

# BROOKLYN SCHOOL

## ANNUAL REPORT

### FOR THE YEAR ENDED 31 DECEMBER 2021

#### School Directory

**Ministry Number:** 2816

**Principal:** Liz Rhodes

**School Address:** 58 Washington Ave  
Brooklyn  
Wellington

**School Postal Address:** as above

**School Phone:** 04-389-6758

**School Email:** [office@brooklynprimary.school.nz](mailto:office@brooklynprimary.school.nz)

#### Members of the Board

Term	Position	How Position Gained	Name
	Principal	ex Officio	Liz Rhodes
Sep-22	Presiding member	Co opted	Jessica Kellow
May-22	Parent Rep	elected	Mike Brown
May-22	Parent Rep	elected	David Harkness
May-22	Parent Rep	elected	Kathleen Kerr
May-22	Parent Rep	elected	Kelvin Wong
Resigned			
Feb-22	Parent Rep	elected	Debbie Chitty
Dec-21	Staff rep	elected	Hilary Lintott

**Accountant / Service Provider:**

Davidson Dickson Ltd

# BROOKLYN SCHOOL

Annual Report - For the year ended 31 December 2021

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# Brooklyn School

## Statement of Responsibility

For the year ended 31 December 2021

The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2021 fairly reflects the financial position and operations of the school.

The School's 2021 financial statements are authorised for issue by the Board.

Jessica Jane Kellow

Full Name of Presiding Member

Kellow

Signature of Presiding Member

30 May 2022

Date:

Elizabeth Knodes

Full Name of Principal

EKnodes

Signature of Principal

30 May 2022

Date:

# Brooklyn School

## Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2021

	Notes	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
<b>Revenue</b>				
Government Grants	2	3,066,028	3,003,864	3,095,190
Locally Raised Funds	3	204,895	118,000	254,381
Interest Income		6,716	3,000	12,520
International Students		-	-	-
		<u>3,277,639</u>	<u>3,124,864</u>	<u>3,362,091</u>
<b>Expenses</b>				
Locally Raised Funds	3	90,647	1,000	103,912
Learning Resources	4	2,473,475	2,406,204	2,355,001
Administration	5	129,627	130,400	115,245
Finance		1,281	-	1,524
Property	6	501,600	522,554	600,218
Depreciation		67,697	75,000	84,716
Loss on Disposal of Property, Plant and Equipment		706	-	39,676
		<u>3,265,033</u>	<u>3,135,158</u>	<u>3,300,292</u>
<b>Net Surplus / (Deficit) for the year</b>		12,606	(10,294)	61,799
Other Comprehensive Revenue and Expense		-	-	-
<b>Total Comprehensive Revenue and Expense for the Year</b>		<u>12,606</u>	<u>(10,294)</u>	<u>61,799</u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

**Brooklyn School**  
**Statement of Changes in Net Assets/Equity**  
For the year ended 31 December 2021

	Notes	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
<b>Equity at 1 January</b>		919,976	879,209	852,858
Total comprehensive revenue and expense for the year		12,606	(10,294)	61,799
Capital Contributions from the Ministry of Education				
Contribution - Furniture and Equipment Grant		-	-	5,319
<b>Equity at 31 December</b>		932,582	868,915	919,976
Retained Earnings		932,582	868,915	519,976
Capital Contribution to MoE		-	-	400,000
<b>Equity at 31 December</b>		932,582	868,915	919,976

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

# Brooklyn School

## Statement of Financial Position

As at 31 December 2021

	Notes	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
<b>Current Assets</b>				
Cash and Cash Equivalents	7	57,386	193,333	95,626
Accounts Receivable	8	166,623	152,720	162,297
GST Receivable		12,584	-	14,852
Prepayments		15,313	-	12,114
Inventories	9	2,939	1,000	5,315
Investments	10	695,940	500,000	557,998
Funds Due for Capital Works Projects	16	20,523	-	6,060
		<u>971,308</u>	<u>847,053</u>	<u>854,262</u>
<b>Current Liabilities</b>				
Accounts Payable	12	247,900	211,750	193,649
Revenue Received in Advance	13	22,509	-	206
Provision for Cyclical Maintenance	14	15,427	-	-
Finance Lease Liability	15	4,861	10,000	10,804
Funds held for Capital Works Projects	16	433	-	433
		<u>291,130</u>	<u>221,750</u>	<u>205,092</u>
<b>Working Capital Surplus/(Deficit)</b>		680,178	625,303	649,170
<b>Non-current Assets</b>				
Property, Plant and Equipment	11	293,129	298,257	308,257
		<u>293,129</u>	<u>298,257</u>	<u>308,257</u>
<b>Non-current Liabilities</b>				
Provision for Cyclical Maintenance	14	35,043	39,645	29,645
Finance Lease Liability	15	5,682	15,000	7,807
		<u>40,725</u>	<u>54,645</u>	<u>37,452</u>
<b>Net Assets</b>		<u>932,582</u>	<u>868,915</u>	<u>919,975</u>
<b>Equity</b>		<u>932,582</u>	<u>868,915</u>	<u>919,976</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

