



Te Kura Tuarua o Horomaka
Hillmorton High School

**INTERNATIONAL STUDENT:
HOMESTAY APPLICATION**

Hillmorton High School
International Department
31 Tankerville Road, P O Box 33-115
Christchurch
New Zealand 8025

Telephone: 03 338 5119
Email: cayfordh@hillmorton.school.nz
Web: www.hillmorton.school.nz

Host Family Profile

Last Name:

Title: Mr ☐ Ms ☐ Mrs ☐ Miss ☐

First Name:

Home Address:

Email:

Email:

Phone (Home):

Phone (Home):

Phone (Work):

Phone (Work):

Mobile :

Mobile:

All homestay payments will be by direct credit to your nominated bank account.
Please complete your bank details below:

Bank Name:

Account Name:

Account
Number:

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Does any member of the family have an existing medical condition that the school / student needs to be aware of? (e.g epilepsy or any allergies)

Yes ☐ No ☐

If yes, please state which family member and medical condition:

Details of ALL people living at the above location (including main applicant)

	NAME	M/F	DATE OF BIRTH	NATIONALITY	OCCUPATION / SCHOOL
Host Parent					
Host Parent					
Children					
Others					

Please complete ALL the following questions:

Have you hosted an international student before? Yes ☐ No ☐
If yes, what was your previous provider and from which country / countries did the student(s) come from?

Do you have any other student(s) or boarder(s) living in your home? Yes ☐ No ☐
If yes, please give details

Please note if you are operating an Air BnB we will not be able to use you as a host family.

Would you prefer a: male student ☐ female student ☐ either ☐
Reason (if any)

Do you prefer a student from a particular country? Yes ☐ No ☐
If yes, please specify

Do any members of your family speak other languages? Yes ☐ No ☐
If yes, please specify

How many students can you host?
(Each student must have a separate bedroom)

Do you prefer a short term (up to 12 weeks) or a long term student (up to a year / multiple years)?

Mode of transport to school:

General Information

Does anyone in your household follow a special diet? (e.g. vegetarian, gluten free, etc)? Yes ☐ No ☐
If yes, please provide details

Are you a smoking or a non-smoking household?

Do you have any religious affiliations? Yes ☐ No ☐
If yes, please provide details

Do you keep any firearms at home? Yes ☐ No ☐
If yes, please provide details and a copy of your current firearms licence

Do you have any pets? Yes ☐ No ☐
If yes, please provide details

Please provide details of your household or family interests / hobbies:

General Details

Briefly outline why you wish to be a homestay provider for international students at Hillmorton High School

Accommodation

Total Home Occupancy:

Number of Bedrooms:

Number of Bathrooms:

Student Bedroom: Desk ☐ Lamp ☐ Storage ☐ Heater ☐

Are there smoke alarms fitted? Yes ☐ No ☐
If yes, how many and where are they?

Are there basic first aid supplies kept on the property? Yes ☐ No ☐

All occupants who are aged 18 or over will need to complete a 'Consent to Disclosure of Information' (Police Vetting) form – one per person please. This is a condition of the Education (Pastoral Care of Tertiary and International Learners) Code of Practice 2021. We require two forms of identification (one must be photographic identification such as a passport or driving licence).

From time to time Hillmorton High School produces a phone / address list of current homestay providers to be distributed among the homestay providers of Hillmorton School. Please sign here to allow your name, address, phone number and email address be published on the list.

I agree to have these details available to other Hillmorton High School homestay providers.

Signed.....

Signed.....

DECLARATION:

I understand that making a false statement is an offence under the Crimes Act 1961.

Pursuant to Principle 11(d) of the Privacy Act 1993 I agree to the disclosure and use of the information on this form by Hillmorton High School to authorised bodies in response to requests under statutory authority.

I hereby declare that the information I have given above is true and correct. No information which could have a material bearing on my application to host an international student has been withheld. I understand that under the Privacy Act 1993 I have the right to have access to all personal information held by Hillmorton High School about me and I also have the right to ask the School to correct any information which is inaccurate. I have an obligation to advise the School if / when any of the personal information I have provided changes.

Signed.....

Date.....

Signed.....

Date.....

The application process is summarised below:

- The home will be checked for suitability
- The Police Vet forms will be dispatched for checking
- All documentation will be collated and filed
- A decision will be made as to the appropriateness of the potential homestay

The above process assumes an acceptable standard at each stage before progressing to the next stage.

An approved application does not guarantee that a student will be placed with the homestay – it is important to get an appropriate match between students and homestays. At times there may be a surplus of homestays in the programme at that specific time.

Referees:

Please give details of two character referees, they must not be family members. One will need to fill in the enclosed referee form. This is to be sent to Hillmorton High School using the attached self-addressed envelope and the other referee will be contacted by phone.

Name:	Name:
Address:	Address:
Phone:	Phone:
Relationship:	Relationship

Homestay Checklist:

- Police Vet forms Yes ☐
- Primary identification Yes ☐
- Secondary identification Yes ☐
- Copy of firearms licence if applicable Yes ☐

Hillmorton High School is a Signatory to the Education (Pastoral Care of International Students) Code of Practice 2016.
More information about the Code can be found at:

www.nzqa.govt.nz/providers-partners/education-code-of-practice/code-of-practice-resources-languages/2016-code-of-practice/

Primary IDs include:

- Passport (NZ or Overseas)
- NZ Firearms Licence
- NZ Full Birth Certificate (issued on or after 1998)
- NZ Citizenship Certificate
- NZ Refugee Travel Document
- NZ Emergency Travel Document
- NZ Certificate of Identity

Secondary IDs include:

- NZ Driver Licence • 18+ card
- NZ Full Birth Certificate (issued before 1998)
- Community Services card
- SuperGold Card
- NZ Employee Photo Identification Card
- NZ Student Photo Identification Card
- Inland Revenue number
- NZ issued utility bill (issued not more than six months earlier)
- NZ Teachers Registration certificate
- NZ Electoral Roll Record
- International Driving Permit
- Steps to Freedom Form

Office Checklist:

Police Vets sent off Yes ☐ Date:

Results of Police Vets returned Yes ☐ Date: