

Board Meeting Minutes

6 December 2023



Present: A. Richards, N. Bradley, B. Leadley, K. Read, A. Johns, B. Walker, T. Malone, L. Anderson, S. Bennett, P. Fojas, F. Rick

Apologies:

MOTION: That attendance is confirmed
N. Bradley
CARRIED

Administration:

Whakatauki: The meeting whakatauki was shared by A. Richards.

Meeting Agenda: This was previously shared with all board members before the meeting.

MOTION: The meeting agenda is approved
N. Bradley
CARRIED

Declarations of Interest: None

Minutes of the Previous Meeting: Previous minutes were tabled for discussion.

MOTION: The minutes of the previous meeting are approved as a true and accurate record of the previous meeting.

N. Bardley
CARRIED

Matters arising from the Minutes: None

Correspondence: The Correspondence Schedule was tabled for discussion.

Monitoring

Target Learner Report: The Target Learner Report was tabled for discussion.

MOTION: The Target Learner Report
A.Richards / L.Anderson
CARRIED

Operational Report: The Operational Report was tabled by A. Richards for discussion.

MOTION: Accept the report.

MOTION: Aaron will look into portable air conditioning for Clare.

MOTION: Approve the 2024 GYAP Trip to China in principle.

MOTION: Approve in principle the following Strategic Focuses:

- Special Character: Recommendations in the Action Plan report and 2024 Review.
- Community: engagement with parents, staff wellbeing, connection with parish and participation in the Kahui Ako
- Student Achievement: teacher effectiveness, leadership development, curriculum development, student achievement, skills for success,

MOTION: Approve the allocation of \$17,500 for painting the Cremin roof, McAuley cedar, Cottage and the containers.

MOTION: Apply to Kiwi Gaming Foundation for \$25,000 to support purchasing and installing a Multi Sports Turf Complex for our school and community.

MOTION: Apply to the Lion Foundation for funding assistance towards the St Joseph's School Multipurpose Sports Surface Project \$25,000 + GST.

MOTION: Approve the Smart Grass Finance proposal

MOTION: Approve the Ministry of Education Teacher Only Days 31 May and 14 November 2024

MOTION: Appoint Greg Brown and Liz Beattie as Acting Principal while the Principal is away in China and on sabbatical in 2024.

MOTION: Approve the Family Account Donation Fees Scheduled as outlined in the "A Guide to Your 2024 School Account" document.

A.Richards / B.Leadley

CARRIED

Annual Plan Monitoring: The Annual Plan Monitoring Report was tabled by A. Richards for discussion.

MOTION: Accept the December Annual Plan Monitoring Report Update

MOTION: The board would like more emphasis on reporting against the Annual Plan and less emphasis on the Operational Report

A.Richards / K.Read

CARRIED

Financial: S. Bennett spoke to matters relating to finance.

Motion: Approve Financial Accounts, Approve 2024 Budget in principal pending a final sign off from the treasurer

S.Bennett/K. Read

CARRIED

Special Character: The Special Character Action Plan Review and Annual Special Character Review - Encounter with Christ was tabled for discussion.

MOTION: Accept the Special Character Action Plan Review and Annual Special Character Review - Encounter with Christ

Approved: Fr. Rick/P Fojas

CARRIED

Policy: The Policy Review Report was tabled for discussion.

MOTION: Accept the Report

Accepted: B. Walker/T Malone

Uniform: The Uniform Report was tabled for discussion.

MOTION: Accept the Uniform Report - December 2023

MOTION: Adopt the proposed uniform upgrade

- Replacing the boys' gray shirt with a monogrammed blue shirt
- Replacing the girls' white shirt with a monogrammed blue blouse
- Replacing the boys' gray winter and summer shorts with monogrammed all-season shorts

- Replacing the girls' gingham shirts and pinafore with gray all-season culottes and skirt
- Continue with the current boy's gray yellow and blue band socks

MOTION: Delegate the principal authority to work with mainland Uniform to make the new uniform available as soon as possible with an emphasis on the production of new entrant uniforms for five-year-olds.

MOTION: Set the rollout of the new uniforms to begin at the end of term 1 2024, in preparation for the winter season. The rollout will continue until the end of 2025. All students will be required to be wearing the uniform by the start of the 2026 school year.

MOTION: Delegates authority to the principal to communicate the results of the community staff and student survey, confirm the uniform changes and explain the rollout process.

Accepted: N. Bradley

CARRIED

Community Communication

- Uniform Update: Aaron will communicate survey results and new uniform
- Production: Keiran will speak on behalf of the board.
- Christmas Blessings from the Board in the Newsletter; Nathan to share with Aaron.
- Scholarships to St Bede's: Aaron

In-Committee

MOTION: That the Board move In-Committee 7:07 p.m.

N. Bradley

CARRIED

MOTION: The Board moved out of in-committee at 7:20 p.m.

N. Bradley

CARRIED

Meeting Closed: 7.25 p.m