

Christchurch Boys' High School Sports Handbook 2018

Winter Edition



CBHS

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FORWARD

CBHS has a rich sporting heritage. Sport and other co-curricular activities continue to play a central part in the school as we develop fine young men towards outstanding achievement.

From the Headmaster:



Welcome to the winter edition of the CBHS Sports Handbook. As we complete a very busy summer and term 1 sports programme winter codes have already been busy trialing and training in preparation for the upcoming season. Saturday football teams have already begun their Saturday competitions.

Looking back on our summer sports programme CBHS again had successes at all levels of competition. Notably our 1st XI Cricket team again won the National Secondary Schools Championship and our rowing team was named South Island Champions and went on to win nine medals at the Maadi Cup. Our touch team again proved unbeatable in the Canterbury Championships and this success was also mirrored by the CBHS golf and sailing teams, to name but a few sporting success stories.

I am very proud of what we achieve at CBHS in the sporting arena, it is a result of hard work by the boys but also the commitment to sport at CBHS made by teaching staff and the volunteer sporting community. I look forward to seeing you all on the sidelines this winter season.

From the Director of Sport:



Since beginning in the role as Director of Sport at CBHS at the start of this year my time has been spent getting a feel and understanding from the sporting community about why CBHS performs so well across all sporting endeavors. Outside of having talented boys continually coming through the doors, what has stood out most is the passion and commitment from all the volunteers that make sport at CBHS what it is. I acknowledge that some sports are supported more than others, but I will be working with the 'minority' sports to ensure that all boys are getting equal opportunities regardless of what code they play.

This season all 1st team boys have been issued with a Code of Conduct which outlines their responsibilities when representing CBHS at the highest level. It is the intent to roll this out to the Junior 1st teams in the future. The Code of Conduct reflects the Board of Trustees Sport Policy and has been developed to produce better all-round students and fine young men.

I am looking forward to the CBHS winter sports season, and hearing about the performances of all teams across all codes in the next two terms.

BOARD OF TRUSTEES SPORT POLICY

Purpose

To ensure that sport activities align with the school's values and provide opportunities for the development of high quality relationships and experiences that enhance the character of our fine young men as they aspire towards outstanding achievement.

Policy Statement

1. The purpose of sport activities at Christchurch Boys' High School is to:
 - a) Promote and enhance the school's values, mission and vision
 - b) Develop fine young men
 - c) Support academic achievement
 - d) Build relationships and community
2. The school values striving to win rather than winning itself
3. Representation of Christchurch Boys' High School in sport activities is considered a privilege. All participants (students and adults) are expected to adhere to the school's values. The Headmaster (or his delegate) may prevent participation by any student or adult from involvement in sport activities if the Headmaster believes they have not or do not reflect(ed) the values of the school. This may include poor attendance or academic effort.
4. The behaviours and actions listed below are not permitted under this policy
 - a) The recruitment of students to the school based on their ability in sport activity
 - b) Behaviour that reflects a 'win at all costs' attitude
 - c) Offensive or discriminatory behavior
5. Whilst seeking to provide a range of sport activities the school will not provide activities that risk the school's values or that are not sustainable.
6. The Board of Trustees recognises that there is an administrative cost to the provision of sport activities and permits the charging of a fee to all participants in sport activities to contribute to this cost.
7. Sport activities are carried out on a "no pay no play" basis. Students must have paid or made an arrangement to pay before they participate in sport activities.
8. Those students and staff involved in sport activities are deemed to be under the jurisdiction of the school and therefore all policies and procedures relating to the expectations of the school apply in relation to conduct, brand use and uniform.
9. Participants and spectators of sport activities that take place at the school are considered to be under the jurisdiction of the school.

INTRODUCTION

CBHS aims to provide a sporting environment which caters for the diverse and changing school community through the provision of a variety of sporting activities for all students who wish to participate in sport, regardless of ability.

CBHS aims to:

- Provide a variety of activities that enable and encourage student participation in the sporting life of the school.
- Maintain the high standards of behaviour, uniform and discipline on & off the field that are expected across all areas of the school.
- Provide, where possible, teams which cater for a range of abilities.
- Promote the attainment of sporting excellence.
- Incorporate and abide by the National Fair Play Charter for Sport.

Students who represent CBHS on the sports field are expected to reflect the values of the school and:

- Play to win but play within the rules
- Play and represent the school with pride at all times
- Respect the decisions of the match officials
- Support their team mates
- Wear the correct CBHS sports uniform at all times
- Attend and be punctual to all practices and meetings
- Attend all classes during the school day and submit the required homework and assignments
- Wear the CBHS school sports uniform with pride
- Do not get involved in any situation that negatively affects the outstanding reputation of our school

A 'First Team' CBHS Code of Conduct is attached as Appendix 1 to the Sports Handbook. While directly applicable to all CBHS 'First Teams' and a requirement of all boys who represent the school in 'First Teams', all students are encouraged to meet the Code of Conduct requirements.

STRUCTURE OF SPORT AT CBHS

Headmaster	The Headmaster has overall authority for all areas and reports to the Board of Trustees.
Director of Sport	The Sports Director is responsible to the Headmaster for all sport conducted at CBHS.
Teacher in Charge	Overall organisation of their sport and reports to the Director of Sport.
Club/General Committee	Provide assistance to the Teacher in Charge, especially in regard to fundraising and resourcing.
Coach/Manager	Responsibilities outlined in the handbook. Report to The Teacher in Charge of their sport.
Player	Responsibilities outlined in the handbook. Report to coaches and managers of their team.
Sports Committee <ul style="list-style-type: none"> • Chaired by the Director of Sport 	The Members are appointed by Headmaster. <ul style="list-style-type: none"> • Recommend blazer and colour awards to the Headmaster. • Make recommendations to the Director of Sport on the conduct of sport and other similar activities in the school. • Develop process guidelines

RESPONSIBILITIES: TEACHER IN CHARGE

- a. Prepare annual budget for approval and ensure that the budget is followed.
- b. Approve expenditure within limits set by delegated authority.
- c. Ensure that the school's 'no pay no play' policy is adhered to.
- d. Appoint and induct coaches (note, paid positions must be approved by Headmaster and follow CBHS employment protocols).
- e. Organise teams and enter in relevant competitions.
- f. Organise trials and ensure selection protocols for teams is followed.
- g. Provide a high quality of communication across all activities with all stakeholders.
- h. Ensure the CBHS website content is up to date and accurate.
- i. Inform the Director of Sport and website content manager of any outstanding achievements.
- j. Nominate students for representative honours.
- k. Allocate training grounds / times and ensure trainings are organised.
- l. Make applications to the Headmaster for support from the Hardship Fund.
- m. Make recommendations for colours awards.
- n. If required, ensure billeting arrangements are co-ordinated.

