



**TE URU TARATA | LEMONWOOD GROVE SCHOOL**

**THE BOARD OF TRUSTEES MINUTES**

**Date Held: Hui 9 - Thursday 12 September 2024 AT 6.00PM**

**Venue: Te Uru Tarata | The Grove, Lemonwood Grove School**

## **Welcome and hui opening**

**Karakia:**

**Tuia i runga  
Tuia i raro  
Tuia i waho  
Tuia i roto  
Tuia te here tangata  
Ka rongō te pō  
Ka rongō te ao  
Haumi ē! ... Hui ē! Tāiki ē!**

*Connect with those above*

*Connect with those below*

*Connect outwards*

*Connect with your own knowledge*

*Tie the people together/connect with many people*

*Connect with those that have passed on/connect with the darkness*

*Connect with the living/connect with the light*

*Do we come together to agree? Yes, we agree. It is fixed*

**PRESENT:** Rebecca Congalton (Presiding Member), Blair Dravitski (Principal), Sara Freitag, Stacey Park (Teacher Representative), Pip Simmons, Drew Winter (Deputy Presiding Member)

**APOLOGIES:** Kelsey Waghorn

**GUEST/S:** N/A

**SPEAKING RIGHTS:** N/A

**CONFLICTS OF INTEREST:** N/A

**LATE ARRIVAL:** N/A

**PEPEHA:** Those present, who wanted too, took the opportunity to present their pepeha.

**APPROVAL OF MINUTES FROM PREVIOUS MEETING :****Motion****Moved:** Rebecca Congalton**Seconded:** N/A

I put forward a motion that minutes from Hui 8 dated 22nd August 2024 are a true and correct record of that meeting.

**Carried****APPROVAL OF AGENDA:**Link to [Agenda](#)**Motion****Moved:** Rebecca Congalton**Seconded:** N/A

I put forward a motion to approve the agenda in its current form as a true and correct record

**Carried**

Approved ..... 24th October 2024

Presiding Member

## Welcome Kai and Kōrero

### Chair Update

- [2024 Meeting dates and plans](#)
- School records archiving and disposing - [Link](#)
  - Board looked through the document and agreed with Rebecca's decisions but wanted to confirm a couple of items with Sarah. Rebecca will send out an email to document the decision and it can be ratified at the next meeting.
- 2025 School Board Triennial Elections - recommended date to use is Wednesday 17 September 2025. Didn't decide at this meeting as the decision is not due until July next year.

### Finance

Report: [Finance Report](#)

Drew talked to this and a discussion was had on the report/s that were provided.

### **Motion**

**Moved:** Drew Winter

**Seconded:** Pip Simmons

That the report provided is a true and accurate reflection of our financial position as of August 2024.

**Carried**

## **Principal's Report**

Report: [Principal's Report](#)

A discussion was had on the report that was provided

### **Motion**

**Moved:** Blair Dravitski

**Seconded:** Stacey Park

That the Principal's report is a true and accurate reflection of the last month

**Carried**

## **Other Business**

- ERO - reviewed and contributed to board sections SIF
- Update from Sara on Board Governance Manual
- Suspension conditions - Rebecca spoke to the requirement for a library of conditions and how it could be useful. The board reflected on past conditions and processes and sought feedback from Blair. Rebecca will update a list of previous conditions as well as the process.

## **Administration**

- Correspondence - our communication document has been updated and can be accessed here [Correspondence Folder](#)
- Board Meeting Evaluation
- Next Hui - 24/10/24

**Closing karakia:**

**Kia hora te marino  
Kia whakapapa pounamu te moana  
Hei huarahi mā tātou i te rangi nei  
Aroha atu, aroha mai**

**Tātou i a tātou katoa**

May peace be widespread  
May the sea be like greenstone  
A pathway for us all this day  
Let us show respect for each other

**Hui closed with Karakia at 8:00 PM**