



## **Minutes of Tai Tapu School Board of Trustees**

**Date: Tuesday 28 June 2022, 6.30pm**

**Place: Tai Tapu School, Koropepe**

**1.1. Present** – Damian Lynch (Presiding Member), Iain Haycock, Andrew Bull, Phil O’Callaghan, Bernadette May (Principal), Lisa Seeley (Staff Representative), Denise Keno (Board Secretary)

**Apologies** – Daryl Aitken

### **1.2. Declaration of interests**

None

### **2.1 Mathematics Update**

**Helen Schulte gave a presentation.**

DMIC Workshops:

- Staff participated in 2 full day workshops (staff development)
- Hands on opportunities
- Access to professional readings

DMIC Mentors:

- Work with Individual teachers
- Feedback Positive
- Teachers are growing in their capacity to provide “ambitious” mathematics
- Mentors will be available in Term 3
- Student Achievement is great

Resources:

- Teachers have been provided with planning programmes

Senior Leaders have created a uniform curriculum programme

Helen went through the programme (Why/How/What). 7 Principles.

Damien requested a “Build On” . What are our targets? What are our Assessments?

## **Lisa Seeley gave a Presentation.**

ALIM (accelerated learning in maths)

MST (maths support teacher) - intervention that provides short and longer term support for groups of students below expected standards. Priority - Maori & Pacific Students.

MST teacher expectations are huge.

Mid year student data for mathematics have all reduced (except year 7 group, which needs more intervention).

Terms three & four will be years 3,4 & 5.

## **Maths Data from Bernadette (Interim Results)**

Went through mid year student achievement report 2022.

Progress data (target was from 83-85%):

- At/Above/Well above - 91.3% (199/218)
- Below - 7.8% (17/218)
- Well Below - 0.9% (2/218)

Broke down year levels, sex's, ethnicity & last years results. Growth in Senior School.

Reading (target was 90%):

- At/Above/Well above - 94% (206/218)
- Below - 4.1% (9/218)
- Well Below - 1.4% (3/218)

Writing (target was 83-85%):

- At/Above/Well above - 88.6% (193/218)
- Below - 10% (22/218)
- Well Below - 1.4% (3/218)

Share in newsletter that results are back on track and we are happy with the way the children are tracking.

### **3.1 Minutes of the previous meeting – 17 May 2022**

**Move:** That the minutes of the previous meeting be approved

**Moved:** Phil O'Callaghan **Seconded:** Iain Haycock **Carried**

### **3.2. Matters Arising from previous minutes**

- Approval of 2021 Audit Report. **All completed.**

### 3.3. Correspondence

**Application for Leave** - Trish Steenson. Two Weeks at beginning of Term 3 (Time in lieu & without pay). **Board happy to approve.**

**Study Leave Application** - Kim Widdowson. Board discussed thoroughly re Kim's career and whether it is right for her. **Approved, Board fully support her.**

**ACTION: Bernadette & Damien to provide letters, as requested for her application.**

### Intellectual Property Agreement

To use Spellbound works at Tai Tapu School.

Execute agreement      **Moved:** Andrew Bull  
                                         **Seconded:** Lisa Seeley

### 4.1 Board Strategic Matters

None

### 5.1 Principal's Report

The Principal's Report was taken as read.

The following clarifications were made:

- NEPLS - Every trustee to read the one page summary. School in really good position.
- Strategic Plan needs to be done before September Board Elections.
- Iain had a question on wellbeing and asked if the Board can provide any help. Bernadette replied stating that her & the teachers had been managing. Kids need to have things to look forward to and with Camps/Sports back on that's a real positive.

#### **ACTION:** Strategic Plan

- Bernadette to come with comprehensive information
- Bernadette needs the Board to look at what they require over the next 3 years
- Board to discuss structure over 2 evenings (2x 3 hour sessions). Bernadettes workshop is 08 August so Board needs to meet prior to that.

**ACTION:** Denise to email Trustees a list of suitable dates/times.

## 5.2 Finances

Look Good.

- New Teacher paid out of leave (sick leave that Bernadette is monitoring)
- Cyclical Maintenance - can get away with it for the next 12 months and any money left over from projects can hopefully go towards that.
- Admin Deck Painting - Bernadette to get a quote

## 6.1 Workplan

- Pool Discussion
- All Consents done
- Design alterations, additional cost (changing sheds)
- Meeting with Bernadette, Phil, Andrew & Shaun Pont to discuss

## 7.1 Standing Items

- Community Event, Term 3. Bernadette to sort an event the first week back (covid/flu dependant). Student Leaders to decide and organise.

## 8 General Business

- No items for discussion

**Next Meeting - 16 August 2022**

**Meeting closure**

Meeting closed 8.29pm

**Signature:** \_\_\_\_\_

**Chairperson – Tai Tapu School Board**

**Date:** \_\_\_\_\_