SPORT	TEACHER IN CHARGE	EMAIL
Athletics	Mr Ethan Lankshear	lanksheare@staff.cbhs.school.nz
Badminton	Mr Guy Ferguson	fergusong@staff.cbhs.school.nz
Basketball	Mr Thomas Chang	changt@staff.cbhs.school.nz
Cricket	Mr Matt Parr	parrm@staff.cbhs.school.nz
Cycling	Mr Gary McNaughton	mcnaughtong@staff.cbhs.school.nz
Cross Country	Mr Guy Ferguson	fergusong@staff.cbhs.school.nz
Fencing	Mr Guy Ferguson	fergusong@staff.cbhs.school.nz
Football	Mr Glenn Davis	davisg@staff.cbhs.school.nz
Golf	Mr Dave Bone	boned@staff.cbhs.school.nz
Hockey	Mr Mark Lane	lanemm@staff.cbhs.school.nz
Lawn Bowls	Mr Guy Ferguson	fergusong@staff.cbhs.school.nz
Rowing	Mr Richard Taylor	taylorrj@staff.cbhs.school.nz
Rugby	Mr Phil Watson	watsonp@staff.cbhs.school.nz
<ul style="list-style-type: none"> Rugby/Cricket Co-ordinator 	Mr Rob Smith	smithr@staff.cbhs.school.nz
Shooting	Mr Guy Ferguson	fergusong@staff.cbhs.school.nz
Snow Sports	Ms Christine Welsh	welshc@staff.cbhs.school.nz
Squash	Mr Geoff Ellis	ellisgd@staff.cbhs.school.nz
Swimming	Mr Dave Bone	boned@staff.cbhs.school.nz
Table Tennis	Mr Guy Ferguson	fergusong@staff.cbhs.school.nz
Tennis	Mr Guy Ferguson	fergusong@staff.cbhs.school.nz
Touch Rugby	Mr Jared Williams	williamsj@staff.cbhs.school.nz
Triathlon	Mr Guy Ferguson	fergusong@staff.cbhs.school.nz
Volleyball	Mr Steve Fraser	frasers@staff.cbhs.school.nz
Waterpolo	Mr Guy Ferguson	fergusong@staff.cbhs.school.nz
Yachting	Mr Guy Ferguson	fergusong@staff.cbhs.school.nz

- CBHS is currently assessing the number of sports currently offered to students. A decision to maintain or reduce the number of sports will be made prior to the summer sports season.
- Decisions will be made based on participation levels, available support (from both teaching staff and parents/caregivers) and cost.

RESPONSIBILITIES: COACH / MANAGER

- a. Form purposeful and supportive relationships with players.
- b. Have a sound knowledge of the sport.
- c. Encourage players to abide by the rules of the sport.
- d. Develop and instil in the players positive attitudes of fair play and sportsmanship.
- e. Set high standards and promote punctuality, discipline and commitment.
- f. Assist with trials at the beginning of the season in association with the Teacher in Charge of the sport.
- g. Develop and encourage player motivation, fitness and skill improvement.
- h. Conduct organised training sessions.
- i. Develop good working relationship with the coach/manager and Teacher in Charge.
- j. Be available, when required, for refereeing or umpiring duties.
- k. Responsible for looking after equipment and returning this equipment at the end of the season.
- l. Submit the team list (for the School List) to the Director of Sport.
- m. Submit results at the end of the season (for the School List).
- n. Submit a report, if required, for the school newsletter/magazine.
- o. Ensure that team members travel and arrive at the game in the correct school tracksuit, school uniform or playing strip.
- p. Ensure students are correctly turned out in CBHS playing uniform.
- q. Ensure that team property (clothes, money) is secure, particularly when playing away.
- r. Ensure that team behaviour on and off the field, is exemplary.

- s. Ensure the safety of students when training/playing and organise professional and thorough injury management when required. A follow-up phone call to caregivers and a written report to the Teacher in Charge of any injury requiring hospital medical attention is imperative.
- t. Ensure that worthy pupils are nominated on time for representative teams and that the Director of Sport is informed of any student who achieves representative honours.
- u. Ensure that students are aware of playing times and venues each week and organise transport where necessary.

RESPONSIBILITY OF CAPTAINS

- a. Liaise with the coach, manager and team.
- b. Ensure teams display good sportsmanship and represent the school and themselves in a correct and responsible manner.
- c. Take a lead in encouraging the team at practice, team meetings and on the field.
- d. Meet and welcome the opposition and thank them after the game and promote sportsmanship.
- e. Assist coaches with gear at practices and games and ensure players do this as well.

RESPONSIBILITY OF PLAYERS

- a. Attend and be on time to all practices and meetings.
- b. Be available for the entire season, but if unavailable for any Saturdays ensure this is communicated in a timely manner to coaches and/or manager.
- c. Uphold the good reputation of the school both on and off the field.
- d. Accept and adhere to all school rules when part of a team representing the school.
- e. Wear the correct uniform.
- f. When making appointments or other personal arrangements, endeavour to avoid meeting times, practice times and game times.

MAJOR WINTER SPORTS CODES

A number of sporting codes are provided over term 2 and 3 of the school calendar, however more than half of all boys at Christchurch Boys High School will compete in rugby, football, hockey and basketball.

Other minor sports, based on participation numbers, include badminton, squash, table tennis, golf, fencing, cycling and cross country

FOOTBALL

Christchurch Boys' High School has a proud tradition of successful achievement at both local and national level in football. In recent years the 1st XI has been consistently one of the best secondary school sides in Christchurch.

Premier (Wednesday) Teams

The 1st XI, 2nd XI and Junior XI (Yr 9 and 10) are selected on ability and age. These teams compete in the local Wednesday school competitions as well as traditional interschool matches. Where possible teams are coached by experienced professional coaches that deliver a program that focusses on improving and developing players. Players in these teams are allowed and encouraged to play for a Club or a CBHS Team on Saturday. Practices are held on Monday afternoons.

Equipment/Uniform

Uniform is supplied and returned at the end of the season. Required to purchase a pair of socks (\$11) from the uniform shop.

Participation (Saturday) Teams

Compete in the local club competition in the 14th, 15th, 17th and 19th grades. These teams are open to all boys wishing to commit to playing for the school. Practices are held Tuesday and/or Thursday. Teams will be of mixed ability and are run by volunteer coaches and managers with a focus on representing the school and forming a relationship with their classmates.

Equipment/Uniform

Players are required to purchase a top from the uniform shop (\$65), which they keep and use for Saturday football for the remainder of their time at CBHS. They are also required to purchase socks.

Cost

CBHSFC Subscription for 2018

Premier (Wednesday) Player – \$220 per player

Participation (Saturday) Player – \$120 per player

RUGBY

With over 500 current players and having produced 46 All Blacks, Christchurch Boys' High School has a strong rugby history and has the backing of a supportive community. The annual match with Christ's College is an iconic New Zealand rugby fixture that draws nationwide interest. The club has a proud history and the Blue Black culture runs strongly through the veins of players, coaches, managers and supporters.

All players are included with over 20 teams being selected each year. Trials being held at the end of Term 1 (dates to be confirmed in the school notices and facebook page).
The season runs from April until August with a 2 week break for the Term 2 school holidays.

Equipment/Uniform

Students will be required to wear full CBHS rugby attire. This consists of a playing jersey (\$80), playing shorts (\$28) and socks (\$11). These can all be purchased from the uniform shop.

