



TE KURA O ŌHINETAHI | GOVERNORS BAY SCHOOL BOARD OF TRUSTEES HUI

TE 18 HUNE | JUNE 2025

6pm, Staff room

NOTE: [School Docs Policies and Procedures](#)

Username: governorsbay

Password: Jetty

Please review the policy before the meeting by clicking on the policy and then clicking the red 'Under Review' button on the right. You will be asked for your role (Board Member) and your name.

**Karakia Timatanga (courtesy of CORE Education):**

Unuhia te pō, te pō whiri mārama

Tomokia te ao, te ao whatu tāngata

Tātai ki runga, tātai ki raro, tātai aho rau

Haumi e, hui e, tāiki e!

*From confusion comes understanding*

*From understanding comes unity*

*We are interwoven, we are interconnected*

*Together as one!*

**Mihimihi**

Kei ngā maunga whakahī, Kei ngā wai tuku kiri, Kei ngā mātāwaka o te motu, Ka nui te mihi.

*To those who connect to the mountains, the rivers and oceans across the land. Hello and welcome to you.*

**Rebecca Baynes - Recording minutes**

Items

Led by

Time

**1. Administration**

a. Present

b. Apologies

5 minutes

<ul style="list-style-type: none"> <li>c. Visitors</li> <li>d. Speaking rights <ul style="list-style-type: none"> <li>i. Rebecca Baynes - Finances</li> </ul> <p>Motion: That Rebecca Baynes be given speaking rights in relation to Agenda Item 3.d.</p> </li> <li>e. Declarations of Interest</li> <li>f. Confirmation of previous hui Minutes - linked above <ul style="list-style-type: none"> <li>i. Motion: <i>The minutes of the BOT meeting held on 21 May 2025 be passed</i></li> </ul> </li> <li>g. Review and confirm any actions</li> </ul> <ul style="list-style-type: none"> <li><input type="checkbox"/> Revised budget to be emailed to BoT Christine Murphy</li> <li><input type="checkbox"/> Delegation Policy to be emailed to BoT Sally-Ann Fitzhardinge</li> <li><input type="checkbox"/> Correspondence in re Letter of Endorsement for a staff member - Board to make a decision</li> <li><input type="checkbox"/> Investigate Grants Whole Board</li> <li><input type="checkbox"/> Hazard Form to be removed from School Docs Christine Murphy</li> <li><input type="checkbox"/> Health and Safety Walkthrough Christine Murphy and Glen Naysmith</li> </ul> <ul style="list-style-type: none"> <li>h. Correspondence in <ul style="list-style-type: none"> <li>i. Audit</li> <li>ii. Ange Tutt's letter to the Board regarding endorsement of her application for the Science Teaching Leadership Programme in 2026.</li> </ul> </li> </ul>		
<p><b>2. Strategic Decisions</b></p> <ul style="list-style-type: none"> <li>a. EOTC: <ul style="list-style-type: none"> <li>i. None to review</li> </ul> </li> <li>b. Health &amp; Safety <ul style="list-style-type: none"> <li>i. School Docs Policy Review</li> <li>ii. Wellbeing</li> </ul> </li> <li>c. Property <ul style="list-style-type: none"> <li>i. Review upcoming projects</li> </ul> </li> <li>d. Confirm BoT Election Date and agree the recommended timeline  <a href="#">Click here</a> to see schedule with 10th September as the recommended election date</li> </ul>	<p>2.a. - b. Tumuaki</p> <p>2.c. Presiding Member</p> <p>2.d. Tumuaki</p> <p>2.e. - Presiding Member</p>	<p>20 minutes</p>



iii. Acceptance of Ange Tutt's letter to the Board regarding endorsement of her application for the Science Teaching Leadership Programme in 2026.		
<b>7. Closure of Hui</b> <ul style="list-style-type: none"> <li>a. Resolution for extension of time not normally exceeding 30 minutes if needed</li> <li>b. Preparation for next hui</li> <li>c. Karakia Whakamutunga <ul style="list-style-type: none"> <li>Kia hora te marino.</li> <li>Kia whakapapa pounamu te moana.</li> <li>Hei huarahi mā tatou i te rangi nei.</li> <li>Aroha atu, aroha mai.</li> <li>Tātou i a tātou katoa.</li> <li><i>May peace be widespread. May the sea be like greenstone; a pathway for all of us this day. Let us show respect for each other, for one another. Bind us all together.</i></li> </ul> </li> <li>d. Hui Closed:</li> </ul>	6.a. - 6.b. Presiding Member  6.c. Tumuaki  6.d. Presiding Member	5 mins

Update/Bay News Deadline	Content	Who's responsible