## GOLINA O ÖHINKIA PH.

## TE KURA O ŌHINETAHI | GOVERNORS BAY SCHOOL BOARD OF TRUSTEES HUI

## TE 18 HUNE | JUNE 2025 6pm, Staff room

NOTE: School Docs Policies and Procedures	Username: governors	bay
Please review the policy before the meeting by clicking on the policy and then clicking the red 'Under	Password: Jetty	
Review' button on the right. You will be asked for your role (Board Member) and your name.		
Karakia Timatanga (courtesy of CORE Education):		
Unuhia te pō, te pō whiri mārama		
Tomokia te ao, te ao whatu tāngata		
Tātai ki runga, tātai ki raro, tātai aho rau		
Haumi e, hui e, tāiki e!		
From confusion comes understanding		
From understanding comes unity		
We are interwoven, we are interconnected		
Together as one!		
Mihimihi		
Kei ngā maunga whakahī, Kei ngā wai tuku kiri, Kei ngā mātāwaka o te motu, Ka nui te mihi.		
To those who connect to the mountains, the rivers and oceans across the land. Hello and welcome to you.		
Rebecca Baynes - Recording minutes		
Items	Led by	Time
1. Administration		
a. Present		5 minutes
b. Apologies		

c. Visitors d. Speaking rights i. Rebecca Baynes - Finances Motion: That Rebecca Baynes be given speaking rights in relation to Agenda Item 3.d. e. Declarations of Interest f. Confirmation of previous hui Minutes - linked above i. Motion: The minutes of the BOT meeting held on 21 May 2025 be passed g. Review and confirm any actions  Revised budget to be emailed to BoT Christine Murphy Delegation Policy to be emailed to BoT Sally-Ann Fitzhardinge Correspondence in re Letter of Endorsement for a staff member - Board to make a decision Investigate Grants Whole Board Hazard Form to be removed from School Docs Christine Murphy Health and Safety Walkthrough Christine Murphy and Glen Naysmith  h. Correspondence in i. Audit ii. Ange Tutt's letter to the Board regarding endorsement of her application for the Science Teaching Leadership Programme in 2026.  2. Strategic Decisions a. EOTC: b. None to review c. None to review ii. Wellbeing c. Property i. Review upcoming projects d. Confirm BoT Election Date and agree the recommended timeline  2. Presiding Member Presiding Member			1
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Click here to see schedule with 10th September as the recommended election date	Click here to see schedule with 10th September as the recommended election date		

<ul> <li>e. Communication - Board contribution to either/or the Update or the Bay News</li> <li>i. Bay News Deadlines: Saturday 28 September, Saturday 30 November</li> <li>ii. The school Update is published fortnightly in odd weeks</li> <li>iii. Confirm content topics and who is writing (see below)</li> </ul>		
<ul> <li>a. Report to the Board re Science (Ruth Renwick)</li> <li>b. Principals' Report - taken as read but discuss any key points</li> <li>c. Consultation with whānau Maori and Mana Whenua</li> <li>d. Finance Report  <ul> <li>i. Profit &amp; Loss report</li> <li>ii. Finance Notes</li> </ul> </li> <li>e. Revised 2025 budget in relation to 2024 audit</li> <li>i. Now that the 2024 audit has been finalised Solutions and Services have provided a full budgeted statement of financial position &amp; statement of cash flows extracted from the Board approved operating &amp; capital budgets for use in the 2025 annual accounts. We acknowledge that these reports are prepared post 2024 audit finalisation to accuracy and usefulness in the 2025 annual accounts. On this basis the Board moves the motion below.</li> <li>Motion: The Board approves the use of the documents mentioned above in the 2025 Annual Report  <ul> <li>Moved:</li> <li>Seconded:</li> </ul> </li> </ul>	3.a b. Presiding Member  3.c g. Tumuaki  3.e. Tumuaki/Office Manager	45 minutes
4. In-Committee	All BoT members	15 mins
5. Identify Agenda Items for next hui on Wednesday 30 July 2025 a.	4.a. Presiding Member	5 mins
6. Administration  a. Correspondence out  i. Audit  ii. Annual Report	5.a. Presiding Member	5 mins

	iii. Acceptance of Ange Tutt's letter to the Board regarding endorsement of her application for the Science Teaching Leadership Programme in 2026.		
7. Closure of Hui		6.a 6.b.	5 mins
a.	Resolution for extension of time not normally exceeding 30 minutes if needed	Presiding Member	
b.	Preparation for next hui		
C.	Karakia Whakamutunga	6.c. Tumuaki	
	Kia hora te marino.		
	Kia whakapapa pounamu te moana.	6.d.	
	Hei huarahi mā tatou i te rangi nei.	Presiding Member	
	Aroha atu, aroha mai.		
	Tātou i a tātou katoa.		
	May peace be widespread. May the sea be like greenstone; a pathway for all of us		
	this day. Let us show respect for each other, for one another. Bind us all together.		
d.	Hui Closed:		

Update/Bay News Deadline	Content	Who's responsible