



Tuesday 29th July 2025
PLEASANT POINT PRIMARY SCHOOL BOARD OF TRUSTEES MEETING
HELD IN THE MEETING ROOM
A Head and a Heart for Learning and Life –
A Backpack for the Journey

ADMINISTRATION

Meeting Opened: 6.05pm

Present: Hayden Cartwright, Lorraine Frances-Rees, Suze Kelliher, Rae Gaskin, Deborah Jacobs, Khan Adam, Hami Taite, Rachael Proudfoot (secretary), Pete Burgess (guest speaker)

Apologies: None

Conflict of Interest: None

Administration

Accept minutes of previous meeting 17th June - Lorraine/Deb

Matters arising from minutes: None

Further Report on Mid Year Reporting - Lorraine to talk to Snr Report. Pete to Middle team report

Curriculum or school survey report	Further report on mid year reading
Board questions and clarifications raised	<p>How are the kids questioned and why is it so low in the Opihi area - what is the need to read?</p> <p>So many reasons for this. How big is the co-hort etc. Could go deeper on the question. Other year levels answered in a positive way. Some students weren't able to do the test last year due to their abilities but can this year through understanding. This is a good thing that they can now understand what they are answering. Something to keep looking into.</p> <p>A lot of learning needs in this group. Working on getting texts that the children relate to/want to read. AsTTle tends to be reading that is not as interesting.</p>

	<p>What is Dual Factor reading? - When children have input into the novels they want to read and then read on the screen. Boys really like this as another level of support and choosing what they want to read.</p> <p>What happens to the children who don't make progress and are these children in the same class? Spread over different classes, kids will continue to go through regardless (not held back). There always tends to be setbacks in the yr 5 group.</p> <p>What is the difference between girls and boys in that year group (5) not progressing? - Pete to look into this. Find out how many in the same group have not progressed. 8 boys, 2 girls.</p>
Meaning-making out of clarifications/questions	About finding their interests, kids are loving plays, magazines, comics etc. We are trying to increase these to help with interest in reading.
Any outcomes agreed	Continue to track these over the years.

Attendance Report

Suggestions from board members that staff could give house points for attendance in houses and have an award for best house attendance. Staff will have a look and see if this is feasible.

Everyday Matters Report

Taken as read.

Principal's report

Move to accept Principal's Report - Hayden/Khan

HC suggested an option to do a mufti day for raincliffe camp as they are looking to fundraise and we use their facilities.

Murals - LFR and DJ have some drafts from an artist. From these we are working on a brief to share with the artist. LFR has talked to the staff about the mural and basing it on our values and what is in our environment. Students input will also be added and will meet face to face to discuss. LFR & DJ to get another brief with the hope of getting this completed by September.

Finance Report

Move to accept finance report - Khan/Rae

Move to dispose of and remove 65 out of commission chromebooks from the asset register - *Rae/Deb*

Property Report

Move to accept the property report - Hayden/Deb

Hall - We have had two companies in to quote to weather tighten the hall. The difference in pricing is quite large. Suggestion to get a QS to look and get the hall requoted so they are looking at the same thing. Based on a survey done a few years ago the community want to keep the hall. Stage 1 - weathertighten, Stage 2 - toilets to be refurbished.

Move to use a QS to give a ballpark figure on the cost of weather tightening the hall - Rae/Deb - Lorraine abstained due to a conflict of interest.

Health & Safety Report

Nothing to report.

Buses

The Board sent out a letter in February and promised to keep the community informed. We need to make an update to this letter.

More research is required to find out how much it would cost to get the routes we once had. Hayden looked at the timings of the buses and has done the figures however it is still not worth changing the routes. There has been bus route changes due to road closures and no communication given around this from A&D/ASTN and this needs to be improved.

Update bus fact sheet with up to date information and send out to parents/community through HERO and community talking point. Lorraine will send final letter and fact sheet to the board first before sending out.

Policy Review

Find out re: child protection policy - does the board need to be notified re issues?

Child protection policy: Board does not need to be notified about any identification of children needing protection. The Board questioned would they need to know and Lorraine said no. But schooldocs mention the Board. This needs to be amended. The Board is not trained on this and it is personal information. The Privacy Act allows information to be exchanged between agencies for the protection of children which overrides privacy, but sharing with the board would contravene the Privacy Act. Moving forward - have a policy per meeting - the board are to look at prior to meeting and go over at meeting.

Consultation - Plan for next Strategic Cycle

Consultation is done with the community then tied in with the board and staff to construct the strategic plan. March is the deadline for this to be completed.

Correspondence

Move to accept correspondence - Hayden/Lorraine

Craighead are wanting to increase their roll by 40 students. They are already over their numbers. It is an overall number they are asking for and not specific for years 7, 8 or 9.

Lorraine to respond that we agree to support the increase as long as it is for year 9 and above however we would not be supportive of an increase to years 7 & 8 as this could negatively impact our roll.

Meeting Closed - 7.59pm

Date of Next Meeting - Tuesday 2nd September, 2025

Signed

NGK

Date _____

1-9-25