



**Te Ara Maurea
Roydvale School**

TE ARA MAUREA ROYDVALE SCHOOL
Minutes of the
POARI MEETING
Held at 6.30pm 15 September 2025

PRESENT: A Larmer, J Washington, J Pretty, S Ogilvie, R Williams, H McLennan, L van den Broek

APPROVAL & NOTATIONS

- 1. WELCOME**
- 2. APOLOGIES - A Palmer**
- 3. CONFLICTS OF INTEREST**
- 4. SCHOOL DOCS - POLICY REVIEWS**
- 5. NOTICE OF GENERAL BUSINESS**

PREVIOUS MINUTES

- 7. CONFIRMATION OF MINUTES**

Motion: That the minutes of the meeting of the Board held on 20 August 2025 having been circulated, be approved and adopted as a true and correct record of that meeting.

Moved: J Pretty

Carried: R Williams

The following teachers presented at the meeting after sharing their reports with the Board:

Hilary & Chris - shared with the board student data in mathematics. Teachers have been involved in PD around the new maths curriculum which is being implemented. The teachers are effectively utilising the new resources.

Lara - shared with the board student data in literacy. The reflection has been on the new curriculum being introduced. BSLA is going well and Lara is continuing to upskill to support our teachers.

Deb - multi-cultural leadership - Deb shared how we are celebrating the different cultures in our school by participating in language weeks reflecting our student ethnicities. Students have really enjoyed being able to share their culture and language with their peers.

REPORTS

8. PRINCIPAL'S REPORT

The Principal's report had been circulated and read.

8.1 Jenny presented the following recommendations to the Board:

Recommendation: That the Board adopt the Attendance Management Plan.

Recommendation: That the Board approve the Principal attending the Sydney conference on 2-4 June 2026.

Recommendation: That the Board approve paying accommodation, food and other related expenses like phone usage while in Australia for the Conference in 2026.

Recommendation: That the Board approve a .2 Fixed Term position for Sophie Taylor for Term 4 2025.

Recommendation: That the Board approve a .2 Fixed Term position for Lucy Willetts for Term 4 2025.

Recommendation: That the Board approve refreshment leave for Michaela Johnstone-Walters in Term 3 2026.

Recommendation: That the Board approve a Fixed Term Scale A Teacher position for Grace O'Sullivan for 2026.

Recommendation: That the Board approve a Fixed Term Scale A Teacher position for Ella Hodgson for 2026.

Recommendation: That the Board approve one of the Ministry provided Teacher Only Days for 7 February 2026.

Recommendation: That the Board approve the selling of the pool keys at \$50.00.

Recommendation: That the Board approve \$11,902.83 for heat pumps in Homeroom 7.

The board resolves to accept these recommendations as minuted in the Principal's report.

Motion that the Principal's report be accepted.

Moved: J Washington

Seconded: J Pretty

Carried

9. FINANCE

Rebecca's finance report was circulated and discussed.

- 9.1 The school recorded a \$45.3K deficit in August. Across the three months of June to August the school recorded an \$18.3K surplus. Overall the school's finances continue to track well relative to budget. The year to date surplus is much better than the deficit budgeted at the start of the year accounted for by higher income and lower than budgeted expenditure.

Expenditure was above budget at \$68.4K in August which was due to \$18.3K on building renovations. All other areas of expenditure are tracking either at or below budget for this time of year.

- 9.2 Rebecca confirmed she has reviewed the transaction ledgers.

Motion that the Finance report be accepted.

Moved: R Williams

Seconded: J Pretty

Carried

Josh moved the meeting in committee at 7.22pm.

The meeting moved out of committee at 8.23pm.

INWARDS CORRESPONDENCE			
1 September 2025	Letter	M Johnstone (staff)	Refreshment leave request
11 September 2025	Letter via Email	Public Service Commission	Negotiations Update - Primary Teachers Collective Agreement
OUTWARDS CORRESPONDENCE			

Next meeting date: 19 November 2025

Meeting closed at 8.25pm



APPROVED

(Presiding Member)

DATE

19 November 2025