



Diocese of Dunedin

Expense Claim Form

Claimant's Full Name _____

Address _____

Date	Details of Expenditure	Distance	Rate	Total	Charge to	Office Use Only Accounts Code
Mileage Expenses						
General Expenses						
Total						

Note: Casual Motor vehicle running is 58 cents (Petrol Vehicles), \$0.37c (Hybrid Vehicles) or \$0.41c (Electric Vehicles) per kilometre (1 August 2025 – 31 July 2026)

I certify that these expenses were incurred on behalf of the Diocese of Dunedin

Signed by Claimant _____ Date _____

Bank Account to pay into*: _____

Approved for Payment _____ Date _____

Please send this completed form - with receipts attached – to:

Anglican Diocese of Dunedin
1 A Howden Street
PO Box 13170
Green Island
Dunedin 9052

OR Scan this form and your receipts then email them to
dominique@calledsouth.org.nz
***Bank Account to pay into** - please note this above if
we don't have this on file.

Updated: 9 July 2025

Diocese of Dunedin - Part of the Anglican Church in Aotearoa, New Zealand and Polynesia,
Te Hahi Mihinare ki Aotearoa ki Niu Tirenī, ki Nga Moutere o Te Moana Nui a Kiwa