

GUIDELINES FOR JUNIOR EXAMS

These guidelines are so that everyone gets a fair and equal go at their exams. They are based on the NCEA exams in the senior school.



At the start of the exam line up outside the exam room doors. The teacher in charge will take the roll and then let you know where to sit. As soon as you enter the exam room no form of communication (verbal or non-verbal) with other students is permitted.

You are NOT permitted to take in any extra material into the exam. E.g. Books or folders. Any paper for the exam will be provided.

You are to wear your correct school uniform in the exam.

Cell phones are NOT permitted in the exam (even in your pockets). Please make sure that they are turned off and in your bags.

Use only a blue or black pen to complete your written work. 'Twink' or correction fluid is not allowed. Check with your subject teachers about the equipment that is required for the exam. Be organised - have spare pens, your own calculator, ruler etc. All your equipment needs to be free or in a clear plastic bag. (no pencil cases)

You can take a water bottle in, but no food is permitted.

If you need assistance from the exam supervisor, please raise your hand and wait for them to come to you. E.g. toilet break.

If you are sick a parent/caregiver must ring the school and let us know about your absence as per normal. If you miss an exam you may be required to do it later.

Your subject teacher will let you know about the length of your exam and how to best use this time. You must stay for the full time.

Teachers will let you know what exams you are doing on a device. Please ensure that if you are using a device it is fully charged and can last the full two hours.

GOOD LUCK AND GIVE IT YOUR BEST SHOT!