Cost

Subs are currently \$120. Further costs will be incurred for those students who are selected for school exchanges and tournaments or tours.

Tournaments/Exchanges

Exchanges include :

Christ's College - 1st XV

Timaru Boys' High School - 1st XV and 3rd XV

Wellington College - 1st XV

Otago Boys' High School - 1st XV, 2nd XV and Under 15A

Tournaments include :

National U15 tournament (hosted by alternating schools every year in September)

HOCKEY

Hockey began at Christchurch Boys' High in 1940. It has been the schools most successful sport since then with the 1st XI winning the National Secondary School Hockey title, the Rankin Cup, 18 times since 1960.

The Rankin Cup is the symbol of supremacy in NZ secondary school hockey. Since 1960 the 1st XI has finished in the top 8 on 57 times, including 1st: 18 times, 2nd: 2 times, 3rd: 6 times. The 1st XI has also won four other tournaments since 1960 winning the India Shield twice and the Johnson Cup twice. The only school to match this performance is Auckland Grammar.

The school has now produced 31 New Zealand players including four players and the coach for the Gold Medal winning Montreal Olympic Team in 1976.

The 1st XI has won the Rankin Cup in every decade since 1960 with the last win being in 2010.

2018 Season

Dates: Games start May through to August (Terms 2 &3). Trials are at the end of Term 1.

Tournaments : Rankin Cup which is held every year during winter tournament week
[Note there is an additional cost for this tournament]

Equipment/Uniform

Students are required to wear PE tops and shorts and CBHS hockey socks. These can be purchased from the uniform shop. All players are required to have their own mouth guard, shin guards, and stick.

Cost

Rates vary depending on the team \$280-\$420 (tournaments/exchanges will incur additional costs).

BASKETBALL

There are both competitive and social teams available at CBHS.

The school's top basketball team plays Tuesday nights and also travels to the South Island tournament. Trials for these teams will happen in Term 1 and will be in the notices and on the facebook page.

U17 and U15 boys teams play on Saturdays. Trials for these teams will happen in Term 1 and will be in the notices and on the facebook page.

Those players looking for a run around and social game should play Friday night social basketball. Parent involvement is essential in the running of social basketball at CBHS.

Season Dates - The competition runs in Term 2 and 3.

Equipment/Uniform

Competitive teams will be required to wear the full singlet (\$75) and short (\$40) kit from the uniform shop. Social teams will be given a singlet to wear for the season, which is returned at the end of the competition (price included in the subs).

Tournaments

South Island Premiership for Juniors usually takes place in the last week of August

South Island Premiership for Seniors usually takes place in the first week of September

If the Senior team qualifies for the National Tournament, it will take place during the first week of Term 3 holidays.

APPROVED SPORTS TOURNAMENTS

* Not all sports on the Approved Sports Tournaments list is currently administered and supported by CBHS.

* Students can request to attend sports tournaments not on this list and this will be considered by the Sports Committee, and approved or not approved by the Headmaster

Athletics (Senior & Junior Teams)	<ul style="list-style-type: none"> • Canterbury Secondary Schools • South Island Secondary Schools • New Zealand Secondary Schools
Basketball:	<ul style="list-style-type: none"> • South Island Secondary Schools (Junior & Senior) • National Secondary Schools (Must Qualify)
Badminton	<ul style="list-style-type: none"> • Canterbury Secondary Schools Teams Champs • National Secondary Schools
Bowls	<ul style="list-style-type: none"> • Canterbury Champs (Singles & Pairs) • National Secondary Schools
Cricket	<ul style="list-style-type: none"> • New Zealand Secondary Schools Cup (1st XI) • Community Trust (Colts) • South Island Year 9 & 10 tournament
Chess	<ul style="list-style-type: none"> • Canterbury Secondary Schools • South Island Secondary Schools • National Secondary Schools
Cycling (Senior & Junior)	<ul style="list-style-type: none"> • Canterbury Secondary Schools • South Island Secondary Schools • Nationals Secondary Schools
Cross Country (Senior & Junior Teams)	<ul style="list-style-type: none"> • Canterbury Road Champs • Canterbury Cross Country • National Secondary Schools
Duathlon	<ul style="list-style-type: none"> • Canterbury Secondary Schools • National Secondary Schools
Fencing	<ul style="list-style-type: none"> • Canterbury Secondary Schools • New Zealand Secondary Schools
Football	<ul style="list-style-type: none"> • National Tournament (1st XI)

Golf	<ul style="list-style-type: none"> • Canterbury Teams Champs • National Secondary Schools
Hockey	<ul style="list-style-type: none"> • Rankin Cup
Rugby	<ul style="list-style-type: none"> • UC Championship • Top 4 (If qualified) • U15 National Tournament
Rowing	<ul style="list-style-type: none"> • Canterbury Secondary Schools Champs • South Island Secondary Schools Champs • New Zealand Secondary Schools Champs
Shooting	<ul style="list-style-type: none"> • South Island Secondary Schools Champs • National Secondary Schools Champs
Ski & Snow Board	<ul style="list-style-type: none"> • Canterbury Secondary Schools Champs • South Island Secondary Schools Champs
Squash	<ul style="list-style-type: none"> • Canterbury Secondary Schools Team Champs • South Island Secondary Schools • National Secondary Schools
Swimming & Diving	<ul style="list-style-type: none"> • Canterbury Secondary Schools Champs • South Island Secondary Schools • National Secondary Schools
Tennis	<ul style="list-style-type: none"> • Canterbury Secondary Schools Champs • South Island Secondary Schools • National Secondary Schools
Touch	<ul style="list-style-type: none"> • Canterbury Qualifying Tournament • South Island Secondary Schools • National Secondary Schools
Triathlon	<ul style="list-style-type: none"> • Canterbury Secondary Schools • South Island Secondary Schools • National Secondary Schools
Volleyball	<ul style="list-style-type: none"> • Canterbury Qualifying Tournament • South Island Secondary Schools • National Secondary Schools
Water Polo	<ul style="list-style-type: none"> • South Island Secondary Schools • National Secondary Schools – Premier Boys'

APPROVED SPORTS EXCHANGES

Auckland Grammar & Westlake Boys' High School	<ul style="list-style-type: none"> • Cricket (1st XI) • Tennis • Golf
Christ's College	<ul style="list-style-type: none"> • Cricket (1st XI & Colts) • Tennis • Rugby (1st XV)
Timaru Boys' High School	<ul style="list-style-type: none"> • Rugby (1st XV & 3rd XV vs Timaru 2nd XV) • Football (1st XI & Development Teams) • Hockey (1st XI) • Golf
Otago Boys' High School	<ul style="list-style-type: none"> • Rugby (1st XV, 2nd XV, U15A) • Cross Country • Football (1st XI) • Hockey (1st XI) • Golf • Squash • Badminton • Debating • Trapshooting • Basketball • Chess
Wellington College	<ul style="list-style-type: none"> • Rugby (1st XV) • Football (1st XI) • Hockey (1st XI)

Billeting

At CBHS billeting is supported and encouraged as it meets a number of sporting objectives and is essential to the successful sporting exchanges held throughout the year. The school is committed to the provision of safe and appropriate billeting standards and these are agreed with parents/caregivers prior to the approved exchanges. Where possible the same billets are teamed up the following year, if applicable.

