

COMMUNICATION STEPS

KAIAKO

1

Your child's kaiako should be your first communication point.

If you have a celebration, concern, issue or you want to talk about your child's learning or wairua then please see your child's kaiako.

TUMUAKI TUARUA

2

If you need to talk to a staff member who is not your child's kaiako because you feel as though your needs are not being met then you are best to see Whaea Andrea (whitireia) or Whaea Kate (Puaka).

TUMUAKI

3

If your concern or issues are continuing please make a time via the office to see Whaea Dot our Kaiurungi. It is important that you have followed the two previous steps first.

BOARD OF TRUSTEES

4

All whānau are able to speak to one of Board Members at anytime however we would prefer that you followed the previous three steps in the first instance. If your concern was not solved after seeing Dot you are welcome to make an appointment to see a board member or write to The Board of Trustees, attachment chairperson.