



TE URU TARATA | LEMONWOOD GROVE SCHOOL

THE BOARD OF TRUSTEES MINUTES

Date Held: Hui 10 - Thursday 24th October 2024 AT 6.00PM

Venue: Te Uru Tarata | The Grove, Lemonwood Grove School

Welcome and hui opening

Karakia:

**Tuia i runga
Tuia i raro
Tuia i waho
Tuia i roto
Tuia te here tangata
Ka rongō te pō
Ka rongō te ao
Haumi ē! ... Hui ē! Tāiki ē!**

*Connect with those above
Connect with those below
Connect outwards
Connect with your own knowledge
Tie the people together/connect with many people
Connect with those that have passed on/connect with the darkness
Connect with the living/connect with the light
Do we come together to agree? Yes, we agree. It is fixed*

PRESENT: Rebecca Congalton (Presiding Member), Blair Dravitski (Principal), Stacey Park (Teacher Representative), Pip Simmons, Kelsey Waghorn, Drew Winter (Deputy Presiding Member)

APOLOGIES: Sara Freitag

GUEST/S: N/A

SPEAKING RIGHTS: N/A

CONFLICTS OF INTEREST: N/A

LATE ARRIVAL: N/A

PEPEHA: Those present, who wanted too, took the opportunity to present their pepeha.

APPROVAL OF MINUTES FROM PREVIOUS MEETING :

Motion

Moved: Rebecca Congalton

Seconded: N/A

I put forward a motion that minutes from Hui 9 dated 12th September 2024 are a true and correct record of that meeting.

Carried

APPROVAL OF AGENDA:

Link to [Agenda](#)

Motion

Moved: Rebecca Congalton

Seconded: N/A

I put forward a motion to approve the agenda in its current form as a true and correct record

Carried

Approved 20th November 2024

Presiding Member

Welcome Kai and Kōrero

Chair Update

- [2024 Meeting dates and plans](#)

Motion

Moved: Rebecca Congalton

Seconded: Pip Simmons

The Board as the employer authorise the following people (including completing the online course) as per the sections 100 & 101 (Education Act 2020) to use physical restraint in accordance with this section:

- Hannah Burnett, Rachael Woodworth, Kahlia Battaglione, Frances Bayly, Annette Browne, Susan Bruning, Judith Connor, Joanne De Jager, Ella Fray, Elizebeth Geldenhuys, Rebecca Gilchrist, Natalie Hughes, Lizelle Kellner, Nicole Masters, Philip Mercer, Claire Rodkiss, Laurelle Rogers, Siri Stamps, Gabby Sullivan, Aimee Taylor, Michelle Yelavich, Angie Reyes Flores

Carried

Finance

Report: [September Finance Report](#)

Drew talked to this and a discussion was had on the report/s that were provided.

Motion

Moved: Drew Winter

Seconded: Kelsey Waghorn

That the report provided is a true and accurate reflection of our financial position as of September 2024.

Carried

Motion

Moved: Drew Winter

Seconded: Stacey Park

Now that the 2023 audit has been finalised Solutions & Services has provided a full budgeted statement of financial position & statement of cash flows extracted from the Board approved operating and capital budgets for use in the 2024 annual accounts. We acknowledge that these reports are prepared post 2023 audit finalisation to ensure accuracy and usefulness in the 2024 annual accounts. On this basis the Board approves the use of these documents in the 2024 annual reports.

Carried

Motion

Moved: Drew Winter

Seconded: Kelsey Waghorn

The Board authorises the Presiding Member and Principal to sign the Statement of Responsibility for the 2024 Annual Accounts on the Board's behalf when confirmation is received that the audit has been completed.

Carried

Principal's Report

Report: [Principal's Report](#)

A discussion was had on the report that was provided

Motion

Moved: Blair Dravitski

Seconded: Kelsey Waghorn

That the Principal's report is a true and accurate reflection what has happened since the last board hui.

Carried

Other Business

- ERO - covered in principals report
- Update from Sara on Board Governance Manual - postponed due to Saras absence
- The board went in committed at 6:31pm and out of committee at 6:40pm
- Zones - Blair spoke to the proposed zones documentation from the MoE. Those families who have a child at the school can grandparent other siblings, however if there is no connection with the school then they will not be able to.

Administration

- Correspondence - our communication document has been updated and can be accessed here [Correspondence Folder](#)
- Board Meeting Evaluation

- Next Hui - 20/11/24 (NOTE: This is a Wednesday)

Closing karakia:

**Kia hora te marino
Kia whakapapa pounamu te moana
Hei huarahi mā tātou i te rangi nei
Aroha atu, aroha mai
Tātou i a tātou katoa**

May peace be widespread
May the sea be like greenstone
A pathway for us all this day
Let us show respect for each other

Hui closed with Karakia at 6:44 PM