

Conditions for safe opening of school under COVID19 Alert Level 2 Alert Level 2 Health and Safety Plan

Staffing

For the duration of CV19AL2, all staff are expected to return to work from the school site (except the usual reasons for leave as per policy) including staff with a higher level of vulnerability to COVID-19 (for such staff, individual arrangements covering safety measures or alternatives made in advance on a case by case basis with the principal).

Students

For the duration of CV19AL2, all students are able to return to school. Students with a higher level of vulnerability to COVID-19 (e.g. those with underlying medical conditions, especially if not well-controlled) are encouraged to take additional precautions when leaving home. Parents, caregivers and students will need to work with the school to develop a plan to manage a safe return to school. Support for learning will continue to be available to those unable to attend school due to underlying medical conditions.

Covid-19 Alert Level 2 Safe Operating Procedure General and teaching spaces:

- No person with a contagious respiratory illness may enter the school site. This will be published throughout the school community and signs will be posted on all entrance points.
- Staff and students will be allowed to access school by normal means and at normal times. Staff and students must remember to use the vis-tab to sign out if leaving during school hours. Visitors, anybody other than staff and students, will need to enter through the front door to the office, sign in and out, agree to site H&S and complete a register. This does not include pick up and drop off of students.
- Where practical use entries that are not associated with a shared corridor. Art Room, B5, B4, C11 can all be accessed by such doors. Do not use the library to access the classes in B Block.
- Hygiene routines will be taught and prioritised: Sanitize hands on entry to and exit from the school - students will sanitize their hands when they arrive at school, this will be in their homeroom or form room. Sanitize hands on entry to and exit from each teaching space; wash hands with soap and dry hands before leaving toilets; contactless greetings; sneeze/coughing into elbow; maintain physical distance as is practical (consider touch distance and breath distance); water fountains only to be used for refilling water bottles; no sharing of bottles or other touch items which go close to the face unless thoroughly disinfected between use. The hand sanitizer bottles will remain in each room and must be monitored by the teacher.
- Teachers will adapt learning plans, including teaching spaces, to reduce potential transmission of CV19 eg distancing where possible (touch distance and breath distance), an increased distance for singing (approximately one metre), adapted sports where possible.
- School assemblies can continue with appropriate distancing - visitors must complete a contact tracing register using Guest HQ, presenters/guests to sign in at the front office; trips off site and overnight trips will require additional planning.
- Emergency evacuation will run as normal.
- Internal doors for high use areas will be left open to reduce touching. CV19AL2 H&S Plan

- Shared supplies and equipment are able to be used if students and staff are undertaking regular hand washing and staying away if sick.
- All playgrounds are reopened - clean hands before and after.
- School staff are to observe students checking for symptoms of illness. If any person on site starts to show signs of illness, they should carefully make their way to the office for assessment at the sick bay - please use existing sick bay procedures. Minor complaints to be dealt with in the classroom where possible e.g. itchy bites, small scratches. Anyone not complying can be directed to comply and may be directed home by the principal under the Education Act.
- Full staff discussion about the Health and Safety Plan will take place before all students are allowed back on the school site to ensure a high level of understanding of, and compliance with, the plan. All members of the school community will be encouraged to voice any health and safety concerns at any time. All students will be briefed on health and safety behaviours at the time of their first arrival at school (this includes those who start after day 1)
- Frequently shared items such as school reading books and library books taken out of school must be out of circulation for 72 hours after return.
- Protective equipment such as masks and gloves are not required or recommended necessary in any educational facility by the Public Health Service.

School Entrance

- Sign-in vis-tab for visitors outside the purpose of drop-off and pick-up. This will be placed in the entrance to the office with hand sanitizer.
- Hours 8.30am to 3.30pm - the office will be locked at 3.30pm.
- Maximum four individual visitors/family groups inside at one time, with a total of 10.

Sick Bay

- PPE to be used particularly around people presenting with symptoms of COVID 19

Staffroom:

- Physical distancing advised (1m) where practicable.
- Keep surfaces clean.
- Place dishes/cups in the dishwasher rack - do not leave on the bench or in your office/classroom

Library:

- The library will be open as normal requiring students and staff to undertake regular hand sanitizing and staying away if sick

Buses:

- No-one allowed on buses who is not on bus lists.
- Ritchies and Pearsons have their own H&S procedures based on MoE/MoH guidance, including hand sanitizer.

Contractors: CV19AL2 H&S Plan

- Briefed on H&S before entry
- Construction areas they are working in will be locked off/signs up.
- Have their negotiated construction requirements to work to.

Cleaning

- Chromebooks, ipads and other shared devices wiped clean with disinfectant daily by students
- Fountains wiped daily
- Our cleaning staff will disinfect and clean all hard surfaces daily - chairs stacked into the corner of the room (not on desks) - alternate corners where chairs are stacked

Students will have an extended form time on Monday. This will allow students that have school owned ChromeBooks to return these to the school library where they will be checked, cleaned and returned to their correct charging station.