

Drum Tuition Terms of Trade – Kavanagh College

Paul McLennan-Kissel

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1. The minimum commitment to music lessons is one term. **If you wish to withdraw your child from lessons, this must be done by email no later than the middle Sunday of the holidays preceding the new term, otherwise you will be billed for the new term.**
2. Invoices will be sent at the beginning of each term. Payment is due within the first two weeks of term. Because the beginning of the school year is financially difficult for many families, the payment date for Term One drum tuition fees is extended to up to four weeks from the beginning of drum lessons. **If fees remain unpaid beyond the timeframes specified above, you will receive one reminder in goodwill after the initial invoice. Any further reminders will incur a \$10 additional fee per month to cover the costs associated with chasing this debt.**
3. If fees remain unpaid two weeks beyond the specified payment date then lessons will cease until payment is received (i.e. after six weeks in Term One, and after four weeks in Terms Two, Three and Four). If you are experiencing genuine financial hardship, please contact me **before** fees are due and we may be able to negotiate an alternative arrangement.
4. All communication about lessons and accounts to be made via strumkit@gmail.com
It is your responsibility to notify me of any change to your email address that might impede communication or billing.
5. The fee is based on the number of weeks in the term and is calculated at \$15.00 per week. There is no reduction in the fee due to missed lessons.
6. If your child knows they will miss a lesson, please inform me early and I will try to find an alternative lesson time. However, this is never guaranteed and can only happen on the day(s) I am already scheduled to teach at their school.
7. Please feel free to contact me during the year to discuss anything pertaining to drum lessons, including advice for the purchase of instruments.

Kind Regards,

Paul.