



Te Poutāhū

Curriculum Centre

Te Poutāhū | Curriculum Centre
Ministry of Education
PO Box 1666
Wellington

Email: (teacher's email address)
More information: PLD.Enquiries@education.govt.nz

Dear Parent/Whānau/Caregiver,

Your child's teacher is participating in the Ministry of Education's Structured Literacy Approaches (SLA) professional learning and development (PLD) programme. For more information about this PLD please go to our website - [Professional learning and development for structured literacy approaches](#).

As part of their involvement in this PLD your child's teacher will use an assessment tool to check their progress in language and reading. The anonymised results will be given to your teacher's PLD provider who will send the data to the Ministry of Education for our use so we can understand the impact of the SLA PLD on student learning.

Your child's assessment results

As part of normal teaching and learning, your child's teacher will sit with your child at two time points during their involvement in the SLA PLD and assess your child's language and reading progress. The assessment takes approximately 1 minute, and the information gathered will help the teacher to understand the impact of their teaching on your child's learning and the next steps they should take to help your child continue to progress. The assessment is carefully designed not to be stressful for your child.

Confidentiality

No one will be able to trace the information back to your child. The names of schools, teachers and students, including your child, will never be used in any reports, publications or presentations of findings. All information collected is anonymised and is stored securely at our office for up to 10 years before being deleted.

How the information will be used

Your child's answers on the assessment tool will be used to:

- Inform their teacher about the impact of their teaching on your child's learning and the next steps in their teaching to meet your child's needs
- Inform PLD providers of the impact their SLA PLD programme is having on one aspect of students' literacy learning.
- Help the Ministry of Education to understand the impact of the SLA PLD
- Inform reports, research papers and presentations about the impact of the SLA PLD program.

The PLD providers will share the anonymised raw data and a summary of the results the teachers participating in their PLD with the Ministry of Education. The Ministry will collate the data and write a report on the impact of the PLD that we will share back to the providers. All the information from all the teachers and providers of the PLD is aggregated and no-one can be identified.

Informed consent

If you are happy for your child's results on these tests to be provided to the Ministry you don't need to do anything. The teacher will do their testing as part of the usual assessment process, and they will pass the results on to their PLD provider to give to the Ministry at the conclusion of their PLD.



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If you do NOT want your child's assessment results to be used in this way, please tell your child's teacher and their scores will be withdrawn from the data shared with the PLD provider and the Ministry.

Saying 'no' will not affect you or your child's relationship with the school or the Ministry of Education.

Thank you for your time and contribution to helping the Ministry to understand the impact of your teachers' involvement in structured literacy approaches professional learning and development.

If you have any questions or concerns, please do not hesitate to ask your child's teacher and/or to contact the Ministry using this email - PLD.Enquiries@education.govt.nz

Note: The process outlined in this letter has been reviewed and approved by the Ministry of Education's Ethics approval process.

Tara Taylor-Jorgensen

General Manger, Curriculum Integration and Services, Ministry of Education