

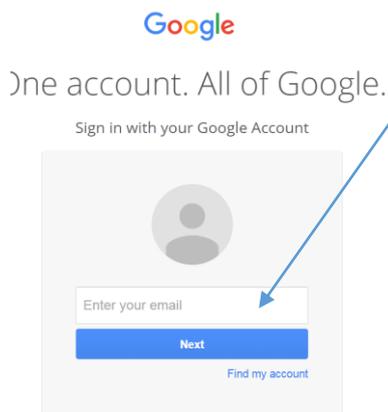
Welcome to Google Docs!

1. Go to google.com and click on the **sign in** button on the top right

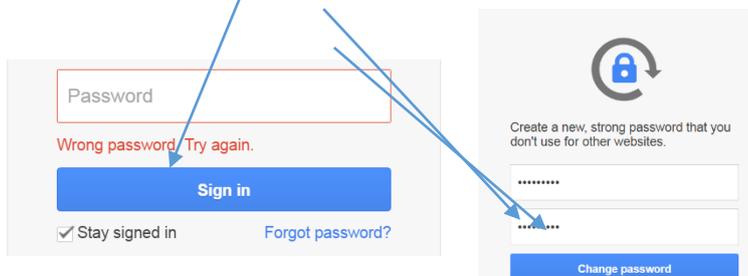
Gmail Images  [Sign in](#)



2. Use your child's email address

The Google sign-in page. It features the Google logo at the top, followed by the text "One account. All of Google." and "Sign in with your Google Account". Below this is a grey box containing a circular profile icon placeholder, an input field labeled "Enter your email", a blue "Next" button, and a link "Find my account" at the bottom right. A blue arrow points from the "2. Use your child's email address" instruction to the "Enter your email" input field.

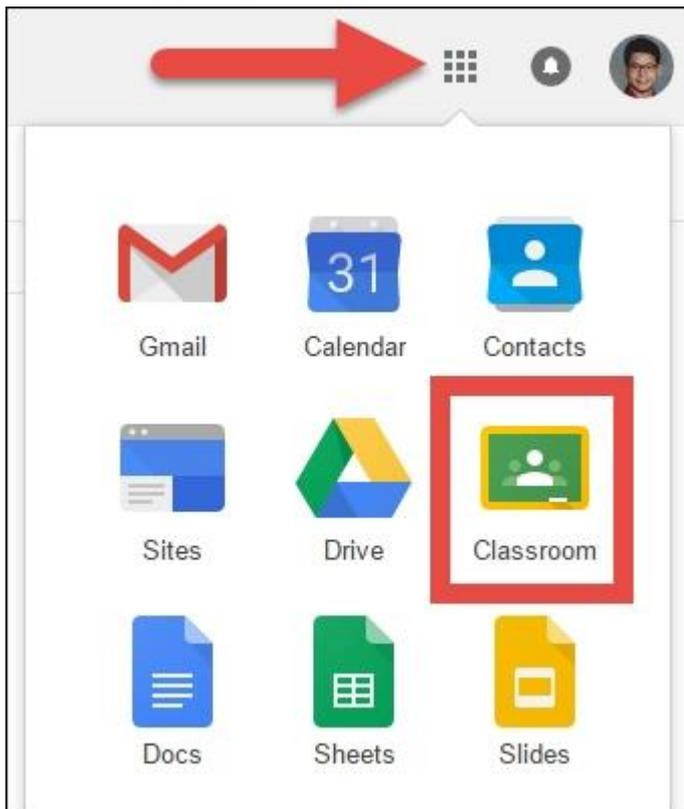
3. Your child should have or know their password. Please contact principal@kaikorai.school.nz if you are having issues logging in.

Two screenshots of the Google sign-in process. The left screenshot shows a "Wrong password, Try again." error message in red text below a "Password" input field. Below the error is a blue "Sign in" button, a checked "Stay signed in" checkbox, and a "Forgot password?" link. A blue arrow points from the "3. Your child should have or know their password..." instruction to the "Wrong password, Try again." message. The right screenshot shows the "Create a new, strong password" screen, which includes a padlock icon, the instruction "Create a new, strong password that you don't use for other websites.", two masked password input fields, and a blue "Change password" button. A blue arrow points from the "Please contact principal@kaikorai.school.nz if you are having issues logging in." instruction to the "Change password" button.

4. Go to the 9 squares on the top right corner and select Drive



5. From here they will be able to access their Google Docs including google classroom



6. Click the + button and enter the join code if it doesn't automatically go to the google classroomuihdnyn.