

Whangarei Intermediate School

Job Description

Position: Classroom Scale A Teacher.
Responsible to: Principal, Team Leader and under guidance from DP.

Primary Objectives

Accountability through Performance Appraisal

All staff will participate in the Performance Appraisal System annually as outlined in the staff appraisal policy. The purpose of the appraisal is to assist staff to identify professional development needs and to help staff focus on the goals and objectives stated in the charter and other planning documents. The appraisal system is based on a limited number of performance targets set by the staff member in consultation with their appraiser. The appraisal will involve meeting the 'The Code of Professional Responsibility and Standards for the Teaching Profession'. This process for appraisal is set out in the attached appraisal documents.

Primary Objectives

- To uphold the Whangarei Intermediate School Te Reo Maori non-negotiables by, using correct pronunciation of Māori names, greeting in Te Reo Māori, attending Pōwhiri as a whole school, continuing our Te Reo Māori Professional Development, teaching and use Mihi and Pepeha. Opening and closing our day with the school karakia and a waiata, reflecting on unconscious bias, using commands in Te Reo Māori, receiving professional learning development on lessons that follow staff Te Reo, Participate in Māori professional learning development.
- To facilitate learning within a Google Apps for Education environment.
- To carry out classroom teaching activities in accordance with the charter and the educational plans and policies drawn up for the school.
- To treat children at all times positively and with dignity in accordance with school policies
- To communicate with parents the nature of the programme to be offered to the class, progress and achievement of students and matters causing concern
- To carry out work planning and record-keeping in accordance with management policies
- To assist in the development of curriculum school systems and educational plans and policies to enable the charter goals to be achieved, (as a member leadership team)
- To regularly and punctually carry out routine duties required by senior management for the smooth administration of the school
- To operate as a member of a team in accordance with the [Code of Professional Responsibility for Teachers](#) and in a manner which will minimise non-productive friction and enhance charter objective achievements..
- To carry out work planning and record-keeping in accordance with management policies
- Contribute to the corporate life of the school assisting with co and extra curricular events

Staff Member

Principal

Date