



Tuesday 1st April 2025
PLEASANT POINT PRIMARY SCHOOL BOARD OF TRUSTEES MEETING
HELD IN THE MOUNTAINVIEW HIGH SCHOOL BOARD ROOM
A Head and a Heart for Learning and Life –
A Backpack for the Journey

ADMINISTRATION

Meeting Opened: 5.00pm

Present: Hayden Cartwright, Lorraine Frances-Rees, Suze Kelliher, Hami Taite, Rachael Proudfoot

Apologies: Deborah Jacobs, Rae Gaskin, Khan Adam

Conflict of Interest: None

Administration

Accept minutes of previous meeting 18th February - Hayden/Lorraine

Principal's report

Move to accept Principal's Report - Hayden/Suze

The school will be using HERO to show how children are tracking with the new curriculum. We can still use Astle to compare progress from last year.

Yr 7 Camp

The presiding member signed the initial proposal for the Yr 7 camp.

Move to accept initial proposal for Yr 7 camp - Lorraine/Hayden

Finance Report

Move to accept finance report - Lorraine/Hami

Move to accept budget with a surplus of \$1,303.49 - Lorraine/Hayden

Move to accept Rae Gaskin as board treasurer - Lorraine/Suze

Governance

Move that we use Schooled as our returning officer for the BOT elections - Hayden/Lorraine

Property Report

Move to accept the property report - Hayden/Hami

BLH Playground Project - There has been a significant amount of work to get realistic quotes for this project. The parent group has raised \$44,000 in the past three years to get this project started. The cost of the project is \$80,000. We have applied to the Lions Club and Network Waitaki for further funding.

Move to underwrite up to \$20,000 to the Parent Group playground project - Hayden/Suze

Playground Tidy Up Project - We have received quotes for tidying up the south of Opihi and the Rangitata Courtyard. Options and decisions around these areas will be discussed further in the May BOT meeting.

Health & Safety

The school has had a fire drill this term.

Our caretaker noted that we have a Yew Tree on-site and this will need to be removed.

Move to accept quote of \$2,208 as extra-budget item to remove the yew tree for H&S purposes - Hayden/Suze

Employment & Personnel

Move to support principal to attend "Digital Wellbeing" conference at Google headquarters in Sydney from Collective Agreement wellbeing funds - Hayden/Suze

Move to approve principals appraisal contract for 2025 - Hayden/Suze

ASTN update from March Meeting - The minutes of the November ASTN meeting did not mention the discussion in which schools were told that ASTN were giving a statement to schools that they could then pass onto parents around the changing of the bus routes. They also did not mention that until they did this schools were not to disclose this information. These minutes are currently getting altered to reflect the conversation had around this.

In the future the process and any changes with bus routes will be done by those who are familiar with the route being changed and once finalised the school will be given a template that will go out to parents on what changes have occurred and the ASTN website will reflect this.

Policy Review

The Health & Safety policy states that the school must have an elected rep on the health and safety committee and this is in progress. The Healthy & Safety committee must also have a yearly goal and this will be reported on in the next Health & Safety report.

Consultation

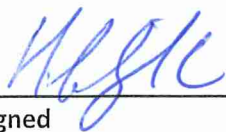
Move for management (on board's behalf) to commence a community consultation around acceptable accessories, a winter jacket and a year 7 & 8 summer top - Hayden/Lorraine

Meeting Closed - 5.43pm

Date of Next Meeting - Tuesday 13th May, 2025

Signed

Date



13/5/25