



Tai Tapu School

Tai Tapu School Board meeting 22 September 2025 6.00pm

Present:

Martin Bloy
Rachael Kwok
Amanda Clarkson
Sarah Alderson
Sidney Tauamiti

Apologies:

Carli East-Craig
Laura Campbell

Guest:

Damian Lynch - independent of Board for Chair Election process

Declaration of interest:

None

Board Administration

It was determined that a Board quorum was formed.

Election of Board Chair

The Board called for nominations for Chairperson/Presiding Member.

Rachael Kwok nominated Martin Bloy. No other nominations were received.

Martin Bloy was elected Chair unopposed.

The Board called for nominations for Vice Chair.

Martin Bloy nominated Rachael Kwok. No other nominations were received.

Rachael Kwok was elected Vice Chair unopposed.

Board co-opting Trustee

The Board considered co-opting another Trustee, given the workload and to assist with succession planning for the pending 2025 Board elections.

Board Fees

All Trustees are entitled to a fee for acting as a Trustee.

Trustees are to make a personal decision regarding whether they take the fee or not.

Action: All Trustees to email Denise Keno to declare whether you want the fee or not.

Board meeting dates 2025

The Board confirmed the following meeting dates for 2025:

Mon 20th Oct

Mon 1st Dec

Meetings are targeted for 5 pm start, depending on Board feedback

Board training is being organised and will be confirmed by email.

Delegated Authority

The Board noted that the Principals' Delegation of Authority has been put in place since the first day of Term 1 2025. A new Delegation of Authority, with the same terms, was signed to reflect the new Board has been elected.

Overview of School Financials

An overview of the school finances and financial management was given.

Board meeting agenda

An overview of the Board Meeting Agenda was given.

The Chair talked to the importance of Board members declaring any interests or conflicts.

Principals Report

The Principals' Report was discussed and received.

Out of Zone Enrollments

The Board considered OOO enrollments for 2026. The Principal recommended that 10 places be made available throughout the year, across the school. The Principal will provide regular updates to the Board on overall capacity and OOO enrollments.

Moved - Sarah Alderson

Seconded - Rachael Kwok

Carried

Board Assurance Statements

Board Assurance Statements on Reporting on Student Progress and Achievement, Food and Nutrition, Search, Surrender and Retention of Property were received.

School Financial Reports

The School Financial Reports were received. The school remains in a positive working capital position and the budget is tracking positively.

Pool

All school pool operational arrangements are in place for the summer period.

Meeting closed 7.49pm