Billeting is very successful and it allows for more affordable sporting exchanges. Overall CBHS requires our families to treat their billets with care, kindness and respect.

Prior to exchanges parents/caregivers will be contacted in regard to billeting responsibilities and expectations. An example letter is included as Appendix 2.

DISCIPLINE

Students involved in incidents of ill-discipline on the playing field are answerable in the first instance to the coach. Escalation, if required, will be treated in the same manner of discipline issues that occur within the school week.

If an incident is likely to go before a sport's governing body the following steps need to be taken by the coach/manager of the team.

- Inform the Teacher in Charge who will then inform the parents/caregiver of the student involved.
- The manager/coach needs to meet with the Teacher in Charge and student to discuss the incident.
- The manager/coach is required to attend the hearing with the student. The school will provide support. The Teacher in Charge may also attend. The student should be dressed in full school uniform.
- A report of the incident and the hearing is given to the Director of Sport.

When representing the school at sporting event students are to conduct themselves in the same manner expected of them at school. The school discipline policy and regulations all apply on the sport field.

The Headmaster and/or Director of Sport reserve the right to prohibit the participation in CBHS sport if they believe students are not upholding the school values and personal responsibilities.

UNIFORMS FOR SPORTS ACTIVITIES

Students should wear correct uniform for training. School uniform is **NOT** to be worn for practices.

All students must wear the correct Christchurch Boys' High School sports uniform at all games and competitions.

The school policy states that only first teams are allowed to have numbers on playing shirts. Exceptions are made for sports where the rules determine that they must have numbers on their playing shirts e.g. Basketball or Volleyball.



This CBHS Crest is reserved for the Headmaster and first teams only.

The Headmaster has approved a standard CBHS sports uniform and this is available from the uniform shop.

FACILITIES

The following is a list of the facilities available for use by sports teams and individuals.

- **Gymnasiums:** The gymnasiums are for the use of the PE department during the school day. School staff can make after hours and or weekend bookings through the online booking process. Outside groups need to make a booking through the Main Office.
- **Weights Room:** The weights room is for the use of the PE Department during the school day. After hours bookings need to be made through Martin Stokes (021395354). No students will be able to use the weights room unless they are supervised by a teacher. Students using this room must first sign in, be changed into appropriate gear and must not have any food or drink with them while in the room.
- **Cricket Nets:** Bookings for the nets are made through the Cricket Co-ordinator Mr Rob Smith.
- **Cricket Pavilion:** Any group wishing to book the pavilion need to contain the Main Office. School groups take priority over outside groups.
- **School Pool:** The swimming pool is for the use of the PE Department during the school day. Any team using the school pool after school must have a staff member present at all times. Any staff member wanting to use the school pool must follow the list of rules:
 - No pupil is to enter the pool area unless supervised by an adult member of staff.
 - No swimmer may swim on their own under any circumstances.
 - No ducking, bullying or running around the pool is allowed.
 - The filter shed is out of bounds at all times.
 - The pool gate should be securely closed at all times.
 - No bikes or skateboards are allowed inside the swimming pool area.
 - Please take all rubbish with you when you leave.
 - Students are not allowed to eat or drink inside the pool area.
 - No glass bottles allowed inside the swimming pool at any time.
 - Regulation swim wear must be worn at all times.
 - No animals are allowed in the swimming pool area.

- **Playing Fields:** The fields are for the use of the PE Department during the school day.

During summer months bookings can be made for after school practice through the school reception. During winter terms fields can be booked for after school games/training through the Senior Master responsible for Operations.



The school operates a 'no pay no play' policy that will be strictly enforced. However, as the participation in sport is encouraged and supported, every opportunity will be given to students to ensure that financial concerns are not a restriction to participation. Students may also apply to the Headmaster for support from the hardship fund if they are unable to pay for the costs associated with sport. These submissions will be considered on a case-by-case basis

Budget Process

Teachers in Charge of sport will submit a budget to the Accounting Manager through the Director of Sport in September of the previous year. This budget will be considered in the school budgeting process and any anticipated deficit may be able to be covered by the school.

Budgets will be approved as part of the school budget in November and delegations to incur expense on behalf of the school will be available in January. The Teacher in Charge will hold the delegation and only they can approve expenditure from the relevant sports budget.

Sports clubs are not able to carry forward surpluses or deficits from year to year. However, clubs may apply for money raised in long term funding projects to be carried forward. Any applications to carry forward long term fundraising should be made to the Accounting Manager, through the Director of Sport in November.

Charges to student accounts

Subscriptions and other fees will be charged to student accounts by the finance team

Clubs with large participation numbers must liaise with the finance team around the collection of annual subscriptions. It is preferable that subscriptions be paid at the time of registration to enable the consistent enforcement of the 'no pay no play' policy.

Teachers in Charge of Sport will be provided with regular reports of unpaid sports fees and subscriptions. They will also be provided with details of any communication with families around outstanding accounts to ensure appropriate follow up action is taken.

Sponsorship

All sponsorship is bound by the Board of Trustees sponsorship policy below:

Definitions

Sponsorship – that is – “the supply of time, funds and/or product in return for sponsor brand promotion and positioning within the school community.”

Unconditional donations – where no benefit(s) sought or received.

Criteria

- (i) Sponsorship activities must bring a tangible, positive benefit to the School and enhance the value of the School's brand.
- (ii) Branding and signage – the aesthetics of the School must not be compromised and the School identity is to be maintained. The name of the sponsor may be associated with the School and/or group/team being sponsored, however the business name must not replace the name of the School and/or the group/team.
- (iii) Sponsor naming rights and exclusivity – all exclusive sponsorship arrangements must be approved by the Board.
- (iv) There is no conflict of interest between any commercial activities and the School's values and the Board of Trustees strategic goals.
- (v) Neither sponsorship contracting party may bring the other into disrepute.
- (vi) School facilities will be available to all groups within the School to raise funds – no group shall have exclusive rights to School facilities for fundraising activities.

Sponsorship Categories

- (i) Exclusive, permanent general branding (e.g. apparel).
- (ii) Targeted permanent branding (e.g. signage on boundary fencing).
- (iii) Targeted temporary branding (e.g. Press advertisements for a specific event).
- (iv) Grant applications that require Headmaster or Board of Trustee sign off.
- (v) Conditional donations (e.g. distribution to database/access to students).

N.B. this excludes unconditional donations

Procedures

With the exception of exclusive and permanent branding sponsorship applications, the Board delegates responsibility to the Headmaster for the approval of grant funding applications, business partnerships and commercial sponsorships, recognising commercial sensitivity when doing so, and reporting on them to the Board.

HEALTH & SAFETY

The coach/manager is responsible for the welfare/health of the students while they are representing the school at sport.

If an injury is seen to be minor the coach/manager should use their own professional judgement as to whether the player can continue.

If there is doubt over the extent of the injury it must be treated as serious and the following steps taken.

