

Enrolment Scheme

The guidelines for development and operation of enrolment schemes are issued under section 11G (3) of the Education Act 1989 for the purpose of describing the basis on which the Secretary's powers in relation to enrolment schemes will be exercised.

Purpose and Principles

- A. To avoid overcrowding or the likelihood of overcrowding at the school;
- B. To ensure that the selection of applicants for enrolment at the school is carried out in a fair and transparent manner; and
- C. To enable the Secretary to make best use of existing networks of State schools.

In achieving its purpose, an enrolment scheme must, as far as possible, ensure that:

- A. The scheme does not exclude local students: and
- B. No more students are excluded from the schools than is necessary to avoid overcrowding.

Home Zone

All students who live within the home zone described below shall be entitled to enrol at the school (All numbers are inclusive).

The scheme runs along The Avenue (SH1) 28 - 138 and 27 – 119 The Avenue are in zone. The scheme then crosses the railway lines and follows Cambridge Street, Newport Street and Highfield Place are in zone. 138 - 232 and 149 -269 Cambridge Street are in zone. The scheme runs South along Cambridge Street until Montgomery Street.

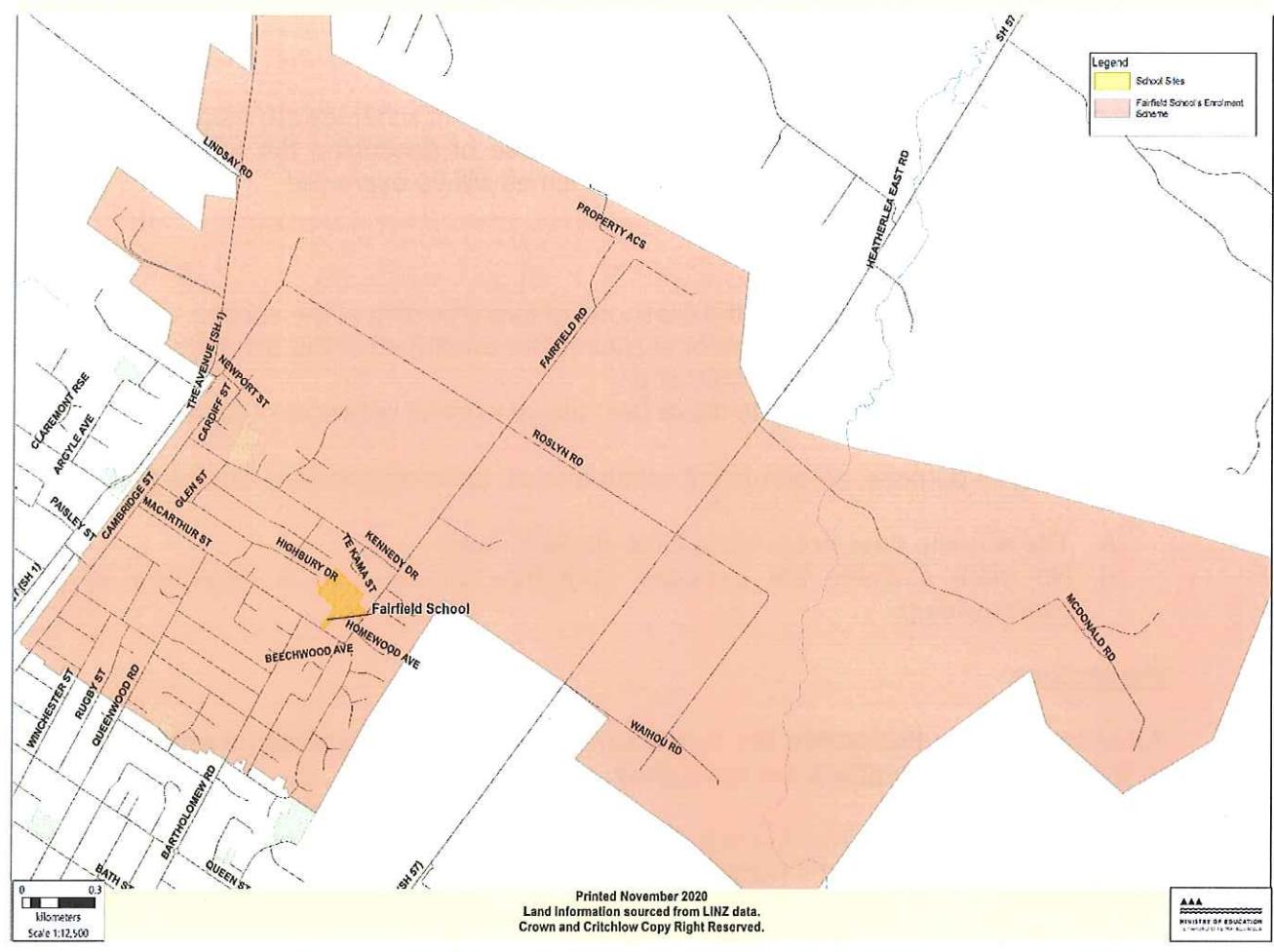
The scheme then runs East along Montgomery Street, all Montgomery Street addresses are in zone. The scheme then cuts through Winchester Street, 154 (including 154A)- 178 and 131 – 155 Winchester Street are in zone. The scheme then cuts through Rugby Street 42 – 72 and 37 -73 Rugby Street are in zone. The scheme continues to run East and intersects with Queenwood Road 32 - 90 and 29 (including 92A,B &C) – 89 (including 89A) Queenwood Road are in zone. Sherwood Place is in zone. Dorset Street is out of zone. The scheme continues East and intersects with Bartholomew Road. All addresses on Maire Street are in zone. 150 - 204 and 141 (including 141A&B) – 197 are in zone. The scheme continues along all addresses on Rimu Street and Easton Way are in zone. Martin Harvey Street is out of zone.

