

## Alert Level 2 - Play It Safe!

### How will St Francis of Assisi Catholic School Operate at Level 2?

Please note that these procedures have been developed with the safety of staff and students in mind.

Under Alert Level 2 we will continue to follow the guidelines set out in the Pandemic Plan but will continue to manage the areas identified below. We have chosen to control the controllable rather than return all aspects of school back to normal. For this reason we have chosen to continue to limit all non-essential curriculum activity both in and outside of school.

At all times we will be following the most up to date advice from the Ministry of Education and Ministry of Health.

In order to ensure the safety of those children and our staff who do come to school, we will be operating with strict enforcement of health and safety measures. (see bottom of page).

Classrooms	At Pick up and Drop Off	Managing Physical Distancing
<p>Under Alert Level 2 hand sanitiser will be provided in every classroom. Hand sanitiser stations will be set up at the designated entry and exit points of each classroom and Students and Staff will use this as they enter or exit a room.</p> <p>Additional disinfectant/cloth will be available in classrooms for children and teachers to sanitise spaces throughout the school day as required.</p>	<p>MOE guidelines - Under Alert Level 2 we are asking parents and caregivers not to come on site if at all possible.. We will have drop off and pick up only approach to restrict the number of <b>'adults on-site'</b>. Where possible there should be one person designated for pick up and drop off.</p> <p>If you do come onsite you will be required to sign the contact tracing register each time noting arrival and departure times.</p>	<p>There is no bubble concept at Alert Level 2 so there are no restrictions on groups of students mixing with others on site.</p> <p>Physical Distancing – Physical distancing is a good precaution to prevent the spread of disease.</p> <p>Children, young people and staff should be far enough away from each other so that they are not breathing on or touching each other, coupled</p>

<p>Parents are asked to remind children about correct handwashing techniques.</p> <p>Children are not allowed to share food.</p>	<p>No parents will be allowed inside the Hubs.</p> <p>Please be respectful of this as it is the <b>‘most likely’</b> chance of Covid-19 entering the school grounds.</p> <p>Students will not be allowed to enter before 8:00am.</p> <p>If you do wish or need to come on site at other times please email or phone Bev in the office. If this can not be done due to unforeseen circumstances please come to the school office to register as a visitor.</p>	<p>with good hygiene practices and regular cleaning of commonly touched surfaces. There does not need to be a specific measurement but where practicable 1 metre should be used as a guide, particularly between adults.</p> <p>Appropriate signage will be put in place.</p> <p>Teachers will manage the numbers and spaces as best they can.</p>
<p><b>Staffroom Bubble</b></p>	<p><b>In the playground</b></p>	<p><b>Managing Attendance</b></p>
<p>Staff are expected to maintain a minimum of 1m physical distance at all times including in the staffroom.</p> <p>Cups, spoons etc. to be personally handled into the dishwasher.</p> <p>Soap and sanitiser will be provided in the staffroom. Disinfectant/wipes available to be used on shared keypads (e.g. photocopier and alarm).</p>	<p>Physical education classes and break time activities can include access to sports equipment including playgrounds but hygiene practice should be observed before and after playing with equipment.</p> <p>Drinking fountains will remain turned off.</p> <p>Students will need a named drink bottle at school.</p>	<p>Students and Staff will not attend if they are unwell. Students and Staff who become unwell during the school day will be sent home and be encouraged to be tested for Covid-19 before they return to school (this is in line with National Guidelines).</p> <p>In schools our contact tracing is a combination of timetable, attendance register and visitor register. These provide good information to health authorities if they need to contact people that might be considered a close contact of a confirmed case, and determine whether they will need to self-isolate.</p>

