

## TE KURA O ÖHINETAHI I GOVERNORS BAY SCHOOL BOARD OF TRUSTEES HUI

## TE 03 HEPETEMA | September 2025 6pm, Staff room

NOTE: School Docs Policies and Procedures  Please review the policy before the meeting by clicking on the policy and then clicking the red 'Under Review' button on the right. You will be asked for your role (Board Member) and your name.	Username: governorsbay Password: Jetty	
Karakia Timatanga (courtesy of CORE Education): Unuhia te pō, te pō whiri mārama Tomokia te ao, te ao whatu tāngata Tātai ki runga, tātai ki raro, tātai aho rau Haumi e, hui e, tāiki e! From confusion comes understanding From understanding comes unity We are interwoven, we are interconnected Together as one!  Mihimihi	Attachments	
Kei ngā maunga whakahī, Kei ngā wai tuku kiri, Kei ngā mātāwaka o te motu, Ka nui te mihi.  To those who connect to the mountains, the rivers and oceans across the land. Hello and welcome to you.		
Rebecca Baynes - Recording minutes		
Items	Led by	Time
1. Administration a. Present	1.a 1.h. Tumuaki	5 minutes

c. Visitors None  d. Speaking rights  1. Rebecca Baynes - Finances a. Motion: That Rebecca Baynes be given speaking rights in relation to Agenda Item 2.c.  Motion: That Rebecca Baynes be given speaking rights in relation to agenda item 2.c Moved: Seconded: e. Declaration of any Conflict of Interest f. Confirmation of previous hui Minutes - linked above Motion: The minutes of the BOT meeting held on 30 July be passed Seconded: g. Review and confirm any actions l. Investigate Grants - Sally-Ann Fitzhardinge make a folder for grants ll. Health and Safety (Wellbeing) - Board lll. Confirm content topics and who is writing the articles for The Bay News and our Update - Board ll. Health Consultation for parents - Christine Murphy V. Strategic planning consultation - Board & Principal VI. Mäori Consultation - Connect with Räpaki - Board & Principal VI. Möori Consultation - Connect with Räpaki - Board & Principal VI. Conference in  2. Decisions a. Election of Presiding Member Call for nominations (Nominated persons accept or decline) If more than one person nominated, each nominee should speak about what	b.	Apologies		
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		-	Tumuaki	
if thore than one person norminated, each norminee should speak about what				
they would offer in terms of skills and experience.				

	Each board member then votes for their preferred candidate, and the person with the most votes is declared the winner.		
	Motion: The Board approves of the appointment of the nominated person as presiding member of this Board.  Moved: Seconded:		
b. Boar	rd Induction		
	Code of Conduct	2.b e. Presiding	45-50mins
	Conflict of Interest explanation	Member	
	Board Governance Policies		
	Welcome to Board sessions ( $\underline{\text{Sept 11}}$ OR $\underline{\text{Oct 16}}$ ) & expectation to continue to upskill as Board members		
	Structure of Board		
	Committees		
	Board Calendar/Comms		
	Length of meetings & Board meeting protocol		
c. Finar	nce		
	Profit & Loss report Finance Notes  Motion: The monthly finance reports for 31 July 2025 & 31 August 2025 are received and payments within are approved by the Board.  Moved: Seconded:		
d. Heal	lth & Safety, including Wellbeing, School Docs		
	Wellbeing survey results	2d.i. Tumuaki	
	School Docs reviews for Term 3	2d.ii. Presiding member	

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f.	1. Board members are expected to review SchoolDocs policies on a termly basis, before the end of each term. Please make sure if you have any comment/concerns questions regarding the policies up for review that they are done by the last meeting of term, otherwise they will be taken as read and approved.  Changes to School Docs (historic & upcoming): - as required  Review any EOTC documentation - as required		
	Review upcoming projects - as required		
a. b. c. d.	Sions / Reports / Presentations Principal's report SENCO report Strategic Planning (2026-2029) - Te Whakangārahu Ngātahi   Planning Together toolkit Proposed 2026 Dates Principal's Leave	3.a - e Tumuaki with Presiding member	10 mins 10 mins 15 mins 10 mins 5 mins
4. Identify	Agenda Items for next hui on 22 October 2025:	4.a. Presiding Member	5 mins
5. Admini	stration Correspondence out i.	5.a. Presiding Member	5 mins
b.	of Hui Resolution for extension of time not normally exceeding 30 minutes if needed Preparation for next hui Karakia Whakamutunga Kia hora te marino.	6.a 6.b. Presiding Member  6.c. Tumuaki	5 mins

Kia whakapapa pounamu te moana.	
Hei huarahi mā tatou i te rangi nei.	
Aroha atu, aroha mai.	
Tātou i a tātou katoa.	
May peace be widespread. May the sea be like greenstone; a pathway for all of us	
this day. Let us show respect for each other, for one another. Bind us all together.	
1. Hui Closed:	