

Māpua School STAR (Stepped Attendance Response)

GOOD

**LESS THAN 5 DAYS
ABSENT IN A TERM**

ACTION:

Ensure your child attends school every day.

If absent: Notify school with a valid reason (eg illness).

SUPPORT:

Establish consistent routines and discuss the importance of attendance with your child.

WORRYING

**5-10 DAYS ABSENT
IN A TERM**

ACTION:

Communication between whānau and class teacher to discuss your child's absences.

PURPOSE:

Understand reasons for absence and reinforce the importance of attendance.

SUPPORT:

Collaborate to identify any issues and solutions.

CONCERNING

**10-14 DAYS ABSENT
IN A TERM**

ACTION:

Meeting may be called with the class teacher and/or school leadership.

PURPOSE:

Identify barriers to attendance and develop a plan to address them.

SUPPORT:

Access to additional support such as attendance service may be provided.

SERIOUS CONCERN

**15+ DAYS ABSENT
IN A TERM**

ACTION:

School may refer to Attendance Service or escalate to Ministry of Education.

PURPOSE:

Implementation of further support measures. Consideration of legal action if support is declined without a valid reason.

SUPPORT:

School will work with agencies and whānau to support attendance.

Regular attendance is crucial for your child's learning and well-being.

Early intervention helps avoid prolonged absences.

Open communication with school is essential. Support is available.

Being at school for the start of class is crucial for your child's learning and well-being.

The start of the day is a crucial part of the school routine.

Support is available.

GOOD

AT SCHOOL READY TO START BY 8:50AM EVERY DAY

- Child gets a great start to their day and engages in learning.
- Good routines are established for learning.

WORRYING

LATE 2-3 TIMES A TERM

- Sign your child in at the office if they arrive after the 8:50am bell.
- School will check with you to see if there is a barrier to your child being at school on time.

CONCERNING

LATE 3-5 TIMES A TERM

- Sign your child in at the office if they arrive after the 8:50am bell.
- Your child's teacher will check in to see what support is needed so that your child can be at school on time.
- School and home will support systems put in place to ensure timely arrival in the morning.

SERIOUS CONCERN

LATE MORE THAN 5 DAYS IN A TERM

- Sign your child in at the office if they arrive after the 8:50am bell.
- A meeting will be arranged with school leadership, classroom teacher and whānau to make a plan to address lateness.
- School and home will support systems put in place to ensure timely arrival at school every morning.

On Time, Every Time - The Start of the Day Matters