



Meeting date: Tuesday, 26 September 2023

1.1 Attendance, Apologies

Present: Bernadette May, Damian Lynch, Phil Griffiths, Martin Bloy, Rachael Kwok
Apologies:

1.2 Declaration of Interests None

2.1. Curriculum and Student Learning Update

- Gifted Education report was presented by - Helen Schulte.

3. Health & Safety Focus

- The Health and Safety Report was presented by Bernadette May. This was taken as read and approved.

4. Meeting Administration

4.1 Confirmation of minutes – Previous minutes August 2023

Minutes approved

Moved: Phillip O’Callaghan, Seconded: Bernadette May

Passed.

5.1 Board Strategic Matters

Filling a Casual Vacancy

- BOT has agreed to a process to fill the vacancy. Damian to contact the person interested. If there are expressions of interest then a by-election will be required. Comms to be sent out to the community for expressions of interest.
- NZStar- Damien attended Learning Module Health and Safety

Ero Update

- School profile ready to sign off and Damien to sign and reply
- Positive feedback from ERO
- ERO have passed the school's compliance for Health and Safety.

6. Regular Review / Monitoring and Reporting

6.1 Principals Report

Taken as read and approved.

6.2 Finance Update

a) August Financials

Taken as read and approved.

7. New/Emerging Review

- Nil

8. Standing Items

8.1 School Pool

- Bernadette enrolled in NZQA-approved Pool Operations Training
- Dates arranged for teacher training through Swimming NZ
- Bernadette has engaged Poolside to provide a professional maintenance and testing programme for the pool.
- Bernadette to share information with board members for possible community usage
- Bernadette to contact Shaun to finalise the pool project including all council and 'ability to use', sign off, and completed project documents so the school can receive compliance and final payment from the MOE and use the pool.

8.2 HR -nil

8.3 Communication - nil

9. General Business

Nil

10. Preparation for the next meeting

10.1. Confirm date, time

31 October 2023

10.2. Confirm work required before the next meeting (see work plan) - Student Progress and Achievement Draft Report

10.3. Confirm any additional agenda items required for the next meeting.

10.4. Comments on meeting procedure and outcomes