

COMMUNICATION FOR MANAGERS AND LEADERS

EFFECTIVE COMMUNICATORS ARE SKILLED IN WHAT THEY SAY AND HOW THEY SAY IT









The ability to communicate effectively with others is an important asset. It's not a gift given at birth; it's a tangible skill that any motivated individual given the right training and support can improve. Communication is a complex skill that's critical to personal and professional success. It should be viewed as a lifelong learning opportunity. In this workshop, we'll look at many aspects of communication, including the critical skill of listening.

WHAT'S THE GOAL?

The goal of this workshop is not to have you leave as a Super Communicator. Instead, we want to give you enough information, practice, tips, and support to help you continue your lifelong journey toward better communication both inside and outside the workplace.

OUTCOMES

By the end of the workshop we aim for the following learning outcomes.

- To have an understanding of the 4 different styles of communication and your dominant style
- To have developed skills to communicate effectively across the 4 different communication styles
- · To have built on your existing questioning skills; asking high yield, effective questions
- · To have further developed your active listening skills
- To deepen your understanding of, and be able to demonstrate, appropriate non-verbal communication skills

Presenter



Career Steps



Linzi runs an Organisational Development Consultancy for a number of local, national and global organisations offering consultation, facilitation and executive coaching. An experienced Human Resources professional, Linzi has an M.Sc. in Human Resources Development. She has worked in Human Resources roles for the British Army, a National UK Recruitment Company, a Global Investment Bank and an international retail brand. In New Zealand she has successfully created and operated hospitality and food production businesses, consulted to Sheffield Ltd and the Mental Health Foundation of NZ. Linzi brings a sound understanding of how human resources practices can make a difference to an individual, team and organisations.



21 February 2019 1:30pm to 4:30pm

\$50 including GST



PLEASE NOTE: Not for Profit organisations, clubs, and their members qualify for Not for Profit workshops.



Payments can be made on registration by cash or cheque payable to The Otago Chamber of Commerce, PO Box 5713, Dunedin 9054 | online to Westpac #03 0905 0970271 00 | Visa and MasterCard payments are accepted on our secure website payment page when you register above.



Michael Idour / Tania Lane 03 479 0181 training@otagochamber.co.nz / office@otagochamber.co.nz



REAP, Alexandra Community House, 14 - 20 Centennial Avenue



For a full refund, cancellation must be received no less than two weeks prior to the workshop date.