The scheme then runs north and intersects with Arapaepae Road North (SH 57). 156- 254 and 143 – 259 Arapaepae Road North are in zone. All addresses on Waihou Road and McDonald Road are in zone.

The scheme then runs along Roslyn Road, all addresses on Roslyn Road are in zone. All addresses on Fairfield Road are in zone. The scheme runs across country from the north end of Fairfield Road back to The Avenue (SH1).

Proof of residence of a property within the home zone will be required (for example a copy of a utility bill with the name of a parent or guardian and an address within the home zone, covering the date of enrolment or earlier). Where a property has two or more entrances on different streets, or where the actual address of a property is in dispute, only the rateable address as recognised by the local City Council will be considered to determine if the property is in or out of zone.

Fairfield School's Enrolment Scheme.



Special Programmes

There is no Special Programme currently being run at the School.

Out of Zone Enrolments

Each year the Board will determine the number of places which are likely to be available in the following year for the enrolment of students who live outside the home zone. The board will publish this information by notice in a daily or community newspaper circulating in the area served by the school and on the school website. The notice will indicate how applications are to be made and specify a date by which all applications must be received.

Applications for enrolment will be processed in the following order of priority:

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|-----------------|---|
| First Priority | Not applicable as there is no special programme at the School. |
| Second Priority | Will be given to applicants who are siblings of current students. |
| Third Priority | Will be given to applicants who are siblings of former students. |
| Fourth priority | Will be given to applicants who are children of former students. |
| Fifth priority | Will be given to applicants who are either a child of an employee of the board of the school or a child of a member of the board of the school. |
| Sixth priority | Will be given to all other applicants. |

If there are more applicants in the second, third, fourth, fifth or sixth priority groups than there are places available, selection within the priority group will be by a ballot conducted in accordance with instructions issued by the Secretary under Section 11G(1) of the Education Act 1989.

Parents will be informed of the date of any ballot by notice in a daily or community newspaper circulating in the area served by the school.

Applicants seeking second or third priority status may be required to give proof of a sibling relationship.

| | Board of Trustees | Ministry of Education |
|-----------------|-------------------|-----------------------|
| Signed | | |
| Name | | |
| Position | | |
| Date | | |

