

# NZQA

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## NCEA External Examination Timetable

Day		NCEA Level 1	NCEA Level 2	NCEA Level 3	Scholarship
Monday 6 Nov	AM	NCEA L1 Japanese		NCEA L3 Te Reo Māori	Scholarship Calculus
	PM		NCEA L2 French (10)	NCEA L3 Japanese NCEA L3 Spanish	
Tuesday 7 Nov	AM			NCEA L3 Statistics	Scholarship Drama
	PM	NCEA L1 Geography	NCEA L2 Spanish	NCEA L3 Social Studies	
Wednesday 8 Nov	AM		NCEA L2 Mathematics and Statistics	NCEA L3 Dance	Scholarship Classical Studies
	PM	NCEA L1 Music	NCEA L2 Accounting	NCEA L3 History	Scholarship French
Thursday 9 Nov	AM	NCEA L1 Mathematics and Statistics		NCEA L3 Chemistry	
	PM		NCEA L2 Drama		Scholarship Statistics
Friday 10 Nov	AM	NCEA L1 English		NCEA L3 Media Studies	Scholarship Physics
	PM	NCEA L1 Biology	NCEA L2 Music		
Monday 13 Nov	AM	NCEA L1 French		NCEA L3 Calculus	
	PM	NCEA L1 Economics		NCEA L3 Chinese	Scholarship Biology
Tuesday 14 Nov	AM	NCEA L1 Science	NCEA L2 Chemistry		Scholarship English
	PM	NCEA L1 Spanish	NCEA L2 Geography	NCEA L3 Biology	
Wednesday 15 Nov	AM		NCEA L2 English		
	PM	NCEA L1 History	NCEA L2 Chinese	NCEA L3 Accounting	Scholarship German
Thursday 16 Nov	AM		NCEA L2 History	NCEA L3 Physics	Scholarship Te Reo Rangatira
	PM	NCEA L1 Drama	NCEA L2 Social Studies	NCEA L3 Health	
Monday 20 Nov	AM		NCEA L2 Japanese		Scholarship Chemistry
	PM		NCEA L2 Health		
Tuesday 21 Nov	AM	NCEA L1 Media Studies		NCEA L3 Drama	Scholarship History
	PM	NCEA L1 Chemistry	NCEA L2 Classical Studies		
Wednesday 22 Nov	AM	NCEA L1 Accounting		NCEA L3 English	
	PM				Scholarship Media Studies
Thursday 23 Nov	AM		NCEA L2 Biology	NCEA L3 Geography	
	PM	NCEA L1 Dance	NCEA L2 Earth and Space Science		
Friday 24 Nov	AM	NCEA L1 Physics	NCEA L2 Home Economics	NCEA L3 Classical Studies	Scholarship Te Reo Maori
	PM			NCEA L3 Home Economics	
Monday 27 Nov	AM		NCEA L2 Physics		
	PM	NCEA L1 Chinese	NCEA L2 Media Studies		
Tuesday 28 Nov	AM			NCEA L3 French	Scholarship Japanese
	PM				

Wednesday 29 Nov	AM	NCEA L1 Health			
	PM			NCEA L3 Music Studies	Scholarship Spanish
Thursday 30 Nov	AM	NCEA L1 Social Studies	NCEA L2 Dance		Scholarship Earth and Space Science
	PM				

## EXTERNAL EXAMS INSTRUCTIONS

Exam	Students should be at school by	Lines will be sent to the examination rooms at	Students will not be allowed entry to the room after	Students are NOT allowed to leave the exam until	Students are allowed to go to the toilet after	Students are NOT allowed to leave the exam after	Examination will end
Morning AM	8:45am	9:00 am	10:00 am	10:15 am	10:30 am	12:15pm	12:30 pm
Afternoon PM	1:15pm	1:30 pm	2:30 pm	2:45 pm	3:00 pm	4:45pm	5:00 pm

Students will line up for the external exams in the same way they did for the school examinations. This time there will be a handwritten number beside their name that will represent the desk that they will sit at. In the examination room there will be a desk with their number on it and it will contain their personalised examination papers.

Students will need an NZQA admission slip to enter the examination room. These will be given to students at the start of Term Four.

In the Exam Room		
Examination Rules (A student's examination may be terminated if they do not follow these rules)	Things to bring to and use in the examinations	Things NOT to do in the examinations
<p>There must be NO COMMUNICATION AT ALL WITH ANYONE BUT THE EXAM SUPERVISORS.</p> <p>Do not bring a watch.</p> <p>Do not start to write until told to do so.</p> <p>Do not leave your seat without permission.</p> <p>Put up your hand if you need a supervisor.</p> <p>You may not leave the room within the first 45 min or the last 15 min.</p> <p>If you are late, wait at the door and a supervisor will show you to your seat.</p> <p>You will not be allowed in after the first 30 min if you are late. You will not be given extra time.</p> <p>Do not bring paper of any kind including tissues.</p>	<p>Use blue or black pens.</p> <p>Bring a ruler.</p> <p>You can bring a calculator (graphics calculators will have their memories cleared by the exam manager).</p> <p>If you use a calculator then bring a set of backup batteries.</p> <p>You can bring mathematical equipment such as a protractor, compass and dividers.</p> <p>You can bring a SMALL bottle of WATER only. This is to be put on the floor under your chair in a clear water bottle with no label on it.</p> <p>Put everything in a clear plastic bag. Keep your NZQA admission slip in there.</p> <p>Ask the supervisor for extra paper if you need it.</p>	<p>Do not use red and green pens as these are used by the NZQA markers.</p> <p>Do not use pencils, twink, white out or any correcting fluid as NZQA will not allow you to have your examination paper reconsidered.</p> <p>Do not bring food.</p>

Do not bring dictionaries either paper or electronic.		
Do not bring iPods.		
Do not be rude to the supervisors.		

## Derived Grades

A student who has been disadvantaged because of a temporary impairment during the external examination period may apply to NZQA for a Derived Grade.

- A Derived Grade is where NZQA takes a student's Term 3 Exam results, or authentic topic tests, to substitute as their external examination result.
- NZQA requires that all applications must be made through Mr Mitchell.
- NZQA requires students to complete a Derived Grade form (available only from Mr Mitchell) and provide documented evidence of the serious disadvantage from a suitably qualified professional (e.g. doctor in the case of illness).
- NZQA recommends that students still sit their examinations and then apply for a derived grade. The better of the two grades will be taken as their final result, if their application is successful.
- All completed applications must be submitted to Mr Mitchell by Thursday 30 November.

## School Contact

Mr Mitchell is the Principal's Nominee (NZQA Liaison) at the school.

You can contact him by:

E-mail: [mitchellm@hghs.school.nz](mailto:mitchellm@hghs.school.nz)

Phone: 07 839 1304 EXT 839

Mail: Mr Mitchell  
Principal's Nominee  
PO Box 4082  
Hamilton