- Player is removed from the field (unless a suspected spinal injury – player **NOT** to be moved).
- Medical advice is sought either at the ground or the nearest medical facility.
- The student's parents/caregivers are to be contacted as soon as possible.
- Manager/coach is to stay with the student until parents/guardians arrive or upon escorting the student home.
- A report on the injury is to be given to the Bursar and Teacher in Charge.

All concussion and neck injuries must be treated as serious at all times and immediate medical advice sought.

All injuries must be added to the Health & Safety Register. Injury Reporting forms are available from the Bursar's Office.

Emergency Contact Details

Each coach/manager must have the emergency details of their team whenever they attend a match. This should be continually updated.

PRACTICES

Sports practices can be held before school, lunchtime, after school or in the weekend.

If the Operations Manager, in consultation with the Director of Sport and/or Head Groundsman closes the ground, no team shall practice on that particular field(s). On occasions, grounds may be opened up to specific teams if there is a requirement to train on a particular day.

Out of Season Practices

If sports wish to hold out of season practices, they must not conflict with any existing activities for the term.

Guidelines for organised sport training for codes not competing in that particular term

- Coaches must first liaise with other team coaches of that particular team to ensure they are happy with their students participating in that activity e.g. rugby trainings when rowing season is still on. Students have an obligation to their current seasonal team and must have written permission from their coach to attend out of season training/trials.
- Students must not be penalised by the out of season code for meeting their in season commitments. They must be given a chance to trial after their other commitments are over.
- The school abides by the NZSS Sports Council ruling that Winter Sports start after Summer Tournament week and that Summer Sport starts after Winter Tournament week.

TRAVEL

Air Travel

All air travel for teams must go through the school's travel provider *Orbit Travel*. The school has signed up to the All of Government contract which gives access to discounted rates on both domestic and international travel. Teachers in Charge are responsible for organizing any air travel requirements. Any overseas tour MUST be approved by the Board of Trustees prior to booking.

Travelling to Exchanges

Teams travelling to exchanges, tournaments or games out of Christchurch must:

- Meet with the Director of Sport prior to travelling to be reminded of the school rules, expectations and standards of behaviour.
- Travel in full school uniform, or as directed by the Director of Sport


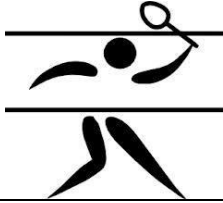


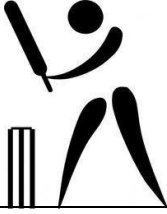

AWARDS


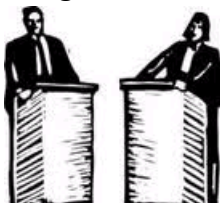
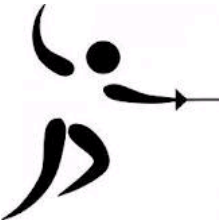




The School Blazer: is a regular black blazer, cloth edged with blue. Bearing on the left pocket CBHS and on the right breast pocket the name of the sport or activity and the year of the award in BLUE.






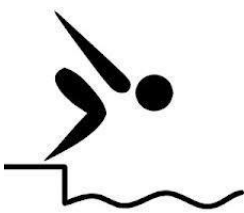

Standards for the Award of Colours and Blazers







1. **Qualification:** The blazer pocket shall be awarded by the Headmaster on recommendations made to the Sports Committee by the coach and the Teacher in Charge of the activity concerned. Criteria laid down in each activity will have been met and it is mandatory that after a blazer pocket has been awarded no change in activity is possible in the year e.g. a boy awarded a tennis pocket in Term 1 may not change to cricket in the 4th term.
2. **Criteria:**
 - The student must represent Christchurch Boys' High School in competition or event(s).
 - The student's attitude and discipline on the field during the season has been exemplary.
 - The student has been a role model to other students in the classroom and around the school at all times.
 - The student has had a good attendance record at school.
 - The general standard of the activity in the school, for the year, will be considered in making such awards.
 - In the event of no interschool competition being held in a sport, awards may still be made at the discretion of the committee.
 - In the event of no nomination being received for a sport or activity from the Teacher in Charge, the Committee has the power to ask for information on performance of boys in the sport concerned and makes awards where these meet the constitutional requirements.
 - Where a boy has, through injury, been unable to meet the constitutional requirements for an award, the committee may approve an award if it is satisfied that a satisfactory standard would have been attained had injury not occurred.
 - Number of awards: In team games the number of blazer awards may be greater than the number in the team. For awards in excess of that laid down, a full submission must be made to the committee.

3. Blazer Awards (Blue)

Activity	Criteria	Award Maximum
Athletics 	Selected for Senior/Intermediate teams for Canterbury & South Island Secondary Schools and qualify for a senior final at NZSS Champs or in Top 6 to count in road race team that finished in the top 3 at Nationals.	15
Badminton 	Minimum of 7 games plus <ul style="list-style-type: none"> • 1 interschool or Canterbury Champs 	6
Basketball 	Minimum of 7 games plus: <ul style="list-style-type: none"> • 1 interschool • Selected for the South Island tournament 	12
Chess 	7 matches for the 'A' team	5
Cricket 	Gillette Cup Squad plus: <ul style="list-style-type: none"> • Minimum of 7 matches • 2 interschool's 	13
Cross Country 	In top 4 for CBHS in the intermediate or senior teams at Canterbury Secondary Schools Champs & in Top 6 CBHS seniors to count at NZ Secondary School Champs or run creditably in the senior team on at least 2 major occasions.	10

Cycling 	<ul style="list-style-type: none"> • Top 6 riders that make team time trial team for nationals • Senior riders win a national championship • Other criteria: regular attendance at schools racing plus competed at South Island Champs 	8
Debating 	Minimum of 5 debates for School	5
Fencing 	Senior Fencing Team in Inter-Secondary events	3
Football 	1 st XI Selection plus minimum of 7 matches played Plus: <ul style="list-style-type: none"> • Representing CBHS at 2 Interschools or tournaments 	16
Golf 	7 matches & 3 Interschools Plus: <ul style="list-style-type: none"> • Canterbury & NZ Secondary Schools qualification • Minimum 2 Wednesday games 	4
Hockey 	Minimum of 7 games + Rankin Cup Team selection	16
Rowing 	Senior Eight and Cox selected for Maadi If no U18 8 selected you may nominate what you consider are your top six senior rowers plus senior cox	9

Rugby 	7 matches for 1 st XV	2
Shooting 	Selection in CBHS Nationals Team	6
Snow Sports 	Selected in the CBHS Canterbury & South Island teams + minimum of 2 years in CBHS team to qualify	8
Squash 	Top 4 players + reserve and be selected for the CBHS national's team with minimum of 7 games played	7
Surfing 	Minimum of 7 Wednesday Surf Competitions for CBHS plus selected in the Canterbury U18 inter-school surf squad who represent Canterbury at Nationals	3
Swimming 	2 out of 3 in: <ul style="list-style-type: none"> • Selected in CBHS Canterbury Secondary School Team (min 3 years) • Placed in senior event at Canterbury Secondary Schools • Qualified for NZ age Groups/Open Nationals 	8
Table Tennis 	Top 4 players + minimum 7 matches played	6

Tennis 	Top 4 players + reserve with minimum of 7 games played. Plus represents School at: <ul style="list-style-type: none"> • Nationals • South Islands 	8
Triathlon 	Represent CBHS to a good standard the senior boys at <ul style="list-style-type: none"> • Canterbury Secondary Schools • National Secondary Schools Triathlon Champs 	6
Touch 	Minimum 7 games for CBHS + represents school at: <ul style="list-style-type: none"> • Canterbury Champs • South Island Champs • Nationals 	16
Volleyball 	Minimum 7 games for CBHS plus represents school at: <ul style="list-style-type: none"> • League Competition • Canterbury Champs • South Island Champs • Nationals 	12
Water Polo 	Minimum 7 games for CBHS plus represents school at South Island Champs	8
Yachting 	Chosen to represent the school at National teams racing event	7

4. White Colour Awards

The award of a school colour allows the recipient to have the year embroidered in WHITE on the right pocket.