# Brooklyn School

## Statement of Cash Flows

For the year ended 31 December 2021

	Note	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
<b>Cash flows from Operating Activities</b>				
Government Grants				
Locally Raised Funds		678,370	611,602	671,477
Goods and Services Tax (net)		217,384	117,280	222,475
Payments to Employees		2,271	-	11,199
Payments to Suppliers		(335,911)	(253,022)	(272,016)
Interest Paid		(393,421)	(378,107)	(520,736)
Interest Received		(1,281)	-	(1,524)
		8,098	1,000	10,233
Net cash from/(to) Operating Activities		175,510	98,753	121,108
<b>Cash flows from Investing Activities</b>				
Proceeds from Sale of Property Plant & Equipment (and Intangibles)		(706)	-	-
Purchase of Property Plant & Equipment (and Intangibles)		(61,950)	(54,991)	(29,557)
Purchase of Investments		(137,942)	(100,000)	(128,014)
Net cash from/(to) Investing Activities		(200,598)	(154,991)	(157,571)
<b>Cash flows from Financing Activities</b>				
Furniture and Equipment Grant		-	-	5,319
Finance Lease Payments		1,311	5,000	(10,824)
Funds Administered on Behalf of Third Parties		(14,463)	-	(6,889)
Net cash from/(to) Financing Activities		(13,152)	5,000	(12,394)
<b>Net increase/(decrease) in cash and cash equivalents</b>		<b>(38,240)</b>	<b>(51,238)</b>	<b>(48,857)</b>
Cash and cash equivalents at the beginning of the year	7	95,626	244,571	144,483
<b>Cash and cash equivalents at the end of the year</b>	7	<b>57,386</b>	<b>193,333</b>	<b>95,626</b>

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.

# Brooklyn School

## Notes to the Financial Statements

### For the year ended 31 December 2021

#### 1. Statement of Accounting Policies

##### a) Reporting Entity

Brooklyn School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board is of the view that the School is a public benefit entity for financial reporting purposes.

##### b) Basis of Preparation

###### *Reporting Period*

The financial reports have been prepared for the period 1 January 2021 to 31 December 2021 and in accordance with the requirements of the Education and Training Act 2020.

###### *Basis of Preparation*

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

###### *Financial Reporting Standards Applied*

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

###### *PBE Accounting Standards Reduced Disclosure Regime*

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

###### *Measurement Base*

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

###### *Presentation Currency*

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

###### *Specific Accounting Policies*

The accounting policies used in the preparation of these financial statements are set out below.

###### *Critical Accounting Estimates And Assumptions*

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

###### *Cyclical maintenance*

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's long term maintenance plan which is prepared as part of its 10 Year Property Planning process. During the year, the Board assesses the reasonableness of its 10 Year Property Plan on which the provision is based. Cyclical maintenance is disclosed at note 14.

###### *Useful lives of property, plant and equipment*

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the significant accounting policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 11.

### ***Critical Judgements in applying accounting policies***

Management has exercised the following critical judgements in applying accounting policies:

#### ***Classification of leases***

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised.

#### ***Recognition of grants***

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

### **c) Revenue Recognition**

#### ***Government Grants***

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives.

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes.

This is a non-cash revenue that is offset by a non-cash expense. The use of land and buildings grants and associated expenditure are recorded in the period the School uses the land and buildings.

#### ***Other Grants***

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

#### ***Donations, Gifts and Bequests***

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

#### ***Interest Revenue***

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

### **d) Operating Lease Payments**

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

### **e) Finance Lease Payments**

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

### **f) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

### **g) Accounts Receivable**

Short-term receivables are recorded at the amount due, less an allowance for credit losses (uncollectable debts). The schools receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

#### **h) Inventories**

Inventories are consumable items held for sale and comprised of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

#### **i) Investments**

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

#### **j) Property, Plant and Equipment**

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

#### **Finance Leases**

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

#### **Depreciation**

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements to Crown Owned Assets	20-50 years
Furniture and equipment	5-10 years
Information and communication technology	3-5 years
Leased assets held under a Finance Lease	Term of Lease
Library resources	12.5% Diminishing value

#### **k) Impairment of property, plant, and equipment and intangible assets**

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

#### **Non cash generating assets**

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

**l) Accounts Payable**

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

**m) Employee Entitlements***Short-term employee entitlements*

Employee entitlements that are expected to be settled within 12 months after the end of the reporting period in which the employees provide the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned, by non teaching staff, to but not yet taken at balance date.

