



TE URU TARATA | LEMONWOOD GROVE SCHOOL

THE BOARD OF TRUSTEES MINUTES

Date Held: Hui 12 - Thursday 5 December 2024 AT 6.00PM

Venue: Te Uru Tarata | The Grove, Lemonwood Grove School

Welcome and hui opening

Karakia:

**Tuia i runga
Tuia i raro
Tuia i waho
Tuia i roto
Tuia te here tangata
Ka rongō te pō
Ka rongō te ao
Haumi ē! ... Hui ē! Tāiki ē!**

*Connect with those above
Connect with those below
Connect outwards
Connect with your own knowledge
Tie the people together/connect with many people
Connect with those that have passed on/connect with the darkness
Connect with the living/connect with the light
Do we come together to agree? Yes, we agree. It is fixed*

PRESENT: Rebecca Congalton (Presiding Member), Blair Dravitski (Principal), Sara Freitag, Stacey Park (Teacher Representative), Pip Simmons

APOLOGIES: Drew Winter, Kelsey Waghorn

GUEST/S: Rachael Stephens, Tylor McIntyre, Troy Landrebe

SPEAKING RIGHTS: Rachael Stephens, Tylor McIntyre, Troy Landrebe

Moved: Rebecca Congalton

Seconded: N/A

I put forward a motion that speaking rights are given to Rachael, Troy, Tylor

Carried

CONFLICTS OF INTEREST: Nil

LATE ARRIVAL: N/A

PEPEHA: Those present, who wanted too, took the opportunity to present their pepeha.

APPROVAL OF MINUTES FROM PREVIOUS MEETING :**Motion****Moved:** Rebecca Congalton**Seconded:** N/a

I put forward a motion that minutes from Hui 11 dated 20 November 2024 are a true and correct record of that meeting.

Carried**APPROVAL OF AGENDA:**Link to [Agenda](#)**Motion****Moved:** Rebecca Congalton**Seconded:** N/A

I put forward a motion to approve the agenda in its current form as a true and correct record

Carried

Approved 13 February 2025

Presiding Member

Welcome Kai and Kōrero**Guests**

- Tylor + Troy (Digital Technology)

Edutech Digital Technology Conference, Melbourne - PRESENTATION

- Rachael (Structured Literacy)

Learning Support 2024 - PRESENTATION

- Troy (Attendance) - carried over to Term One 2025.

Meeting extended to 8.30pm - Carried.

Chair Update

- [2025 Meeting dates and plans](#) - motion by Rebecca, carried.
- Document archiving - BOT agreed to the final version of the archiving doc as at 5/12.
- Updated board photo - carried over to Term One given tonight's apologies.
- Cluster meeting attended by Bec last night, representatives from Board to get together as Kāhui Ako in the New Year, to drive consistency and connection across the schools - Trish Harrison-Hunt attended as a representative of Te Taumutu.

Motion

Moved: Rebecca Congalton

Seconded: Pip Simmons

The board approve the archiving document in its current form at 5th of December 2024 and Sarah to take the specified actions.

Carried

Finance

Report: Finance Report

Blair talked to this and a discussion was had on the report/s that were provided. Strong financial position, thank you to Blair for his work managing funds in the school.

Motion

Moved: Rebecca Congalton

Seconded: Pip Simmons

That the report provided is a true and accurate reflection of our financial position as of November 2024.

Carried

Other finance business:

- [2025 Budget](#)

Moved: Blair Dravitski

Seconded: Rebecca Congalton

Blair put forward a motion to ratify the 2025 budget in its current form as per the agenda

Seconded by Rebecca.

Carried.

Principal's Report

Report: NA given tonight's presentations.

Other principal business:

- Turf proposal - approval required from board to MOE to advise we will fund the project. Blair to share details by email to all board members to receive approval of all. On email approval Rebecca to write letter to MoE on behalf of the board confirming the board approves. Will ratify in January. Blair to check when installation may take place.

Administration

- Correspondence - our communication document has been updated and can be accessed here [Correspondence Folder](#)
- Board Meeting Evaluation
- Next Hui - 12 February 2025

Closing karakia:

**Kia hora te marino
Kia whakapapa pounamu te moana
Hei huarahi mā tātou i te rangi nei
Aroha atu, aroha mai
Tātou i a tātou katoa**

May peace be widespread
May the sea be like greenstone
A pathway for us all this day
Let us show respect for each other

Hui closed with Karakia at 8.20PM