These are awarded to players in CBHS teams who win the premier New Zealand Secondary Schools title (first team only).

5. Gold Colour Awards

The award of a school colour allows the recipient to have the year embroidered in GOLD on the right pocket.

Qualifications to be considered for the award of a school colour shall be:

- Exceptional merit at the highest school boy level in the activity concerned and adequate representation for the school.
- Sportsmanship and general character and conduct.
- Keenness and an interest shown, and work done for the school in a particular activity.

6. Submission for Colours:

- Submissions are presented to the sports and activities committee by the Teacher in Charge of the sport and must contain facts on games played, performances and skills. Additional information will include the nominee's representative honours and performances at provincial and national level.
- In all awards the coach of the team will make nominations.
- Nominations should be countersigned by both the coach and the Teacher in Charge.

Year 9 and 10 pupils are eligible for Colour Awards but will wait until Year 11 to have the colour embroidered on their blazer pocket

7. Sports Prizes:

Nominations for these prizes are made by the staff accompanied by supporting information. These trophies are awarded at the final year assembly

May Trophy	Awarded for an outstanding performance in an Olympic sport.
Ullrich Trophy	Awarded for an outstanding performance in a Non-Olympic sport
Mitchell Trophy	Awarded for excellence and service to sport at CBHS
Ullrich Trophy	Awarded for leadership and sportsmanship.

Ullrich Trophy Notes (Leadership & Sportsmanship):

- This prize is intended to reward at the school level, the type of contribution made by many old boys to the administration of New Zealand sport.
- The award will be made to a boy, in his final year at CBHS who has, in organisation, leadership and service made an outstanding contribution to school sport e.g. by coaching, organizing, controlling or helping.
- Winners of the Mitchell or May trophy are ineligible.
- The award will be made on the recommendation of the Sports and Awards Committee.
- The winner will receive a trophy and a cash award.

SENIOR PLAYERS PLAYING FOR CLUBS

Students of CBHS who have played for the school regularly and during their senior years (12-13) are also playing at a level to be selected as regular first team members of senior Federation Premier League Clubs (Football), Canterbury Premier League Clubs (Hockey) or Canterbury U20 team playing in the Premier Men's Competition (Cricket) may be released to play first team sport for their club on Saturdays and still be considered for selection for school interschool fixtures and National Tournaments.

These students are required to train at least once per week with their respective school team and must adhere to any discipline and attendance policies imposed on other players within these teams.

NZSSSC CODE OF CONDUCT, ELIGIBILITY CRITERIA and DISCIPLINE PROCEDURES

NZSSSC CODE OF CONDUCT

1. All NZSSSC member schools and all schools entering NZSSSC sanctioned events are bound to abide by this Code of Conduct.
2. The principal of the school is responsible for all matters pertaining to NZSSSC sanctioned sporting events in which the school is involved, including adherence of students and any other person associated with the schools sporting programme to the NZSSSC Code of Conduct. This includes students, staff, team officials, parents and spectators.
3. The principal will ensure that;
 - 3.1 All players representing the school meet the eligibility rules of NZSSSC current at the time of the event and as published on the NZSSSC website.
 - 3.2 All teams from the school are supervised at all times including travelling to and from an event by a responsible coaching and management team and that all athletes and officials are aware of their responsibilities and commitments before they attend an event.
 - 3.3 All students and team officials are aware of and are bound by the Smoke, Drug and Alcohol Free conditions under which all NZSSSC events are sanctioned.
4. No person or persons associated with a school may act in a way that is likely to bring school sport into disrepute. This includes students, staff, team officials, parents and spectators.
 - 4.1 At all times, any person above associated with school sport will act in accordance with the principles of fair play as outlined in Clauses 4.2 – 4.4 to ensure that students have the right to enjoy their sport in a safe, positive environment.
 - 4.2 Players will;
 - a) Play to the best of their ability and within the rules of the game.
 - b) Show respect to other players - both team mates & opponents
 - c) Accept officials' decisions without gesture or argument.
 - d) Be humble in victory and gracious in defeat.
 - e) Support the coaches and their requests of them.
 - f) Thank and acknowledge the coach, officials and opponents.
 - 4.3 Coaches will;
 - a) Set affirmative and appropriate guidelines and behavioural standards for themselves and their athletes on and off the playing arena.

- b) Assume responsibility for their players' conduct both on and off the playing arena.
- c) Treat all players, including the opposition, with dignity and respect and demonstrate positive examples of sportsmanship at all times.
- d) Respect and accept the judgement and decisions of officials without remonstrations.

4.4 Parents and Spectators will:

- a) Positively encourage and support the efforts of all players.
- b) Refrain from any criticism or abuse directed at coaches or officials.
- c) Put an emphasis on genuine effort ahead of victory and encourage players to accept the outcomes of all games, irrespective of the result.
- d) Recognise good play by either team and never ridicule an individual player in either team.
- e) Display self-control on the side-line - remember young people play sport for their satisfaction not parents or supporters.

5. No person or persons officially associated with a school may approach students from another school and induce them to transfer schools for sporting purposes. This includes staff and team officials.

5.1 Where a complaint is received about improper inducements it shall be referred in the first instance to the Regional Principals' Association to investigate and, if possible, resolve. Should the issue not be resolved it may be referred to the NZSSSC for further action.

5.2 Where NZSSSC is provided with either

- a) written confirmation from a Regional Principals Association that it has investigated an allegation of inducement and is satisfied that inducement has taken place, or
- b) sufficient evidence that a person or persons associated with a school has approached a student from another school that it is satisfied a formal investigation is appropriate then provisions in the NZSSSC Disciplinary Procedures below may be enacted.

5.3 Where a school does offer scholarships, financial assistance or any other form of inducement for students to transfer schools for sporting purposes, this will be through publicly advertised forums only and not by way of individual approach.