*Long-term employee entitlements*

Employee benefits that are not expected to be settled wholly before twelve months after the end of the reporting period in which the employee provides the related service, such as retirement and long service leave, have been calculated on an actuarial basis.

The calculations are based on the likely future entitlements accruing to employees, based on years of service, years to entitlement, the likelihood that employees will reach the point of entitlement, and contractual entitlement information, and the present value of the estimated future cash flows

**n) Revenue Received in Advance**

Revenue received in advance relates to fees received from international students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

**o) Funds Held in Trust**

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Statement of Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

**p) Shared Funds**

Shared Funds are held on behalf of a cluster of participating schools as agreed with the Ministry of Education. The cluster of schools operate activities outside of the School's control. These amounts are not recorded in the Statement of Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose.

**q) Provision for Cyclical Maintenance**

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision is a reasonable estimate, based on an up to date 10 Year Property Plan (10YPP) or another appropriate source of evidence.

**r) Financial Instruments**

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as 'financial assets measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as 'financial liabilities measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

**s) Borrowings**

Borrowings on normal commercial terms are initially recognised at the amount borrowed plus transaction costs. Interest due on the borrowings is subsequently accrued and added to the borrowings balance. Borrowings are classified as current liabilities unless the school has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

Borrowings include but are not limited to bank overdrafts, operating leases, finance leases, painting contracts and term loans.

**t) Goods and Services Tax (GST)**

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

**u) Budget Figures**

The budget figures are extracted from the School budget that was approved by the Board.

**v) Services received in-kind**

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

## 2. Government Grants

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
Operational Grants	\$ 563,929	\$ 549,832	\$ 550,810
Teachers' Salaries Grants	2,062,896	2,062,900	1,988,915
Use of Land and Buildings Grants	329,362	329,362	434,797
Other MoE Grants	93,187	61,770	120,668
Other Government Grants	16,654	-	-
	<u>3,066,028</u>	<u>3,003,864</u>	<u>3,095,190</u>

## 3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
<b>Revenue</b>	\$	\$	\$
Donations & Bequests	81,465	76,500	85,236
Fees for Extra Curricular Activities	76,939	-	106,848
Trading	5,330	2,500	4,763
Fundraising & Community Grants	37,669	39,000	55,974
Other Revenue	3,492	-	1,560
	<u>204,895</u>	<u>118,000</u>	<u>254,381</u>
<b>Expenses</b>			
Extra Curricular Activities Costs	78,715	1,000	96,023
Trading	6,607	-	4,116
Fundraising and Community Grant Costs	5,325	-	3,773
	<u>90,647</u>	<u>1,000</u>	<u>103,912</u>
Surplus/ (Deficit) for the year Locally raised funds	<u>114,248</u>	<u>117,000</u>	<u>150,469</u>

#### 4. Learning Resources

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Curricular	67,776	78,000	100,005
Information and Communication Technology	23,040	24,000	16,160
Library Resources	1,621	2,000	1,450
Employee Benefits - Salaries	2,336,576	2,260,922	2,195,966
Staff Development	44,462	41,282	41,420
	<u>2,473,475</u>	<u>2,406,204</u>	<u>2,355,001</u>

#### 5. Administration

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Audit Fee	6,723	5,900	5,846
Board Fees	4,065	4,500	3,955
Board Expenses	5,197	7,400	3,085
Communication	5,847	4,500	4,922
Consumables	4,278	5,500	5,056
Other	16,124	20,350	16,067
Employee Benefits - Salaries	73,146	67,000	66,241
Insurance	5,838	6,500	2,062
Service Providers, Contractors and Consultancy	8,409	8,750	8,011
	<u>129,627</u>	<u>130,400</u>	<u>115,245</u>

