



**SAINT PAUL'S CATHOLIC SCHOOL**  
RICHMOND

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[www.stpauls-richmond.school.nz](http://www.stpauls-richmond.school.nz)

*"You must shine among them like stars lighting up the sky" Saint Paul - Philippians 2:15*

## Enrolment Documentation Checklist

**Please ensure all of the following forms are returned with your enrolment application**

FORM	ADDITIONAL INFORMATION	YES	NO
Enrolment Application Form	Please complete all pages		
Preference Certificate	Can be completed by Lorraine McArthur; Bishops Agent for sign off. (contact: <a href="mailto:themacs1@xtra.co.nz">themacs1@xtra.co.nz</a> )		
Attendance Dues Agreement	Complete and Return		
Medicine Authority Agreement	If your child is on regular medication please complete and return form		
Blanket Permission for day trips	Complete and return		
Cyber safety Agreement	Juniors only		
Child's Birth Certificate	This will be photocopied		
Early Childhood Education Form	New Entrant Students only		
Immunisation Certificate	With evidence from medical practice		
Recent school reports x 2	For all children except new entrants		
Confirmation of Status	Please bring <b>one</b> of the following documents New Zealand Birth Certificate New Zealand Citizenship documentation Copy of relevant passport pages with student's name and residency status		