NZSSSC ELIGIBILITY

In 2007, as a response to the increasing practice of students being offered inducements to transfer schools solely for the purpose of enhancing the schools' sporting reputation, NZSSSC introduced eligibility regulations for the events it sanctions. These were deemed necessary to recognise the importance of consistency, equity and fair play for participation in National and Island secondary school sporting events and to protect long held school values by:

- ensuring ***all*** the educational needs of the young person were being considered, not solely their sporting development
- maintaining a level playing field in school sport by preventing the formation of 'super teams' through "*loading*" a team with imported players.
- protecting schools from being stripped of students they had worked to develop, students who were often leaders in many fields, not solely the sporting arena
- providing a pathway for home grown players to get into and remain in their school's premier teams and not find themselves superseded by short-term imports

Below are regulations and criteria that outline requirements relating to:

Student Eligibility – including non-domestic students

School Team Eligibility

Host / Attached School Agreements

Composite Teams

1. Student Eligibility

A student eligible to compete in NZSSSC sanctioned events, including qualifying events for the same, must:

1. Be enrolled as a bona fide (Year 9 or above) student at the school of representation and studying at least 80% of a programme that is part of the timetable provided by the school for at least four weeks immediately prior to the event. (see note (i) re Non- Domestic students)
2. Have a satisfactory attendance record at the school. The final decision will be at the Principal's discretion.
3. Be under 19 years of age at the first of January in the year of the competition. The school must authenticate a student's birth date. Organising committees may require validation by a birth certificate or passport.
4. All teams and individuals participating in National or Island events must be declared at the date prescribed by the accredited sporting body.

Notes:

- i. In addition to the 4 week requirement, any Non Domestic student must have been enrolled in and have commenced their attendance at the school of representation on or before the first day of the term in which the event or qualifier is held.
- ii. Other age divisions below the age of 19 are possible and should be based on the first of January as the qualifying date.

- iii. Subject to the limits described in School Team Eligibility (1-5) below, students who otherwise meet the criteria in a) above and who transfer from one school to another are eligible to compete provided they are on the roll of the participating school and have attended classes for at least four weeks immediately prior to the time of the event. (Dispensation for those who transfer within four weeks of the competition is at the discretion of the organising committee).
- iv. Organising committees that want to allow Year 7 and 8 students to compete in their events as secondary school students or to compete in separate grade[s] associated with the secondary school event are encouraged to do so as long as this is made clear to all schools and to NZSSSC when entries are taken.
- v. For events that have not been previously notified, in special cases [e.g. to complete a school team], the organising committee may grant dispensation to allow Year 7 and 8 students to represent a school in secondary school competitions.

2. School Team Eligibility

1. A school team eligible to compete in National and Island secondary school events must not exceed the quota of students new to the school in the 2 years preceding the first day of the event as specified in the table below. **For clarity, the student's most recent enrolment date at the school must be used.** Teams will be limited to a maximum two (2) non domestic students (or one for sports with a quota of one) and any non domestic student must always be included in the quota allowed. Domestic students are defined in Note 6 below.

Sport	Event	QUOTA: Maximum Number of Non Domestic or New to School in 2 years preceding the event
Badminton	Finals	2
Basketball	'A' & 'AA' Championships	3
Cricket	Gillette/NZCT Cups	4
Golf	NZCT Finals	2
Hockey	All national secondary school tournaments	4
Netball	Championships	4
Rowing - eights/octuples	'Maadi', North & South Islands	3
Rowing - other boats	'Maadi', North & South Islands	1
Rugby League	Championships	5
Rugby Union	1 st XV and Coed 1 st XV	6
Rugby Union Sevens	National & Island Championships	3
Soccer	All national secondary school tournaments	4

Softball	All national secondary school tournaments	4
Squash	Championships	2
Table Tennis	Championships	2
Tennis	Championships	2
Touch	Finals	4
Volleyball	Championships	4
Water Polo	Championships	4 (reduced to 3 in 2017)

2. Where the family or primary caregiver of a student has changed address and, as a consequence of this relocation, the student could not reasonably have been expected to remain at their previous school, an application for exemption may be submitted to the Regional Sports Director responsible for the region of the new school. The application must be on the official Application for Exemption form available at [Click here](#), be signed by the principal and parent/primary caregiver and have evidence of the address change attached as outlined on the application form. Any appeal must be lodged in writing with the executive director of NZSSSC.

3. Schools that allow entry for some students only at some time after Year 9 (e.g. girls in Year 12 and above) and The Correspondence School will not be bound by the numbers permitted here but will be restricted to those maximum numbers for each code when enrolling students who had previously represented another school in that code in a competition listed here. For clarity, such a school could not play in its Basketball team more than 2 girls who had previously competed for other schools in the 'A' or "AA" Championships or their Premiership qualifiers. Special Circumstance Variation: For *Girls Rowing only, at St Pauls Collegiate and Kings College only* a new to school student who provides a NZSSSC waiver signed by her previous school principal to NZSS Rowing Assoc will be exempt from the quota of new to school students.

4. Students who have attended a middle school and transfer at the end of the final year level of that middle school will not be considered new to school at their school of first enrolment following middle school.

5. Teams from 'host school/attached school' agreements [see below] that introduce students 'new to either school over the past 12 months must include these in the maximum number allowed in a team.

6. Any final decision on the eligibility of a student or team will rest with NZSSSC.

Notes:

1. Students who start their attendance at a school in year 9 and below and those in the first 12 months above the entry level for a school (e.g. girls admitted at Year 12 to a school that admits only boys below Year 12) or the Correspondence School are not included in the maximum permitted numbers here. But see Clause 3 above

2. The events listed include all qualifying events.

3. Numbers apply to the whole squad registered for the competition or tournament. Quotas for each code are based on the size of the team on the field/court etc. at any one time and have been set in consultation with National Sporting Bodies responsible for each sport
4. It is expected that, for consistency, regions that conduct secondary school sports competitions will adopt these criteria and quotas for their 'premier' grades.
5. Other sporting codes may apply for inclusion in or an extension to this list of events
6. Domestic students are defined as:
 - a) a NZ Citizen
 - b) the holder of a residence permit
 - c) an Australian citizen
 - d) a NZ passport holder (e.g. Cook Islands)
 - e) a dependent of a work permit holder, refugee, diplomat
 - f) Exchange Students on MOE approved Exchange Organiser Programmes ([Click here](#))or whatever definition the Ministry of Education currently applies.

Inducement to Transfer for Sporting Reasons (Poaching)

NZSSSC does not condone any inducement of students to transfer from one school to another for sporting reasons, other than by way of publicly advertised scholarship. Where a Regional Principals Association advises NZSSSC in writing that it has investigated and is satisfied that inducement has taken place, NZSSSC may, in support of the Regional Principals Association, impose a penalty which may include exclusion of a student(s), team or other personnel (coach, manager etc) from NZSSSC sanctioned events.

NZSSSC DISCIPLINARY PROCEDURES

Where NZSSSC receives an allegation in writing signed by either the principal of a school, a Regional Principals Association chairperson or the CEO of a National Sporting Organisation, that is deemed by the NZSSSC Executive Director to be;

- a. of a nature to warrant an investigation and is
- b. supported by sufficient evidence to warrant an investigation the NZSSSC Executive Director with agreement from the NZSSSC Board Chairperson may elect to initiate a disciplinary process.

1. In the first instance, the Executive Director may investigate the allegation and, should he/she believe the allegation to be substantiated, propose a resolution which may include a formal warning or a sanction as per clause 7 of these Disciplinary Procedures.