#### 6. Property

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Caretaking and Cleaning Consumables	13,744	16,500	13,543
Consultancy and Contract Services	85,365	93,215	87,446
Cyclical Maintenance Provision	20,825	10,000	5,391
Grounds	3,786	7,500	15,925
Heat, Light and Water	16,325	27,193	16,071
Rates	2,252	2,400	2,104
Repairs and Maintenance	16,964	27,384	15,313
Use of Land and Buildings	329,362	329,362	434,797
Security	12,977	9,000	9,628
	<u>501,600</u>	<u>522,554</u>	<u>600,218</u>

In 2021, the Ministry of Education revised the notional rent rate from 8% to 5% to align it with the Government Capital Charge rate. This is considered to be a reasonable proxy for the market rental yield on the value of land and buildings used by schools. Accordingly in 2021, the use of land and buildings figure represents 5% of the school's total property value. Property values are established as part of the nationwide revaluation exercise that is conducted every 30 June for the Ministry of Education's year end reporting purposes.

## 7. Cash and Cash Equivalents

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
Cheque Account	\$ 57,078	\$ 193,333	\$ 95,319
Saver Account	258	-	257
International student Account	50	-	50
Cash and cash equivalents for Statement of Cash Flows	<u>57,386</u>	<u>193,333</u>	<u>95,626</u>

The carrying value of short-term deposits with original maturity dates of 90 days or less approximates their fair value.

## 8. Accounts Receivable

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
Receivables	\$ 7,649	\$ 720	\$ 2,435
Interest Receivable	2,769	2,000	4,150
Teacher Salaries Grant Receivable	156,205	150,000	155,712
	<u>166,623</u>	<u>152,720</u>	<u>162,297</u>
Receivables from Exchange Transactions	10,418	2,720	6,585
Receivables from Non-Exchange Transactions	156,205	150,000	155,712
	<u>166,623</u>	<u>152,720</u>	<u>162,297</u>

## 9. Inventories

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
Stationery	\$ 297	\$ -	\$ 3,122
School Uniforms	2,642	1,000	2,193
	<u>2,939</u>	<u>1,000</u>	<u>5,315</u>

## 10. Investments

The School's investment activities are classified as follows:

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Current Asset			
Short-term Bank Deposits	695,940	500,000	557,998
<b>Total Investments</b>	<u>695,940</u>	<u>500,000</u>	<u>557,998</u>

## 11. Property, Plant and Equipment

	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
<b>2021</b>						
Furniture and Equipment	93,746	32,496	-		(19,527)	106,715
Information and Communication Technology	6,759	13,119	-		(8,081)	11,797
Grounds Equipment	162,386	-			(26,297)	136,089
Leased Assets	17,412	2,448	-		(10,383)	9,477
Library Resources	27,954	5,211	(705)		(3,409)	29,051
<b>Balance at 31 December 2021</b>	<u>308,257</u>	<u>53,274</u>	<u>(705)</u>	<u>-</u>	<u>(67,697)</u>	<u>293,129</u>

	2021 Cost or Valuation \$	2021 Accumulated Depreciation \$	2021 Net Book Value \$	2020 Cost or Valuation \$	2020 Accumulated Depreciation \$	2020 Net Book Value \$
Furniture and Equipment	247,614	(140,899)	106,715	215,118	(121,372)	93,746
Information and Communication Technology	143,061	(131,264)	11,797	129,941	(123,182)	6,759
Grounds equipment	304,072	(167,983)	136,089	304,072	(141,686)	162,386
Leased Assets	33,343	(23,866)	9,477	42,722	(25,310)	17,412
Library Resources	67,791	(38,740)	29,051	62,580	(34,626)	27,954
<b>Balance at 31 December</b>	<u>795,881</u>	<u>(502,752)</u>	<u>293,129</u>	<u>754,433</u>	<u>(446,176)</u>	<u>308,257</u>

## 12. Accounts Payable

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
Creditors	\$ 69,901	\$ 40,000	\$ 30,273
Accruals	6,723	6,750	3,508
Employee Entitlements - Salaries	167,240	160,000	156,018
Employee Entitlements - Leave Accrual	4,036	5,000	3,850
	<u>247,900</u>	<u>211,750</u>	<u>193,649</u>
Payables for Exchange Transactions	247,900	211,750	193,649
	<u>247,900</u>	<u>211,750</u>	<u>193,649</u>

The carrying value of payables approximates their fair value.

