



Broadfield School

Section C: Broadfield School Primary/Intermediate Cybersafety Use Agreement Form

To the parent/caregiver/legal guardian, please:

1. **Read this page carefully**, to check you understand your responsibilities under this agreement
2. **Sign the appropriate section on this form**
3. **Detach and return this form to the school office**
4. **Keep the document for future reference**, as well as the copy of this signed page which the school will provide.

I understand that Broadfield School will:

- Do its best to enhance learning through the safe use of ICT. This includes working to restrict access to inappropriate, illegal or harmful material on the Internet or school ICT equipment/devices at school, or at school related activities
- Work progressively with children and their families to encourage and develop an understanding of the importance of cybersafety through education designed to complement and support the use agreement initiative. This includes providing children with strategies to keep themselves safe in cyberspace
- Keep a copy of this signed use agreement on file
- Respond to any breaches in an appropriate manner
- Welcome enquiries from parents or students about cybersafety issues.

My responsibilities include:

- I will read this cybersafety use agreement document
- I will discuss the information with my child and explain why it is important
- I will return the signed agreement to the school
- I will support the school's cybersafety programme by encouraging my child to follow the cybersafety rules, and to always ask the teacher if they are unsure about any use of ICT
- I will contact the principal or school cybersafety manager to discuss any questions I might have about cybersafety and/or this use agreement and I am welcome to do this at any time.

Additional information can be found on the NetSafe website www.netsafe.org.nz/ua

Please note: This agreement for your child will remain in force as long as he/she is enrolled at this school. If it becomes necessary to add/amend any information or rule, parents will be advised in writing.

Please detach and return this section to school.

I have read this cybersafety use agreement and I am aware of the school's initiatives to maintain a cybersafe learning environment, including my child's responsibilities.

Name of student:

Student's signature:

Name of parent/caregiver/legal guardian:

Parent's signature:

Date:

IN THIS SECTION

Breaches of the ICT Agreement

Breaches of the ICT Agreement

Any misuse of the Broadfield ICT Equipment and Use Agreement will result in the following:

- **First incident:**

The student will be warned, and the device/access privilege will be removed for the remainder of that day. Devices will be put into the care of the school administration (principal) and be returned to the student at the end of that school day.

- **Second incident:**

The device/access privilege will be removed until a parent or caregiver comes to the school for a conference to review the school policy. Parents/guardians must sign a form stating that they understand that any subsequent violations will result in the student losing their privileges for a period of one month. Devices will be returned to the parent/guardian at that time.

- **Third incident:**

The device/access privilege will be removed until a parent or caregiver comes to the school to collect it. The student will lose their privileges for a period of one month.

- **Subsequent incidents:**

Any incidents after the third situation (not during a suspension period) will result in an additional six weeks loss of privilege. Permanent suspension of privileges may ensue at this point at the discretion of the principal.