2. Should

- i. any party to the allegation not be willing to accept the determination notified by the Executive Director in clause 1, or

- ii. the Executive Director assess the allegation to be of a more serious nature, the NZSSSC Executive Director NZSSSC may convene a Disciplinary Panel to consider alleged breaches of the Code of Conduct.

3. The Disciplinary Panel will consist of;

- i. The NZSSSC Chairperson or a delegated Board Member who will chair the panel.
- ii. A non NZSSSC board principal identified by Regional Principals association of the alleged offending school.
- iii. An independent member from the sports sector such as SportNZ, RST or NSO identified by NZSSC Executive Director.
- iv. A suitably qualified member of the legal profession appointed by NZSSSC Board Chairperson.

4. The NZSSC Executive Director and/or a person or persons delegated by the NZSSC Executive Director, will investigate the allegation using the following process;

- i. The principal of the school against which the allegation has been made will be notified in writing of the details of the allegation including the school or organisation bringing the allegation and the details of evidence provided.
- ii. The principal receiving notice of the allegation will be asked to provide a written response to the allegation to the NZSSSC Executive Director within 7 days.
- iii. During the investigation, the NZSSSC Executive Director or delegated authority may gather additional evidence including interviews with any person or persons likely to provide information relevant to the allegation.
- iv. The NZSSSC Executive Director or delegated authority may, with agreement from the NZSSSC Board Chairperson, decide;
 - a. no further action is required or
 - b. to offer to arrange mediation to attempt to resolve the allegation or
 - c. convene an NZSSSC Disciplinary Panel to hear the allegation and decide on any sanctions, if appropriate.
- v. v. The NZSSSC Executive Director will inform the principal of the school facing the allegation and the party bringing the allegation within 48 hours of the decision taken in d) above.

5. Where a NZSSSC Disciplinary Panel is convened to hear an allegation

- i. The principals of schools involved, and any person/s involved with the allegation will be informed of the time, date and place of the hearing, all evidence collected, and invited to attend or provide further written submissions.

- ii. All written material will be supplied to all parties above at least 48 hours prior to the hearing c) At the hearing
 - a. The NZSSSC Executive Director will present the allegation, the response from the principal of the alleged school and any other evidence.
 - b. The Disciplinary Panel chairperson will invite the principal or any person delegated by the principal of the school bringing the allegation to speak, followed by the principal of the school alleged to have breached the Code of Conduct or any person they have delegated.
 - c. The panel shall make a decision on the validity of the allegation and any sanctions on the school, team or individual they deem to be appropriate. The panel may defer final decisions to a date no later than 10 days following the hearing.

6. Sanctions may include:

- i. Written warnings, with or without conditions including periods of prescribed supervision, on involvement in future NZSSSC-sanctioned school sport.
- ii. Permanent or temporary exclusion of an individual from NZSSSC-sanctioned school sport.
- iii. Temporary exclusion of a school or team from NZSSSC sanctioned school sport.

7. Any principal wishing to appeal a decision must do so by informing the NZSSSC Executive Director in writing within 10 days of a decision being formally notified.

- i. The appeal will be considered by the full board of NZSSSC at which the appealing principal and the principal of any other school party to the allegation may attend and speak to the appeal. To ensure appeals are heard in a timely manner, the appeal hearing may be held by teleconference.
- ii. The full NZSSSC board may uphold the original decision and any sanction(s) applied by the Disciplinary Panel or alter the original decision and sanction(s) in any way.
- iii. The decision of any such appeal will be binding on all parties. iv. Any further recourse on an appeal decision must be conducted through the Sports Tribunal



CBHS First Team Code of Conduct

Date.....

Dear

Congratulations on your selection in the Christchurch Boys High School

Participation in sport at Christchurch Boys High School is considered a privilege and by being selected in a premier sports team there is a requirement for you to be a role model on the sports field, in the classroom, around the school and in the school community.

You have already shown the commitment to be selected in the first team for your chosen sport and with this you carry the expectations of the school, the old boys who have represented the school before you and the faith shown in you by your coaches.

Being a successful sportsman requires you to make sacrifices and decisions which require maturity and a single-minded desire to succeed.

You have a significant profile around the school and the school expects you to be a role model to all other students. Therefore, we expect you to:

- Live and role model the school values – meaningful relationships, integrity, high expectations and respect.
- Attend all classes as required and meet all homework and assessment deadlines set by your teachers.
- Attend all practices and communicate with coaches and managers if you are unable to do so.
- Wear the correct school uniform and ensure your dress and bearing sets an example for other students, both on and off the field
- Follow the school rules and in doing so set an example to others.
- Support other sports teams and be an ambassador of your school.

Should your name appear before the Headmaster or the Director of Sport for any inappropriate behaviour, failure to attend lessons or because your standards drop below the school's expectations, the school shall have the right, in consultation with your coach, to restrict or indeed stand you down from representing the school.

We are confident that you will maintain your professionalism both on and off the field at all times and wish you all the very best for a successful season.

We will follow your season with interest.

Mr N. Hill

Headmaster

Mr G. Davis

Director of Sport

I have read and agree with the requirements to play for the 1st in 20....

I look forward to a successful season both on the sports field, in the class room and around the school community in general.

Student's name:

Student's signature:

Date:

Parent/caregiver signature:

Date :

Appendix 2



CBHS Billeting Guidelines

Dear Parent(s) and Caregivers

Your son(s) have been selected to represent Christchurch Boys High School in the upcoming sports exchanges against.....

As part of this privilege, and to reciprocate the hospitality and support that CBHS receives from.....it is expected that where possible CBHS provides billeting to the.....students.

Billeting is required for the nights.....A detailed programme of timings and requirements will be issued in due course.

If you have any questions regarding billeting, or you are unable to provide billeting assistance please make contact with the Director of Sport, Glenn Davis 0275268606 or the Teacher in Charge of the code that your son(s) is representing.

School Billeting Requirements

Christchurch Boys' High School is committed to the provision of safe and appropriate billeting standards being offered to students being hosted by school families.

To ensure we meet those standards we would ask hosting families to be mindful of the following guidelines:

- Billet(s) are to be supervised by the parent/caregiver of the assigned household.
- 9pm is the time we recommend for billet(s) to be back at home unless on a school organised social activity.
- No alcohol should be served to your billet(s).
- Your billet(s) should not be permitted to drive host vehicles.
- Transport is to be provided, or arranged, to and from school and/or sporting activities the billet(s) are involved with
- Billet(s) are to be provided a clean bed and access to toilet plus shower facilities.
- Washing and ironing of clothes is not usually expected unless sports uniforms become excessively dirty and are needed for upcoming games.
- Breakfast, lunch and dinner is to be provided.

If there are any concerns on the conduct or behavior of your billets(s) please contact the Teacher in Charge for further advice.

Medical Emergencies - should your billet(s) become unwell, or is injured, please make contact with CBHS staff and the billets parents/caregiver.

Overall, we require all our families to treat their billets with care, kindness and respect. It is important that your billet feels safe in the environment we have placed them in.

We appreciate your on-going support of sport at Christchurch Boys High School.

Glenn Davis
Director of Sport