## 13. Revenue Received in Advance

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
Grants in Advance - Ministry of Education	\$ 4,600	\$ -	\$ -
Other revenue in Advance	17,909	-	206
	<u>22,509</u>	<u>-</u>	<u>206</u>

## 14. Provision for Cyclical Maintenance

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
Provision at the Start of the Year	\$ 29,645	\$ 29,645	\$ 24,254
Increase/ (decrease) to the Provision During the Year	20,825	10,000	5,391
Use of the Provision During the Year	-	-	-
Provision at the End of the Year	<u>50,470</u>	<u>39,645</u>	<u>29,645</u>
Cyclical Maintenance - Current	15,427	-	-
Cyclical Maintenance - Term	35,043	39,645	29,645
	<u>50,470</u>	<u>39,645</u>	<u>29,645</u>

## 15. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
No Later than One Year	4,861	10,000	10,804
Later than One Year and no Later than Five Years	5,682	15,000	7,807
Future Finance Charges	-	-	-
	<u>10,543</u>	<u>25,000</u>	<u>18,611</u>
<b>Represented by</b>			
Finance lease liability - Current	4,861	10,000	10,804
Finance lease liability - Term	5,682	15,000	7,807
	<u>10,543</u>	<u>25,000</u>	<u>18,611</u>

## 16. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects.

	2021	Opening Balances \$	Receipts from MoE \$	Payments \$	Board Contributions \$	Closing Balances \$
Tui Leaks	<i>in progress</i>	433				433
SIP Court Upgrade	<i>in progress</i>	(2,265)	165,000	(179,001)		(16,266)
SIP Bleachers	<i>in progress</i>	(1,055)				(1,055)
S I P Admin upgrade	<i>in progress</i>	(2,740)	100,000	(100,462)		(3,202)
Totals		<u>(5,627)</u>	<u>265,000</u>	<u>(279,463)</u>	-	<u>(20,090)</u>

### Represented by:

Funds Held on Behalf of the Ministry of Education	433
Funds Due from the Ministry of Education	20,523
	<u>(20,090)</u>

	2020	Opening Balances \$	Receipts from MoE \$	Payments \$	Board Contributions \$	Closing Balances \$
Tui Leaks	<i>in progress</i>	-	9,421	(8,988)		433
SIP Court Upgrade	<i>in progress</i>	-	-	(2,265)		(2,265)
SIP Bleachers	<i>in progress</i>	-	-	(1,055)		(1,055)
S I P Admin upgrade	<i>in progress</i>	-	-	(2,740)		(2,740)
Tui Block	<i>completed</i>	1,262	238	(1,500)		-
Totals		<u>1,262</u>	<u>9,659</u>	<u>(16,548)</u>	-	<u>(5,627)</u>

## 17. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

## 18. Remuneration

### Key management personnel compensation

Key management personnel of the School include all Board members, Principal, Deputy Principals and Heads of Departments.

	2021 Actual \$	2020 Actual \$
Board Members Remuneration	4,065	3,955
Leadership Team Remuneration Full-time equivalent members	371,885 3	352,144 3
Total key management personnel remuneration	375,950	356,099

There are 7 members of the Board excluding the Principal. The Board had held 8 full meetings of the Board in the year. As well as these regular meetings, including preparation time, the Chair and other Board members have also been involved in ad hoc meetings to consider student welfare matters including stand downs, suspensions, and other disciplinary matters.

### Principal 1

The total value of remuneration paid or payable to the Principal was in the following bands:

	2021 Actual \$000	2020 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	150-160	140-150
Benefits and Other Emoluments	0	0
Termination Benefits	-	-

### Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2021 FTE Number	2020 FTE Number
100-110	4.00	3.00
110-120	1.00	0.00
	5.00	3.00

The disclosure for 'Other Employees' does not include remuneration of the Principal.

## 19. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be board members, committee members, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2021 Actual	2020 Actual
Total	-	-
Number of People	-	-

## 20. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2021 (Contingent liabilities and assets at 31 December 2020: nil).

### Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of boards, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2021, a contingent liability for the school may exist.

## 21. Commitments

### (a) Capital Commitments

As at 31 December 2021 the Board had no contract agreements for capital works, other than as Agent for the Ministry.

(Capital commitments at 31 December 2020: Nil)

## 22. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

### Financial assets measured at amortised cost

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
Cash and Cash Equivalents	57,386	193,333	95,626
Receivables	166,623	152,720	162,297
Investments - Term Deposits	695,940	500,000	557,998
Total Financial assets measured at amortised cost	<u>919,949</u>	<u>846,053</u>	<u>815,921</u>

### Financial liabilities measured at amortised cost

Payables	247,900	211,750	193,649
Finance Leases	10,543	25,000	18,611
Total Financial Liabilities Measured at Amortised Cost	<u>258,443</u>	<u>236,750</u>	<u>212,260</u>

## 23. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

## 24. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.

