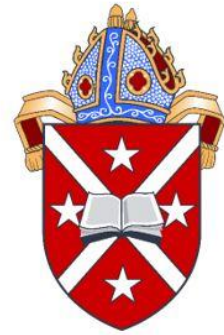




Anglican

Diocese of Dunedin

www.calledsouth.org.nz



Health and Safety Responsibilities

New Zealand Health and Safety laws place responsibilities on parishes, employers, and employees:

Parishes/Employers must:

- Provide a safe workplace/place of worship
- Systematically identify and control hazards
- Monitor the workplace
- Develop emergency procedures
- Provide training and supervision
- Provide all the necessary information
- Involve employees in health and safety
- Record, report and investigate accidents
- Protect the health and safety of contractors (ask to see their health and safety plan)
- Establish a health and safety committee to meet regularly (this can be incorporated into an existing meeting schedule).

Employees must

- Ensure that they do not harm themselves or anyone else by anything that they do or don't do at work
- Report hazards and accidents
- Follow safe working procedures
- Wear the correct protective clothing (do not wear loose clothing)
- Use any protective equipment required
- Don't do anything to endanger yourself or other people.

Useful links

[Loss Prevention Health & Safety Checklist](#)

Worksafe NZ's [website](#) is our recommended resource for Health & Safety information

Health and Safety Code of Practice and [guidelines](#)

How to write Health and Safety [policy](#)

This best practice [guideline](#) gives options and examples of how to prevent and respond to workplace bullying. See the [Worksafe website](#) for more information and resources,