



## **Bring Your Own Device (BYOD) Agreement**

**Year 3 - 6**

**This Agreement lasts the duration the child is at School**

### **To the parent/caregiver/legal guardian, please:**

1. Read this page carefully with your child, to check that you both understand your responsibilities under this agreement
2. Sign the appropriate section on this form
3. Detach and return this form to the school office
4. Keep the document for future reference, as well as the copy of this signed page which the school will provide.

### **Student**

When I bring my device to school I will:

- be a responsible digital citizen by following the school's cyber safety rules
- use my device when and where the teacher gives me permission
- only access the internet for classroom work and with the teacher's permission
- only use my school Gmail account for my school work and not use it to sign in to Applications /Extensions that are not school work related
- be the only person to use my school logins and passwords
- be the only one to use my device
- ensure my device is charged at home before coming to school
- follow class guidelines to make sure my device isn't damaged or stolen
- use videos or photos recorded at school for class work, and will not allow public access to this information

### **Parent/caregiver**

I give permission for my child to bring their device to school and I will:

- teach them to use it responsibly
- take an interest in how they are using the device
- be aware of the content and applications on the device
- be responsible for the device's maintenance and insurance
- keep a record of the device's serial number and details
- contact the teacher if I have any concerns about cyber safety or other related issue

## School

At Elmwood Normal School, we will:

- teach safe and effective use of technology and the internet
- work within the school's cyber safety guidelines
- provide clear guidelines around the use of devices brought from home
- provide safe storage for students' devices when not at use, e.g., break times

If a student breaches the BYOD agreement, the School reserves the right to remove digital learning privileges, either temporarily or permanently.

Please note: This agreement for your child will remain in force as long as he/she is enrolled at this school. If it becomes necessary to amend this agreement, parents will be advised in writing.

Please detach and return this section to your class teacher.

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I have read this Bring Your Own Device (BYOD) use agreement and I am aware of the school's initiatives to maintain a cybersafe learning environment, including my child's responsibilities.

Name of student:

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Student's signature:

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Name of parent/caregiver/legal guardian:

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Parent's signature:

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Date:

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