



TE KURA O ŌHINETAHI | GOVERNORS BAY SCHOOL BOARD OF TRUSTEES HUI

**TE 03 HEPETEMA | September 2025**

**6pm, Staff room**

NOTE: <a href="#">School Docs Policies and Procedures</a> Please review the policy before the meeting by clicking on the policy and then clicking the red 'Under Review' button on the right. You will be asked for your role (Board Member) and your name.		Username: governorsbay Password: Jetty	
<b>Karakia Timatanga (courtesy of CORE Education):</b> <b>Unuhia te pō, te pō whiri mārama</b> <b>Tomokia te ao, te ao whatu tāngata</b> <b>Tātai ki runga, tātai ki raro, tātai aho rau</b> <b>Haumi e, hui e, tāiki e!</b> <i>From confusion comes understanding</i> <i>From understanding comes unity</i> <i>We are interwoven, we are interconnected</i> <i>Together as one!</i>  <b>Mihimihi</b> Kei ngā maunga whakahī, Kei ngā wai tuku kiri, Kei ngā mātāwaka o te motu, Ka nui te mihi. <i>To those who connect to the mountains, the rivers and oceans across the land. Hello and welcome to you.</i>		Attachments	
<b>Rebecca Baynes - Recording minutes</b>			
Items		Led by	Time
<b>1. Administration</b> a. Present		1.a. - 1.h. Tumuaki	5 minutes

<ul style="list-style-type: none"> <li>b. Apologies</li> <li>c. Visitors <ul style="list-style-type: none"> <li>None</li> </ul> </li> <li>d. Speaking rights <ul style="list-style-type: none"> <li>1. Rebecca Baynes - Finances <ul style="list-style-type: none"> <li>a. Motion: That Rebecca Baynes be given speaking rights in relation to Agenda Item 2.c.</li> </ul> </li> </ul> <p><b>Motion: <i>That Rebecca Baynes be given speaking rights in relation to agenda item 2.c</i></b></p> <p><b>Moved:</b>                      <b>Seconded:</b></p> </li> <li>e. Declaration of any Conflict of Interest</li> <li>f. Confirmation of previous hui Minutes - linked above <p><b>Motion: <i>The minutes of the BOT meeting held on 30 July be passed</i></b></p> <p><b>Moved:</b>                      <b>Seconded:</b></p> </li> <li>g. Review and confirm any actions <ul style="list-style-type: none"> <li>I. Investigate Grants - Sally-Ann Fitzhardinge make a folder for grants</li> <li>II. Health and Safety (Wellbeing) - Board</li> <li>III. Confirm content topics and who is writing the articles for The Bay News and our Update - Board</li> <li>IV. Health Consultation for parents - Christine Murphy</li> <li>V. Strategic planning consultation - Board &amp; Principal</li> <li>VI. Māori Consultation - Connect with Rāpaki - Board &amp; Principal</li> </ul> </li> <li>h. Correspondence in</li> </ul>		
<p><b>2. Decisions</b></p> <ul style="list-style-type: none"> <li>a. Election of Presiding Member <p>Call for nominations (Nominated persons accept or decline)</p> <p>If more than one person nominated, each nominee should speak about what they would offer in terms of skills and experience.</p> </li> </ul>	<p>2.a. Tumuaki</p>	<p>5 min</p>



<p>1. Board members are expected to review SchoolDocs policies on a termly basis, before the end of each term. Please make sure if you have any comment/concerns questions regarding the policies up for review that they are done by the last meeting of term, otherwise they will be taken as read and approved.</p> <p>e. Changes to School Docs (historic &amp; upcoming): - as required</p> <p>f. Review any EOTC documentation - as required</p> <p>g. Property Review upcoming projects - as required</p>		
<p><b>3. Discussions / Reports / Presentations</b></p> <p>a. Principal's report</p> <p>b. SENCO report</p> <p>c. Strategic Planning (2026-2029) - <a href="#">Te Whakangārahu Ngātahi   Planning Together toolkit</a></p> <p>d. Proposed 2026 Dates</p> <p>e. Principal's Leave</p>	3.a - e Tumuaki with Presiding member	10 mins 10 mins 15 mins 10 mins 5 mins
<p><b>4. Identify Agenda Items for next hui on 22 October 2025:</b></p>	4.a. Presiding Member	5 mins
<p><b>5. Administration</b></p> <p>a. Correspondence out i.</p>	5.a. Presiding Member	5 mins
<p><b>6. Closure of Hui</b></p> <p>a. Resolution for extension of time not normally exceeding 30 minutes if needed</p> <p>b. Preparation for next hui</p> <p>c. Karakia Whakamutunga <b>Kia hora te marino.</b></p>	6.a. - 6.b. Presiding Member  6.c. Tumuaki	5 mins

<p><b>Kia whakapapa pounamu te moana.</b> <b>Hei huarahi mā tatou i te rangi nei.</b> <b>Aroha atu, aroha mai.</b> <b>Tātou i a tātou katoa.</b> <i>May peace be widespread. May the sea be like greenstone; a pathway for all of us this day. Let us show respect for each other, for one another. Bind us all together.</i> 1. Hui Closed:</p>		