



At St Thomas' we work with SchoolDocs to maintain, update, and review our policies.

We advise you when policies are up for review or consultation and let you know how you can take part in the review or give feedback.



In Term 1, the focus is on the **Legislation and Administration Policy**.

To review these policies follow the instructions below:

1. Visit the website <https://stc.schooldocs.co.nz/1893.htm>
2. Enter the username (stc) and password (middlepark).
3. Follow the link to the relevant policy as listed.
4. Read the policy.
5. Click the **Start your review** button at the top right-hand corner of the page.
6. Select the reviewer type.
7. Enter your name (optional).
8. Follow the prompts to show that you've read the topic and enter your feedback if you'd like to comment.
9. Agree to the privacy statement and click "Submit review"