

Te Whare Pounamu Dunedin Womens Refuge

21A Grosvenor Street
Dunedin
OTAGO
9011

P.O box 2267,
Dunedin 9044
Crisis Line 0800REFUGE



Job Description and Expectations Board Members

In everything we do, the wellbeing and best interests of women, tamariki, families and whanau are paramount. The voices of children and young people underpin the design and operation of our services. We recognise the importance of whakapapa and whanaungatanga for mana and wellbeing for all.

FOUR CORNERSTONES UNDERPIN OUR VALUES

Parallel development: Ensuring the needs of Māori are met in ways that best suit Māori. **Collectivism:** Recognition that the actions of one refuge reflects on the refuge movement.

Feminism: Celebrating women's contribution to society.

Takatāpui – Embracing Diversity: Eliminate discrimination of any kind against women.

TE TIRITI O WAITANGI

We are also strongly guided by Te Tiriti o Waitangi.

Te Tiriti o Waitangi is the founding document of Aotearoa New Zealand. It was a contract made between Tangata whenua (people of the land, or Māori) and the British Crown in 1840.

Te Tiriti O Waitangi is a living document at Women's Refuge, and we use it to guide us in both theory and practice. Women's Refuge was the first national organisation to adopt a model of parallel development to observe the Te Tiriti O Waitangi, leading the way for many other community and government agencies since.

Board Skill Requirements

- Uphold the objects of the Board
- Supportive of the tumuaki – manager and understanding of the role of Governance vs operations clinical management.
- Financial literacy and critical thinking
- Adhere to all policies
- Actively participating in Board meetings and come prepared.
- Create a positive Board culture of teamwork and collaboration
- Bring an independent understanding to the Board but have a first responsibility to the Board and support Board decisions even if they did not vote in that way
- Take a strategic and holistic view of the mahi the refuge
- Responsibly manage the legislative compliance and risks of Board
- Commercial or management skills - either legal, financial, human resource, marketing, information technology or relevant service sector experience applicable to the Board
- Relevant networks and relationships in the Ōtepoti community
- Knowledge of tikanga Māori and commitment to Te Tiriti o Waitangi principles
- Commitment to equity
- Adhere to the Privacy Act 2020 and understand the confidentiality protocol of Governance hui.
- Provide information (when required) in order to support Auditors.
- Knowledge of social sector and each member is expected to make recommendations based on their experience and vantage point in the community.
- Commitment to attend Bi-monthly Board hui in person (COVID Dependent)
- Advise secretary within 24 hours if unable to attend Bi-monthly Board Hui (to allow for cancellation should a quorum not be reached).
- Fundraising and outreach.

Requisite experience

- Governance experience.
- Relevant experience in healthcare or social sector related industry.
- Need to pass Police and Vulnerable Children's vetting.

Time Commitment

- Meetings of the Board are generally held bi-monthly
- In addition to this there will be requirement for an AGM, potential for Committee involvement and opportunities in community events.

Name of Board Member:

Date:

Signature:

Name of Tumuaki - Manager: Simone Claire

Date:

Signature: