Ministry **approving** the scheme.
2. Subclause 4 (of the above Clause) then states "The school's board must **implement** the finalised enrolment scheme as soon as practicable."  
This means the school's board must adopt ("implement") the approved enrolment scheme at the next board meeting.
3. [Clause 7](#) states a number of different options for when the enrolment scheme will **commence**.  
This is the date when the new/amended enrolment scheme will start to be applied to new enrolments. When the Ministry **approves** the scheme and writes to the school's board (telling them to **implement** the scheme as soon as practicable), the Ministry will give a **commencement** date for when the enrolment scheme will start.  
This is usually 1 January for an intermediate or secondary school or the beginning of a term for a primary school. This date will be discussed with the school when discussions begin about developing an enrolment scheme.

### Additional Entitlement to Enrol provision ('Grandparenting')

This has slightly different dates for a change to an enrolment scheme.

[The Education and Training Act 2020, Section 75](#) refers to the **implementation date** as being key here. This is when the school's board implements the scheme at a board meeting. The Ministry of Education does not know when this is and often does not hear when this happens.

Schools are required to maintain a list of students enrolled at the time to enable determination of eligibility to enrol under this provision. Schools are in the best position to do this as they are able to determine who is enrolled at the school when the enrolment scheme is **implemented by the board**.

For example, consultation may finish on 07 July, the Ministry may **approve** the enrolment scheme on 07 Aug and then provide the final enrolment scheme to the school on 08 Aug. In the letter to the board, the Ministry advises that the enrolment scheme will **commence** on 01 January the following year. The school may not **implement** the scheme until 01 Sept at their next board meeting. If the Additional Entitlement to Enrol provision is approved by the Ministry of Education, younger children who meet the criteria below can be enrolled at the school as in-zone students. These children become eligible to be 'Grandparented' from 01 September, provided they meet the criteria below.

**Section 75 of the Education and Training Act 2020** states that;

“the Secretary may authorise an enrolment scheme to permit a student to enrol at the school as if the student lived in the home zone of the school if, -

- (a) in the case of an existing enrolment scheme whose home zone is amended, —
- (i) the student lives outside the amended home zone; and
  - (ii) the student has a sibling who is enrolled at the school at the time that the amendment is implemented; and
  - (iii) the sibling, at the time that the amendment is implemented, lives inside the home zone as it was before the amendment; and
  - (iv) the student, at the time of enrolment, lives inside the home zone as it was before the amendment:

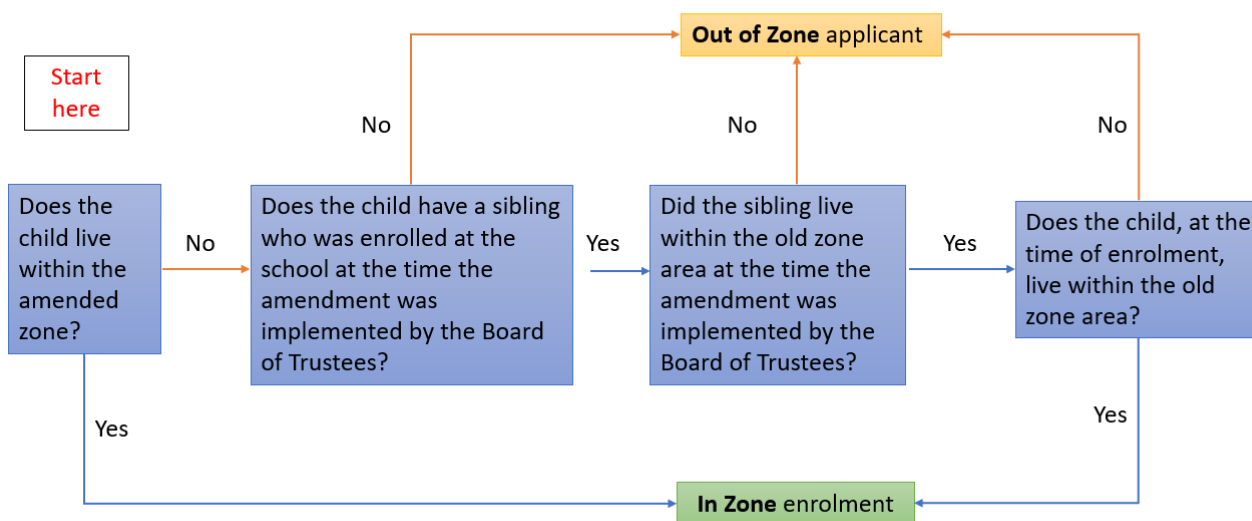
Note: This is a very tightly defined definition. It would not apply to:

1. Children who move into the withdrawal area after the implementation of the enrolment scheme boundary amendment; or
2. Children of families/whānau who move out of the old zone after the implementation of the enrolment scheme boundary amendment.

**This can also be shown in the following flow chart.**

### *Enrolment Scheme Amendment*

Is my younger child eligible for ‘additional entitlement to enrol’?



### **What is the difference between ‘pre-enrolment’ and ‘enrolment’?**

‘Pre-enrolment’ means the period in which applications for enrolment are invited and processed by a school.

‘Enrolment’ occurs when attendance at the school starts and the student is first marked as present on the school roll.

Therefore, enrolment scheme changes apply to students whose enrolment is at or after the commencement date of the zone change.

However, the Additional Entitlement to Enrol provision is determined from the implementation date, not commencement date.