



GLOVING PROCEDURE

Sharman Property Services is committed to ensuring so far as is reasonably practicable that all employees are safe from risks of injury through the effective infection control at work.

SPS requires all staff wear gloves when there is risk, they may through the performance of their work come in contact with blood, mucous membranes (e.g., mouth and eyes) and other bodily discharges. Gloves provide a protective barrier against germs that cause infection.

Latex-free gloves are available for all staff and must be worn for the following situations:

- Cleaning surfaces and handling supplies or other items that may be soiled with blood and/or bodily fluids
- Cleaning up spills of all body fluids (e.g., blood, vomit, urine and stool)

Gloves provide added protection from infectious diseases only if used correctly. The keys to wearing gloves properly are:

1. Washing hands prior to wearing gloves, removing jewellery prior to washing hands is highly recommended.
2. Staff wearing jewellery must wear larger sized gloves to ensure proper fit.
3. Wear fresh pair of gloves before undertaking each new task or when moving from one area to the next. NEVER REUSE GLOVES.
4. Remove gloves using proper technique and dispose of them properly.
5. Wash hands after removing gloves.

Putting on Gloves:

1. Wash hands with soap and water, and dry thoroughly, removing jewellery prior to washing hands is highly recommended.
2. Staff wearing jewellery must wear larger sized gloves to ensure proper fit.
3. Before putting gloves on, be sure to examine for dirt or damage (tears or holes). Replace gloves if necessary.
4. Replace gloves if they become heavily soiled.



Removing Gloves:

1. Remove gloves carefully to prevent splattering. Grab the outside wrist of one glove with your other hand. Turn glove inside out as you remove it.
2. Drop the inverted glove into the other hand and slide your bare finger under the second glove to invert it and trap the first glove inside.

