

Meeting Details
Date & Time

Attendees

Board of Trustees Meeting Minutes 23rd Oct 2025

Theresa Marwick, Christina de Boer, Kate Excell (Staff Rep) Mandi S (L&C day co-ordinator)



Apologies Manuela Hodgson (Secretary)	rep) manara (tace day to ordinatory
Meeting Agenda		
Item & Link to Papers	Led By	Action
 Intro and Admin 1.1 Welcome / Karakia 1.2 Present / Apologies 	Alex	Caine to sight P&L insurance for Boscos and Pony's
 1.3 Welcome 1.4 Declaration of Interests 1.5 Confirmation of Agenda 1.6 L&C day discussion with Mandi (do this first, so that Mandi can leave after this). 	Alex	Check with our insurance to clarify if we are covered for livestock
 1.7 Confirmation of previous minutes Action Points / Matters Arising from Previous Meetings – exception reporting only 1.7.1 Community consultation feedback 1.7.2 BOT Meeting Minutes 11th Sept.docx.pdf 		caine to check if we can streamline/share the finances for Sarah?
		Fundraising signs - we will not be doing this
		Last minutes add notes about christinas questions re insurances and risk .
		Otherwise minutes approved as correct Alex and Christina
2. Correspondence 2.1 Board / School correspondence	Alex	Resignation letters
3. Performance Strategic Direction 8.1 Principal report October 2025	Caine	Community consultation Caine to get consultation ready this term and share with BOT. We will begin the consultation in term 1 2026
		Approve repairing sections of the rocket, Replacing al metal chains with coloured
		rope, This work will cost approx \$10 000.
		Matt and Theresa approve report

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	ance Effective Governance Governance schedule	Alex	action for Alex and Caine - work in progress
4.3	Board Assurance Statement and Self-Audit Checklist Policy review		Caine to add food and
4.4	Health and Safety	Caine	healthy eating, reporting into the governance schedule
			Christina policy reviews for Nov Dec
	ance Financial Performance Financial statements September <u>Finance</u>	Caine	Share and add the last audit to next meetings
March Co. Co.	5.1.1 Board resolution to apply for a grant for senior camp.		agenda with status for points
			Board resolution to apply for a grant for senior camp.
			Manuela and Caine Email to
			see if we have anyone interested in being in
			charge of Grants for the school after lamb and calf day
			Set Lamb and Calf day 7th November 2026
			Christina and Kate
meeti			Caine - Before and after photos for the sandpit
	Property BOT Comms -	Caine	Alexa Destruction destruction
0.2	6.2 BOTGSHIIIS	Alex	Alex - Post lamb and calf day comms before our meeting on the 27th
			13th November T M C A to meet
	ng Closure	Alex	27th next meeting (set
7.1 7.2	Summary of actions - <u>BOT Action List</u> (including communications) Items for Next Agenda		meetings for next year)
7.3 7.4	Review Forward Agenda Comments on meeting procedures and outcomes		
	Closing karakia		

Next meeting 27th Nov 2025, 6pm



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Approved

Presiding Member

Alex Modlik

Date 27/11/25.