



**Te Ara Maurea
Roydvale School**

TE ARA MAUREA ROYDVALE SCHOOL
Minutes of the
POARI MEETING
Held online at 6.30pm 20 August 2025

PRESENT: J Washington, A Larmer, J Pretty, L van den Broek, A Palmer, R Williams, H McLennan, S Ogilvie

APPROVAL & NOTATIONS

- 1. WELCOME**
- 2. APOLOGIES**
- 3. CONFLICTS OF INTEREST**
- 4. SCHOOL DOCS - POLICY REVIEWS**
- 5. NOTICE OF GENERAL BUSINESS**

PREVIOUS MINUTES

- 7. CONFIRMATION OF MINUTES**

Motion: That the minutes of the meeting of the Board held on 18 June 2025 having been circulated, be approved and adopted as a true and correct record of that meeting.

Moved: J Pretty

Carried: S Ogilvie

The following teachers and students presented at the meeting:

Tayla shared what she has been doing around her wellbeing unit with students and staff. Students were given a bullying survey at the start of the term which highlighted a high number of students having no experience with bullying at school. The survey also highlighted that our students recognise who they can go to for help, ie. teachers, peer mediators or a trusted adult. A high number of students acknowledged they felt teachers care about them.

A staff wellbeing survey received positive feedback around how staff were feeling. Staff have been enjoying the wellbeing activities that have been organised which creates fun social interaction at work. The Board to continue supporting where needed staff wellbeing.

Hilary & Michaela shared their report following the recent school production. This was a highlight for staff and students that was led by Michaela, Hilary and Louisa. The board acknowledged the hard work and time that went into the production and praised the students for their performance.

Michaela along with students from the School Reporter Group, Adhvaitha, Bethany, Sophie & Claire shared what they have been doing and what they are enjoying as part of the reporters group this year. The board thanked and acknowledged the students for presenting to the board.

Will shared the PE/Health and Sport reports. The majority of the school are where they should be for the curriculum areas of Health and PE. In the health programme the school has done Keeping Ourselves Safe and Kia Kaha which is in line with what parents had requested in the Health Consultation. We are very fortunate with our school assets, school pool and a well stocked sports shed. Will gets student voice around what sporting equipment they would like and what they would like to participate in. Upcoming North West Zone opportunities which include a Cricket Festival Day at Burnside Park in Term 4.

The Poari thanked all the students and staff who joined the meeting sharing the work they are doing this year.

REPORTS

8. PRINCIPAL'S REPORT

The Principal's report had been circulated. Jenny went through her report and the following items were discussed:

- 8.1 Literacy and mathematics mid year data shared with the Board to review. This will be discussed at the next Board meeting.
- 8.2 International Students - we have had a successful period with a number of international students joining us. We have received positive feedback and some students are keen to return next year.

8.3 Jenny presented the following recommendations to the Board:

Recommendation: That the Board approve the Planning and Preparing for Emergencies, Disasters and Crises policy.

Recommendation: That the Board approve the Communication during an Emergency, Disaster or Crises policy.

Recommendation: That the Board approve the Emergency Closure policy.

Recommendation: That the Board approve the Disaster Management policy.

Recommendation: That the Board approve the Crisis Management policy.

Recommendation: That the Board approve one out of zone sibling to start in Term 1, 2026.

Recommendation: That the Board approve 10 out of zone places for 2026.

Recommendation: That the Board approve the amended 2026 term dates.

Recommendation: That the Board approve the Camp for 2026.

Recommendation: That the Board approve Ange Larmer as the Staff Representative for the next term.

Recommendation: That the Board approve our Presiding Member to form part of the appointments panel for 2026.

Recommendation: That the Board approve the release of three Team Leaders at a cost of \$21,600 for 2026.

Recommendation: That the Board approve the Arbor Master quote at \$4,288.

Recommendation: That the Board approve new autex in Homerooms 1-4 at the cost of \$16,374.

The board resolves to accept these recommendations as minuted in the Principal's report.

Motion that the Principal's report be accepted.

Moved: J Washington

Seconded: J Pretty

Carried

9. FINANCE

Rebecca's finance report was circulated and discussed.

- 9.1 The school recorded a surplus of \$63.6K in June and July. The large surplus in July, following a deficit in June, was due to the timing of MOE funding. Overall the school's finances continue to track well relative to budget. The YTD surplus is much better than the deficit budgeted at the start of the year, accounted for by higher income and lower expenditure than budgeted.

Income received included MOE funds, school donations and international student income. Expenditure was near budget in June and below budget in July due to the school holiday period. Almost all areas of expenditure are currently at or below expectations exception is repairs and maintenance currently at 78% of budget.

The school remains in a strong financial position.

- 9.2 Rebecca confirmed she has reviewed the transaction ledgers.

Motion that the Finance report be accepted.

Moved: R Williams

Seconded: H McLennan

Carried

INWARDS CORRESPONDENCE			
25 June 2025	Letter via Email	Ministry of Education	Next steps for Kāhui Ako Communities of Learning following Budget 2025
31 July 2025	Email	NZEI	Paid Union Meetings

OUTWARDS CORRESPONDENCE			

Next meeting date: 17 September 2025** - meeting date changed to 15 September due to Board election results.

Meeting closed at 7.35pm



APPROVED

(Presiding Member)

DATE

15 September 2025