

# How to Register Online



# World Vision 40 Hour Famine Organiser

Managing your team's fundraising is easier than ever online at 40hour.org.nz

# How do I set up or claim an online team fundraising page?

#### It's really easy

- just follow these simple steps!
- Head to 40hour.org.nz and click organise my team.



If you've taken part in the World Vision 40 Hour Famine before, your school, church or team name should appear as you start typing. If not, click on **Create a new team**. Type the name of your team and select **World Vision**40 Hour Famine 2021 as the cause you want to raise funds for.



- Personalise your team page. You can add a team logo, change the photo and set your fundraising goal.
- 4 Encourage your team members to register online and connect to their team page.

# What does claiming a team do?

Group organisers of any fundraising teams need to claim the team to activate the team's fundraising, and manage any fundraisers that join the team. The group organiser only needs to claim the team once.

# As an organiser, how do I see members in my team?

- Head to **40hour.org.nz** and click **Sign in** on the top right of the page.
- Under My fundraising, select Teams I organise.
- Here you'll find all of the teams that you manage. Select the team you want to see the members of.
- Here you'll see all your team's information, including each team member and how much money they have raised so far. You can even invite new members to join your team from this page! Just select the **Invite** button

## **World Vision 40 Hour Famine**





Participants who fundraise online raise more money, plus you'll go in the draw to win some epic prizes!

# Find out more at 40hour.org.nz

### How do I sign up for the World Vision 40 Hour Famine online?

All you need is an email address

- it only takes a few minutes!
- Visit 40hour.org.nz and click Sign up now.



- Follow the simple steps to get started and set up your fundraising page.
- You can then personalise your page, your fundraising goal and share your page with your friends and family.
- f you're part of a school, church or team, make sure you connect to their page when you sign up - see below for how to do this!

## How can I edit my fundraising details?

You can edit your fundraising page in My World Vision any time during your fundraising.

- Head to 40hour.org.nz and click Sign in on the top right of the page.
- Under My fundraising, select the page that you want to edit.
- **Select the Edit page** button.



- Here you can update your goal, mission statement, cover image and profile picture.
- Save your changes and your updates will go up on your page straight away.

#### How do I join a school, church or team?

Joining a team is a great way to fundraise!

If you already have a fundraising page:

Head to 40hour.org.nz and click Sign in on the top right of the page.



Select My fundraising.



- Select the fundraising page you want to connect with your team.
- Under the team section, select **Search teams.**



Type in the name of the team you want to join.





#### If you don't have a fundraising page yet:

- Find your team's fundraising page.
- Select Ioin this Team.
- Follow the prompts to set up your own fundraising page, which will automatically connect to the team.

emember

to share your page to your social media and friends and family - to make sure you reach your fundraising target. #40HOURNZ