Cleaning and Hygiene	Movement In and Out of School	Reporting to Parents in Term 2
<p>Students and Staff will use hand sanitiser when opening and closing all doors.</p> <p>Cleaners will complete daily cleans in line with the Ministry of Health guidelines.</p> <p>We will continue to model good hygiene practices (coughing into your elbow, handwashing and drying) and regular cleaning of commonly touched surfaces.</p> <ul style="list-style-type: none"> <li>· <a href="#">Hand washing</a></li> <li>· <a href="#">Cough and sneeze etiquette</a></li> <li>· <a href="#">Cleaning surfaces</a></li> </ul>	<p>We have chosen to continue to limit all non-essential curriculum activity both in and outside of school.</p> <ul style="list-style-type: none"> <li>● No School Assemblies for the remainder of Term 2.</li> <li>● At this point we think there will be no South Hagley Winter Sports for Term 2.</li> <li>● Year 7 and 8 will travel to Technology for the remainder of Term 2 after we are assured all Health and Safety measures are being met..</li> </ul> <p>Afterschool Care will be able to operate under Alert Level 2. You will receive separate information from them about this.</p>	<p>When students return to school in Alert Level 2 their wellbeing will be our number one priority before any academic learning and assessment takes place.</p> <p>After wellbeing, teachers will first focus on Reading, Writing and Maths as the core subjects and will continue to mark off the progressions on Hero as they are achieved. For the rest of Term 2 this will be our focus.</p> <p>We intend to offer parents an opportunity to meet with teachers and students as soon as practicable when we return. Parents will have the opportunity to do this face to face or on a Google Meet.</p> <p>The aim of these meetings would be:</p> <ul style="list-style-type: none"> <li>- Capture information from the parents about how well their child has managed with the learning during the Distance Learning period</li> <li>- Give the parents the chance to talk about any concerns they have noticed during this time</li> </ul>

		<ul style="list-style-type: none"> <li>- Give the student the chance to give feedback about their experience of Distance Learning</li> <li>- Reset the partnership between home and school and the students goals for the rest of the term, year</li> </ul>
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## [Alert Level 2](#)

### Summary of Alert Level 2

The overriding principles for Alert Level 2 are:

- to minimise the risk that someone gets infected in the first place
- to ensure we can identify and contact anyone who has been in close contact with a person, if someone in a school or early learning centre is infected
- understand that Level 2 is not business as usual

It is safe for all students and staff to return to school in Alert level 2. Schools are safe because hygiene habits will be strong and schools will put into place safe and sensible practice. Appropriate signage will be put in place.

Schools won't open midweek. Whenever the decision is made, they will open at the beginning of the following week.

Distance learning is available for those unable to attend school, for example who are self-isolating.

OSCAR programmes can open as can other before and after school programmes.

People at higher-risk of severe illness from COVID-19 (eg those with underlying medical conditions, especially if not well-controlled) are encouraged to take additional precautions when leaving home. They may work, if they agree with their employer that they can do so safely.

The safety and wellbeing of students, staff and their households, continues to be a priority.

### **Health and Safety requirements**

The key controls for schools and all workplaces are:

- ensure people with COVID-19 symptoms or feel generally unwell stay away from school
- maintain physical distancing (in schools this means children, young people, and staff maintaining a physical distance so that they are not breathing on or touching each other)
- enable good hygiene practices
- keep track of people that enter your school

### **Public health measures that must be taken in schools**

In addition to your usual practices when managing health and safety, there are some specific public health requirements for Alert Level 2 that must be adhered to in all schools:

- Parents are asked to keep any sick children at home. If a sick child comes to school, send them home.
- Children, young people and staff should be far enough away from each other so that they are not breathing on or touching each other, coupled with good hygiene practices and regular cleaning of commonly touched surfaces. There does not need to be a specific measurement but where practicable 1 metre should be used as a guide, particularly between adults.
- Hand sanitiser at entry to class rooms and in shared spaces. Soap, water and the ability to dry hands must be provided in bathrooms.
- Where practicable ensure that children and young people regularly wash and dry hands, cough and sneeze into their elbow, and try to avoid touching their face.
- Physical education classes and break time activities can include access to sports equipment including playgrounds but hygiene practice should be observed after playing with equipment.
- Disinfect and clean all surfaces daily.
- Contact tracing registers must be set up and identify which children and adults are on site, in each teaching space, including recording if there is a different composition of children and adults during the day. This includes recording visitors to the site, including parents.

- Consider whether students should be allowed off the premises at lunchtime.

PPE is not required or recommended as necessary in any educational facility by the Public Health Service.