

24 February 2025

Kia ora koutou Parents and Caregivers,

Update on Attendance Dues and Special Character Contributions for 2025

We hope you're all doing well.

On 25 November 2024, we informed you about upcoming changes to the collection of Attendance Dues and Special Character Contributions. We're happy to share that the transition is going smoothly.

We've had many requests for the new bank account and reference number, so we'd like to update you on the process. While we had hoped to provide these details by now, transitions like this take time, and each step must be completed carefully.

For now, please continue making payments to the Parish (for primary students) or School (for secondary students) account using your current reference number.

Key Updates:

- **No Immediate Changes:** If you currently make regular payments, please continue as usual until you receive your 2025 invoice from the Diocese in March 2025. This is also a great time to clear any overdue amounts to ensure a smooth transition.
- **Invoices & New Bank Account:** In mid-March, you will receive a new invoice from the Diocese with the updated bank account number and reference number, and you will need to update your payment details. This invoice will cover the full year's fees for attendance dues and the special character contribution for 2025. You can choose to pay the full amount as stated on the invoice or continue with quarterly payments per term, following the due dates provided. The invoice will also include details on payment options, such as setting up Automatic Payments, Credit Card payments, and Direct Debit, as well as the option to make regular weekly, fortnightly, or monthly payments as outlined below.

We understand this is a big change, and we are here to support you through the transition.

Why do we have attendance dues?

The Catholic Church, and not the Government, is responsible for the ownership costs of the land and buildings associated with our integrated schools. These costs include purchasing land, building, and ensuring our school network meets Ministry of Education requirements, and the costs of loans and insurance.

To help meet these costs the law allows the proprietors (owners) of Catholic schools to charge parents and caregivers attendance dues for each child enrolled at one of our schools. Attendance dues are a compulsory payment and not a donation, therefore are not tax deductible. They are separate to school costs and are paid directly to the Catholic Diocese of Christchurch.

Attendance dues payments are used to meet costs on integrated school buildings in the Diocese, so over time all our schools benefit.

2025 Attendance Dues charges (GST inclusive)	
Each Primary Student (Year 0 – 8)	\$575.00
Each Secondary Student (Year 9 – 13)	\$1,150.00



In addition there is a Special Character Contribution which is a voluntary donation of \$60.00 per child. This is a contribution to the cost of supporting schools in delivering the Special Character curriculum to students. This donation is tax deductible.

Regular Payments

If you would like to make regular payments to spread the total charge over the calendar year, we accept weekly, fortnightly, or monthly payments by internet banking, automatic payment, or credit/debit card.

The amounts below are based on payments made from 15 March 2025 (when we intend to send the annual invoices from the Diocese) and do not include any arrears. If payments were started earlier in the year, or if there are arrears, amounts may differ.

2025 Attendance Dues & Donation (per child):

PRIMARY	
Weekly (42)	\$15.12
Fortnightly (21)	\$30.24
Monthly (10)	\$63.50
SECONDARY	
Weekly (42)	\$28.81
Fortnightly (21)	\$57.62
Monthly (10)	\$121.00

Need Help?

If you have any questions or need assistance, please contact:

Petro Kloppe – Attendance Dues Team Leader | Ph: 03 353 0758

Lydia Geno – Attendance Dues Team | Ph: 03 378 3642

Email: dues@cdoc.nz

Thank you for your understanding and cooperation as we navigate this transition.

Ngā mihi nui



Janice Rennell

Manager Finance & Support Services