



- The election will be held on **10 September 2025**.
- The code of conduct is to be reviewed by the board for next meeting.
- The attendance reporting is being reviewed regularly.
- The health and safety policy has been reviewed and the board has approved this.

#### 6. **Property & health and safety reports**

The property report was circulated prior to the meeting and was taken as read.

- **Administration building:** Repairs have been approved. The roof contains asbestos, and the Ministry of Education (MoE) is determining a timeline for the necessary repairs. In the meantime, the stairs will be repaired.
- **Hall progress:** The project is progressing well, with gib installation completed and plastering underway.
- **Whiteware for the hall:** The Board approved a budget of \$6,000 for the purchase of a fridge, dishwasher, hob, and zip, and confirmed that Anna will proceed with the order.
- **Signage:** The project scope did not originally include signage. Further discussion may be required.
- **Hall seating:** Due to fire regulations, the hall chairs must lock together. A quote of \$9,660 (incl. GST) for 100 clip-together chairs was received and approved by the Board
- **Library joinery:** A joiner will visit the school to assess the library joinery. A \$20,000 estate donation has been allocated towards library improvements.
- **Pool:** Quotes have been received for a replacement pool cover and new pool pumps.

#### 7. **FINANCES**

The finance report for December 2024 was provided prior to the meeting and taken as read.

- The draft budget is to be proposed at the March 2025 meeting.

**Motion:** *It was moved that the financial report for December 2024 be accepted.*

**Moved:** Anna King

**Carried**

#### 8. **EOTC APPROVALS**

- **Glen Tui Camp:** The event proposal was provided to the Board for review and approval. The camp will take place in two sessions: Monday, 7 April 2025, for two nights, and Wednesday, 9 April 2025. The Board reviewed the proposal and raised no concerns. The Board confirms the review and approval of the EOTC proposal for the April 2025 camp.
- **Year 7 & 8 Surf Trip:** The Risk Assessment and Management (RAM) plan was reviewed and approved by the Board prior to the event taking place.
- **Prefects Overnight Camp:** The event proposal for the 7–8 March 2025 camp was provided to the Board for review and approval.

#### 9. **POLICIES**

To be discussed at the March board meeting.

#### 10. **CORRESPONDENCE IN/OUT – None**

#### 11. **GENERAL MATTERS**

#### 12. **PUBLIC EXCLUDED**



**Motion:** From the Presiding Member that the public be excluded from the proceedings of this meeting at 19:55pm 20:27pm.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 ("LGOIMA") for the passing of this resolution are as follows:

General subject	Reason for passing this resolution	Ground(s) under s48(1) for the passing of this resolution
<ul style="list-style-type: none"> <li>Complaint</li> </ul>	<p>It is necessary to exclude the public from this part of the meeting in order to protect the privacy of natural persons, being a good reason for withholding information under s9(2)(a) of the Official Information Act 1982 ("OIA")</p>	<p>Pursuant to s48(1)(a)(ii) of the LGOIMA that the public conduct of the relevant part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under the OIA.</p>

13. Next meeting: Wednesday 19 March 2025

Meeting ended at 20:30 pm.

Signed

  
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 Anna King  
 Presiding Member

16.5.25  
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 Date